

Memorandum Of Understanding

Glenn County Community Action Day - November 9, 2025

This Memorandum Of Understanding (“MOU”) is entered into on _____ (the “Effective Date”), by and between Keep America Beautiful, a nonprofit 501(c)3 located at 1010 Washington Blvd., Stamford, CT 06901 (“KAB”) and the City of Orland. KAB and the City of Orland may be referred to collectively as “the Parties.”

Description of Scope

Description of Project

The City of Orland will work with KAB and our mutual partner organizations to host a climate action event in Orland, California on November 9, 2025. This will accomplish the following objectives:

- Engaging around 40-50 volunteers to work on a climate action event focused on planting native pollinator plants and beautifying the downtown street.
- Ensuring each volunteer is registered and participates in a hands-on volunteer climate action activity, including tree planting and related tasks.

Responsibilities of the Parties

The City of Orland:

The City of Orland will be responsible for:

- Jointly coordinating a team featuring KAB, Keep California Beautiful, and external local partners, including the City of Orland, the Honeybee Discovery Center and other organizations, in the planning and execution of the climate action event.
- Ensuring lunch and refreshments are provided for volunteers, utilizing zero waste or low waste options whenever possible.
- Jointly offering activity training, safety precautions, and educational context for all participating volunteers.
- Jointly identifying volunteer engagement outreach targets, and conduct event promotional outreach to a variety of media, social media, and external partners.
- Jointly compiling all volunteer registrations and event waivers.

Unless otherwise agreed to in writing by the parties, the above describes the City of Orland’s complete responsibilities.

The work will be performed by a blended team comprised of personnel from the City of Orland, KAB, and other external partners.

In exchange for the obligations detailed above, KAB will be responsible for reimbursing PARTNER for mutually agreed upon tools, equipment, and supplies; food, refreshments, plates, cups, utensils and napkins; and preapproved subcontractor time and expenses. These costs shall not exceed \$4,500 without further authorization. KAB will also provide a registration platform for volunteers and will support volunteer recruitment efforts.

Base/minimum funding (regardless of volunteer count): \$2,500

- At least 30 volunteers secured: An additional \$1,000 for a total of \$3,500
- At least 40 volunteers secured: An additional \$1,000 for a total of \$4,500
- At least 50 volunteers secured: An additional \$1,500 for a total of \$6,000
- At least 60 volunteers secured: An additional \$1,500 for a total of \$7,500
- At least 70 volunteers secured: An additional \$1,500 for a total of \$9,000

In addition, funding for food, refreshments, plates, cups, utensils and napkins will be provided separately at up to \$15 per volunteer. This funding cannot exceed \$15 per volunteer without further authorization, and does not count towards the volunteer-based payment amounts detailed above.

* * * * *

Keep America Beautiful appreciates the opportunity to work with the City of Orland on this climate action event. If this is consistent with your understanding, please sign and return a copy to me via email, and I will counter-sign and return for your records. If you have any questions or concerns, please contact me at 732-910-2063 or via email at dwheeler@kab.org.



1010 Washington Blvd., Stamford, CT 06901

T: 203.659.3000 F: 203.659.3001

info@kab.org / www.kab.org

Accepted and Agreed on this date of
DATE:

The City of Orland

Keep America Beautiful Inc

Joe Goodman
City Manager
815 Fourth St.
Orland, CA 95963

David Wheeler
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1010 Washington Boulevard
Stamford, CT 06901