

CITY COUNCIL

CITY OF ORLAND



RESOLUTION NO. 2025-XX

A Resolution of the City Council of the City of Orland Authorizing the Department of Human Resources of the City of Orland to Access State and Federal Level Summary Criminal History Information

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment; and

WHEREAS, Penal Code Section 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment.

NOW THEREFORE, BE IT RESOLVED, that the Department of Human Resources of the City of Orland is hereby authorized to access state and federal level summary criminal history information for employment with the City of Orland (including volunteers and contract employees) and may not disseminate the information to a private entity; and

BE IT FURTHER RESOLVED that the Department of Human Resources of the City of Orland shall not consider a person who has been convicted of a violent or serious felony or misdemeanor eligible for employment (including volunteers and contract employees, if applicable).

The Clerk of the City of Orland shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 6th day of January, 2026 by the following vote:

AYES:

NOES:

Terrie Barr, Mayor

ATTEST:

Jennifer Schmitke, City Clerk