



**ORLAND PUBLIC WORKS & SAFETY COMMISSION REGULAR
MEETING MINUTES
Thursday, February 13, 2025**

CALL TO ORDER

Meeting called to order by Chairperson Jim Paschall at 4:00 PM.

Pledge of Allegiance led by Chairperson Monica Rossman.

ROLL CALL

Commissioners present:

Commissioner Emil Cavagnolo, Commissioner Byron Denton, Commissioner Monica Rossman, Vice Chairperson David Kelly, and Chairperson Jim Paschall

Commissioner absent:

None.

Staff present:

Administrative Technician/Commission Secretary Meagan Mondragon, Public Works Director Zachary Barber, Fire Chief Justin Chaney, Police Chief Joe Vlach, City Engineer Paul Rabo

Council Member Present:

Brandon Smith & JC Tolle

IDENTIFY CHAIRPERSON AND VICE CHAIRPERSON 2025

Vice Chairperson Kelly nominated Chairperson Paschall to continue serving as Chairperson of the Public Works Safety Commission. The Commission unanimously voted to reaffirm Chairperson Paschall in his role. Motion carried to approve 5-0. Ayes: Kelly, Rossman, Denton, Cavagnolo, and Paschall; Noes: None, Absent: None.

Commissioner Rossman nominated Vice Chairperson Kelly to continue serving as Vice Chairperson of the Public Works Safety Commission. The Commission unanimously to reaffirm Vice Chairperson Kelly in his roll. Motion carried to approve 5-0. Ayes: Kelly, Rossman, Denton, Cavagnolo, and Paschall; Noes: None, Absent: None.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS: None.

CONSENT CALENDAR

A. Approve Public Works and Safety Meeting Minutes from October 12, 2024

ACTION: Chairperson Rossman moved, seconded by Chairperson Cavagnolo, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

PUBLIC WORKS

A. Street Light Updates

Public Works Director Barber reported that the streetlight installation on Robbins Street has been completed. Preparations are underway for a new streetlight on Salomon Drive, with Public Works having cleared brush and fencing in the area to accommodate electrical work. PG&E is scheduled to install the light shortly thereafter.

Vice Chairperson Kelly requested that staff update the resident who originally requested additional lighting in the Salomon Drive area.

Director Barber also addressed the need for new stop signs at certain intersections lacking them. He presented cost estimates for the installations. In response to a question from Commissioner Denton regarding funding, Director Barber confirmed that the installation would be financed through Street Fund.

Vice Chairperson Kelly inquired whether intersections along Woodward Avenue were included in the review. Director Barber responded affirmatively.

Additionally, Director Barber presented the estimated cost for installing a flashing pedestrian crossing sign in front of Moe's Market on Sixth Street. The Commission discussed the proposal and expressed support, particularly considering the safety needs of schoolchildren crossing into that area.

ACTION: Vice Chairperson Kelly moved, seconded by Commissioner Rossman, to recommend that the City Council approve the installation of a flashing pedestrian crosswalk sign at Sixth Street in front of Moe's Market. Motion carried by a voice vote 5-0. Ayes: Denton, Kelly, Cavagnolo, Rossman, Paschall; Noes: None; Absent: None.

B. Lift Stations, Sewer Ponds and Water Tank Updates

Director Barber informed the Commission that the standardization of the lift stations has started with the lift station at Rd M ½ and will follow with Heartland and Railroad lift stations.

Commissioner Denton expressed satisfaction with the quality of work provided by J & J Pumps on the lift station upgrades.

Director Barber also provided general updates on the status of the sewer ponds and the City's water tank.

PUBLIC SAFETY

A. Police Department Update

The Police Chief briefed the Commission on the department's newly updated fleet and reported that the City Council is exploring the possibility of a new police facility.

Vice Chairperson Kelly asked about the department's staffing levels. The Police Chief confirmed that the department is currently fully staffed, although a few officers are on leave.

Commissioner Denton inquired about local crime trends. The Police Chief responded that there have been fluctuations, but no significant changes in crime rates overall.

The Chief also shared progress on the department's ongoing radio communication system upgrade project.

B. Fire Department Update

The Fire Chief reported that the department's recent recruitment campaign has potentially brought in 10 new volunteer firefighters. He also noted the Annual Spaghetti Feed was well attended, though slightly less successful financially than the previous year.

The Fire Department is currently testing fire hydrant pressure across the city and developing a comprehensive hydrant map. Additionally, the Fire Chief announced that the Fireman's Ball is scheduled for March 15.

Commissioner Denton expressed appreciation for the support of Measure A funds and how they benefit the Fire, Police, and Public Works Departments.

GENERAL

The next Public Works and Safety Commission meeting is scheduled for April 10, 2025.

COMMISSIONER REPORTS

- **Commissioner Denton:** Nothing to report.
- **Commissioner Cavagnolo:** Nothing to report.
- **Commissioner Rossman:** Nothing to report.
- **Vice Chairperson Kelly:** Nothing to report.
- **Chairperson Paschall:** Nothing to report.

FUTURE AGENDA ITEMS

Vice Chairperson Kelly wants to bring the discussion of the public parking in the back parking lot of Fire Department.

Chairperson Denton wants to review the Public Works Fleet replacement list.

MEETING ADJOURNED AT 4:49 PM

Meagan Mondragon, Secretary

Jim Paschall, Chairperson