



CITY OF ORLAND STAFF REPORT
MEETING DATE: April 16, 2024

TO: Honorable Mayor and City Council

FROM: Rebecca Webster, Admin Services Director & Assistant City Manager

SUBJECT: **Meeting Location** (Discussion/Direction)

BACKGROUND:

The City Council has for many decades held its regular meetings in the Carnegie Center on Third Street. Built as a library over 100 years ago, the building is always available, has working heat & air, and features a built-in rostrum functioning as a dais. The building has adequate technology but outdated ADA accessibility, awkward interior layout, and only one restroom. The seated capacity is 80 persons. Adding an elevator, expanding the room size and reconfiguring the layout are probably cost-prohibitive improvements.

At its March 19th meeting, Council considered alternate locations with specific focus on the features of Glenn County Office of Education's Glenn Success Square Conference Center. Council directed Staff to investigate feasibility of the GCOE venue.

ANALYSIS:

Staff completed documents and reserved the GCOE facility for City Council meetings starting June 18th. There is no charge to the City, but long-term reservations are not guaranteed. Commissions will continue to meet at other venues.

As a back-up, Council may wish to consider the Orland Unified School District Board room as a secondary location.

RECOMMENDATION: Direct Staff.

FISCAL IMPACT OF RECOMMENDATION: None at this point.