



CITY OF ORLAND STAFF REPORT

MEETING DATE: May 21, 2024

TO: Honorable Mayor and Council

FROM: Peter Carr, City Manager

SUBJECT: Ratify Chief Plant Operator Professional Services Agreement (Action)

BACKGROUND:

The City wastewater collection system and wastewater treatment facility (WWTF) require oversight by a State-certified Grade 1 operator. In consultation with the Regional Board of the State Department of Water Resources, City management has determined that a professional services contract with a Grade 1 operator is a suitable method to address the City's current needs.

ANALYSIS:

As discussed with the City Council at its meeting May 7th, management proposes the services of Grade 1 operator Lewis Hall, of Orland. Per the attached draft agreement, Mr. Hall will be named Chief Plant Operator (CPO) on a month-to-month services agreement basis, billing monthly at \$3000 per month, providing oversight, reporting, and employee training as needed. This consulting arrangement satisfies the requirements of the State and the needs of the City.

At least one City employee is willing to learn the required skills and become a certified operator after completion of required courses, tests and operator-in-training (OIT) hours. It is the objective of the City to remain in regulatory compliance while training one or more City employee operators to become certified within one year. The services agreement can be terminated at any time with 30 days' notice.

Attachment: Professional Services Agreement City of Orland – Lewis Hall

RECOMMENDATION:

Approve the proposed CPO agreement and authorize the City Manager to execute it.

FISCAL IMPACT OF RECOMMENDATION:

Up to \$36,000 for a year from the Sewer Fund. An undetermined but significant amount of time for the Public Works Director and City Engineer in WWTF oversight, reporting and training will be offset by the consultant's services.