



CITY OF ORLAND STAFF REPORT

MEETING DATE: June 17, 2025

TO:	Mayor and Council members
FROM:	Janet Wackerman, Interim City Manager
SUBJECT:	Planning Consultant Selection (Discussion/Action)

BACKGROUND:

A Request for Proposals was released on March 25, 2025, to solicit a contractor for comprehensive professional planning services. By the April 28 deadline, ten firms had submitted proposals. Following an initial review, four firms were selected for interviews: CSG, Element Solutions, NorthStar, and SHN.

ANALYSIS:

Over a two-day period, Mayor Romano, Councilmember Barr, Planning Commissioner Lazorko, and Interim City Manager Wackerman individually interviewed the four planning firms. Each firm demonstrated unique strengths and capabilities that could benefit the City of Orland. However, NorthStar of Chico was identified as the firm best equipped, both in staffing and expertise, to meet the needs of the City and its community.

RECOMMENDATION:

Authorize Interim City Manager to offer a contract to NorthStar.

FISCAL IMPACT OF RECOMMENDATION:

The Planning Department budget for 2025/26 lists \$200,000 available for a contract planner.