

Chapter 2.32 PLANNING COMMISSION

Sections:

2.32.010 Established.

A planning commission is created to be known as the planning commission of the city of Orland.

(Ord. 96-12 § 2 (part); prior code § 12400)

2.32.020 Purpose.

- A. The commission shall advise the city council on issues related to:
 - 1. Developing and maintaining a comprehensive long-term general plan that meets requirements of state law;
 - 2. Developing and maintaining such specific and area plans as may be necessary or desirable to assist in implementing the general plan;
 - 3. Administering the city's zoning and subdivision ordinances and recommending revisions when deemed desirable;
 - 4. Street names for all proposed new streets and name changes for any existing streets.
- B. The commission shall review and act on applications for development approval where provided in the city zoning and subdivision ordinances.

(Ord. 96-12 § 2 (part); prior code § 12410)

2.32.030 Planning commission, membership and appointment.

The applicants shall be interviewed by a panel consisting of the city manager, community services director, the city engineer, and a member of the city council and make a recommendation to the mayor and council. The commission shall consist of five members, who shall be appointed by the mayor and confirmed by the city council. Membership shall consist of a majority of members residing within the city limits of the city of Orland, and the remaining members to reside within the 95963 postal zip code area.

(Ord. 96-12 § 2 (part); prior code § 12420)

(Ord. No. 2009-04, § 3, 12-7-2009)

Editor's note(s)—Section 3 of Ord. No. 2009-04, adopted Dec. 7, 2009, changed the title of § 2.32.030 from "Membership and appointment" to "Planning commission, membership and appointment."

2.32.040 Term and filling of vacancies.

Members shall be appointed to serve overlapping terms of four years with terms starting on January 1st and ending on December 31st. Members whose terms have expired shall continue to serve until their vacancy is filled

by the city council. When a vacancy occurs, an appointment shall be made to fill the unexpired term by the mayor and confirmed by the city council.

(Ord. 96-12 § 2 (part); prior code § 12430)

2.32.050 Removal from office.

The city council reserves the right to remove any commissioner from office at any time for any reason. In addition, any commissioner missing three consecutive meetings shall be deemed to have resigned and be immediately terminated from such appointed office. The chairman of the commission shall immediately notify the mayor of such automatic termination and the mayor and city council shall proceed appropriately to appoint a replacement.

(Ord. 96-12 § 2 (part); prior code § 12440)

2.32.060 Officers—Meetings—Secretary.

The commission shall elect a chairperson, vice-chairperson, and such other officers as it deems appropriate annually at a January meeting. The commission shall designate the time, place and manner of its regular meetings. Special meetings may be called by the chairperson or by any three members. The city council shall designate a staff representative to act as secretary to the commission.

(Ord. 96-12 § 2 (part); prior code § 12450)

2.32.070 Quorum and voting requirements.

A majority of the appointed members of the commission shall constitute a quorum. In the event any member or members are present but disqualified and must be absent from deliberations or determination of any item, the member or members shall be counted as present for the purpose of establishing a quorum. Determination of any issue, except procedural matters, shall require the vote of at least three members. If a matter cannot be determined at a meeting due to the lack of three voting members, it shall be continued to the next available meeting.

(Ord. 96-12 § 2 (part); prior code § 12460)

2.32.080 Minutes and rules for conduct of meetings.

The staff representative designated to act as secretary to the commission shall provide for the taking of minutes which shall be reviewed and approved by the commission at its next regular meeting. The commission may from time to time adopt such rules and regulations for carrying on its business as it shall deem best, but in the absence of adopted rules to the contrary, Robert's Rules of Order shall be followed in the conduct of its meetings.

(Ord. 96-12 § 2 (part); prior code § 12470)