



## **CITY OF ORLAND STAFF REPORT**

### **MEETING DATE: August 20, 2024**

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**TO:** Honorable Mayor and Councilmembers

**FROM:** Jennifer Schmitke, City Clerk

**SUBJECT:** **Commission Appointments** (Discussion/Action)

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#### **BACKGROUND:**

The City Council appoints residents (City residents and in some cases local non-City residents) to serve on each of its six commissions, generally for two or four-year terms, and normally in December. Seats have recently become vacant by commission member resignation or forfeiture.

#### **ANALYSIS:**

The City is currently advertising the vacancy on the Library Commission and has received interest from a qualified candidate. Although the City has not yet advertised the open position on the Economic Development Commission (EDC), there is already a qualified applicant from the recent appointment cycle who remains interested. Both vacancies involve completing the terms of previous commissioners, with their terms ending on December 31, 2025.

On August 6, 2024, City staff were informed that a commissioner resigned from her position on the Planning Commission. The City has not yet begun the search for her replacement, and there are no previous applicants available for this role. The term ends for this vacant position on December 31, 2026. The City will be advertise this position in the newspaper.

Library Commission (two-year terms and can be County or City resident): Mary Viegas

EDC (two-year terms and can be County or City resident): Tiffany Schulps

Council options include:

1. Appoint one or both applicants this evening; or
2. Leave one or both vacancies open while continuing to advertise the vacancy.

Attachments: Candidate applications

#### **RECOMMENDATION:**

Appoint Mary Viegas to the Library Commission and Tiffany Schulps to the Economic Development Commission.