City of Orland 2024-2025 Budget

City Council

Vice-Mayor
Council Member
Council Member
Council Member

Chris Dobbs
Bruce T. Roundy
John McDermott
Mathew Romano
Jeffrey Tolley

Appointed Officials

City Clerk
City Treasurer

Jennifer Schmitke Leticia Espinosa

City Staff

City Manager/Director of Finance

Asst. City Manager/Director of Administrative Services
City Attorney
Chief of Police
Chief of Fire
Director of Public Works
Director of Library Services

Rebecca Webster Gregory H. Einhorn Joe Vlach Justin Chaney

Peter R. Carr

Jody Meza Joe Fenske RAR/Paul Rabo ECORP/Scott Friend

Zach Barber, Interim

City Engineer

Director of Recreation

Advisory Commissions

Arts Commission
Economic Development Commission
Library Commission
Parks and Recreation Commission
Planning Commission
Public Works and Safety Commission

City Manager's Message

July 1, 2024

Another successful year for Orland...

Fiscal year 2024 ended June 30th with continued excellence in municipal operations and services, an unusually high level of construction activity across the City, Statewide leadership in housing production, and some impressive accomplishments including:

- Construction of a substantial part of the DWR-grant funded water system expansion & extension project;
- Important improvements to our police and fire radio communications system;
- Widening of the off-ramp and Newville Road along with signals at Commerce Lane;
- A traffic safety study for Newville @ 9th which will be the basis for improvements;
- Completion of Maverik and Chevron CNG fueling stations, McDonald's, 27 houses and three apartment complexes;
- Grand opening of our bicycle pump track;
- Unveiling of our two amazing freeway bees;
- And... the start-up of our first "Parent & Me" swim lesson program for toddlers and babies





Looking Ahead...

The budget for the coming fiscal year presents Orland's spending plan. It conservatively leverages revenues – all of which are stable or growing — to provide services for the residents and community of Orland.

This budget funds essential services and many desired projects including:

- Construction of a new drinking water well and a new 1 million-gallon water storage tank;
- Rebuilding of M½ and road maintenance projects of several other streets;
- Planning for repaving of SR32 thru town, addition and replacement of sidewalks, and traffic pattern improvements to Newville @ 9th.
- Installation of new custom street lighting and benches on 4th and 5th Streets downtown; and
- Completion of our first looped recreation trail.

Voter approval in 2016 of the Measure A Public Safety Tax continues to make a significant positive difference in our ability to fund public safety equipment and services. The people behind your City government look forward to continuing to serve you, the Orland community, in the coming year.

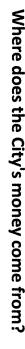
Ruta (. lum
Pete Carr
City Manager

Priorities	More Important	Less Important
	Complete the Emergency Groundwater Resource Project (DWR – well, tank, mains, laterals, connections)	Carnegie: Plan for deferred maintenance and ADA improvements
	Reconstruct M½ (spring 2025)	Complete Rec Trail phase II (State Parks grant)
More	Plan, enviro, design for FY26 re-paving of Shasta Street	
Orgent	Plan and design traffic safety improvement Newville Rd @ 9 th Street	Rec Center HVAC
	Complete engineering design for new well on 6 th St (State SRF + IRWM + local)	Construct dog park
	Complete Phase 1 streetscapes (ARPA)	Lely ballfields and basketball courts lighting
Less Urgent	Complete transition to Tyler system software (ARPA+)	Install EV charging stations in town (ARPA or private)
	Obtain canal undergrounding agreement	

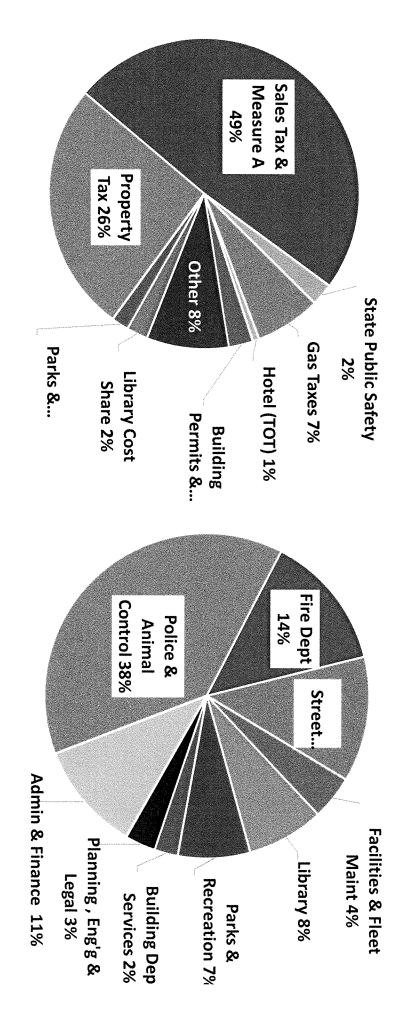
DWR = Department of Water Resources (grant)
SRF = State Drinking Water Revolving Fund (0% interest loan)

IRWM = Northern Sacramento Valley Integrated Water Resource Management (grant)
ARPA = American Rescue Plan Act (City funds)
STIP = State Transportation Improvement Program (Regional Transportation allocation)

City of Orland Fiscal Year 2024-2025



Where does the City's money go?



Does not include Water or Sewer Funds, nor one-time gas tax project funds. Includes General Fund, Measure A Public Safety, and normal Gas Tax.

City of Orland Summary of Major Fund Balances

28 Sewer	27 Sewer	26 Water	35 Develo	21 Street	01 Measu	00 General Fund	Fund Code
Sewer Industries Fund	Sewer Enterprise Fund	Water Enterprise Fund	Development Impact Fund	Street Related Funds (Gas Tax)	Measure A Safety Fund	al Fund	Fund Name
326,781	456,745	3,720,891	2,950,330	720,308	1,146,222	1,990,665	Balance per Audit July 1, 2023
104,000	1,374,000	2,010,000	571,491	547,000	1,447,000	6,396,479	Projected 2023-2024 Revenues and Expend Transfers In Transfers
5,500	796,728	1,463,099	575,537	276,000	1,447,000	6,627,281	2023-2024 Expenditures Transfers Out
425,281	1,034,017	4,267,792	2,946,284	991,308	1,146,222	1,759,863	Balance Projected June 30, 2024
36,000	1,412,000	2,069,000	400,000	1,622,000	1,515,000	6,739,595	Budgeted 2024-2025 Revenues Expendit
14,100	996,703	1,711,038	100,000	2,056,000	1,515,000	6,736,734	2024-2025 Expenditures
447,181	1,449,314	4,625,754	3,246,284	557,308	1,146,222	1,762,724	Balance Budgeted June 30, 2025

City of Orland Schedule of Development Impact Fees (DIF) by Category July 1 2023 through March 31, 2024 (Eight Months) UNAUDITED

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Projecte	Planned	Known Payables	Unaudi	Subtota	1000	T) to	Supplies	Expendi	Total Re	Adjuste	Utilizati	Balance forward Balance, June 3	
d Available F	Planned Projects, 2024-2025	ayables	ted Balanc	Subtotal Activity year-to-date	Total Expellutures		/Equipment/	Expenditures & Transfers	Total Receipts YTD	d Fund Bala	on for prior	Balance forward Balance, June 30, 2023	
Projected Available Fund Balance 6.30.24	24-2025		Unaudited Balance, March 31, 2024	ır-to-date			Supplies/Equipment/Capital Outlay	sfers		Adjusted Fund Balance, June 30, 2023	Utilization for prior period Street Projects	023	
24 123,507			24 123,507	13,796					13,796	109,710	cts	109,710	City Hall Hall
483,657			483,657	104,537					104,537	379,120		379,120	Public Safety
246,085			246,085	45,283	,				45,283	200,802		200,802	Library
84,609			84,609	27,891					27,891	56,718		56,718	Park Land
299,352	100,000		399,352	111,494	23,704	22 704	23,784		135,278	287,858		287,858	Park Park Improve's Cap Maint
5,669			5,669	3,764	1,/54	1 75 1	1,754		5,518	1,905		1,905	Park Cap Maint
448,729			448,729	68,019	,				68,019	380,710		380,710	Community Newville & Center Commerce Facility Signal
(5,043)		140,000	134,957	•					a	134,957		134,957	Newville & Traffic Signal & Commerce Mitigation Traffic Signal Blair North 6t
83,445			83,445	,	1				1	83,445		83,445	Traffic Mitigation Blair
26,450			26,450	ı					•	26,450		26,450	Signal & Traffic North 6th
516,707		410,000	926,707 306,745	35,821	1				35,821	890,886	(293,179)	26,450 1,184,066	Trans- portation
306,745			306,745	72,355	ļ				72,355	234,390		234,390	Water System
226,372			226,372	62,993					62,993	163,379		163,379	Sewer System
2,846,284	100,000	550,000	3,496,284	545,953	25,537	25.52	25,537		571,491	2,950,330	(293,179)	3,243,510	Totals

Public Arts Fund Balance as of 3.31.24

31,614

CITY OF ORLAND 2024-2025 Budget - Measure A Public Safety Fund Balance

FY23-24 Projected Revenues	Audited Fund Balance: June 30, 2023
\$ 1,447,000	\$ 1,146,222

Projected Fund Balance: June 30, 2024	FY23-24 Prtojected Expenditures
\$ 1,140	\$ 1,447,000

\$ 1,146,22	Projected Fund Balance, June 30, 2025
\$ (1,515,000)	Budgeted Expenditures FY 24-25:
\$ 1,515,000	Anticipated Revenues FY 24-25
\$ 1,146,22	Projected Fund Balance: June 30, 2024

Available Fund Balance after set asides, June 30, 2024	Balance of set asides	Set aside for future Public Safety facility	Set aside for future Public Safety apparatus & equipment			Set Asides (S/A)
		↔	₩	Pr	Se	
		250,000	357,676	Prior Years	Set Aside in	
		↔	↔	Ţ	S	
		,	200,000 \$	FY 2024-25	Set Aside	
	↔	€9	↔	S	(0	
	807,676	250,000	557,676	Set Aside	Sub-total	
	ક્ક	↔	↔	fro	Pu	
		•	,	from S/A	Purchase	
	↔	↔	\$			
	807,676	250,000	557,676	3alance	Reserve	
₩	↔					
338,546	807,676					

City of Orland
2024-2025 Budget-Measure A Public Safety Fund Budget

Public Fire Hydrants, Safety Equipment, Road Signs Works: Capital Items per Equipment Replacement Schedule Grant Writing	Police: Patrol vehicles (two new) purchases Fleet Maintenance Allocation Police Communications, Dispatch Contract and Radios Range, emergency/med equip Maintenance, Renewal & Licensing of software and hardware Uniforms, Promo materials, fuel contingency Grant Writing Evidence Room/Sgt Office Remodel Carnegie/Library Cameras and Access Control Drone Program Duty Sidearm replacement Vest replacement (phased, 5 yr. cycle) Subtotal, Police
Equipment, Road Signs ipment Replacement Schedule	ew) purchases location ns, Dispatch Contract and Radios ns, Dispatch Contract and Radios ed equip al & Licensing of software and hardware erials, fuel contingency Office Remodel neras and Access Control ment ment ased, 5 yr. cycle)
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15,117 89,599 104 716	60,000 103,581 32,137 79,471 17,937 - - - - - - - - - - - - -
ഗ ഗ	49 49 49 49 49 49 49 49 49 49 49 49 49 49
133,000 10,000	165,000 60,000 110,000 87,000 87,000 13,000 10,000 45,000 75,000 75,000
↔ ↔	49 49 49 49 49 49 49 49 49 49 49 49 49 49
133,000 133,000	165,000 60,000 110,000 87,000 13,000 10,000 45,000 75,000
↔ ↔	** ** ** ** ** ** ** ** ** ** ** ** **
108,000 108,000	190,000 140,000 55,000 90,000 15,000 10,000 - - 20,000 10,000

Balance Revenue vs Expenditures

€

409,124 \$

(90,000) \$

City of Orland 2024 - 2025 Budget General - Fund Summary and Projections (Not Including Measure A Public Safety Fund)

Budgeted General Fund Reserve Expressed as a Percentage of Budgeted Expenditures	Budgeted Fund Balance: June 30, 2025	Revenue Over/(Under) Expenditures:	Budgeted Expenditures	Anticipated Revenues	2024-2025, Budgeted	Projected Fund Balance: June 30, 2024	Projected Expenditures	Projected Revenues	2023-2024, PROJECTED:	Audited Fund balance, June 30, 2023 \$ 4,308,638 Less: Included in Measure A \$ (1,146,222) Less: Included in ARPA \$ (1,043,943) Less: General Plan Surcharge \$ (127,808) Recognized Fund Balance: June 30, 2023	•
	49	↔	↔	↔		49	49	↔		↔	
26.2%	1,762,724	2,861	(6,736,734)	6,739,595		1,759,863	(6,627,281)	6,396,479		1,990,665	

\$ (1,605,643)		(Under)/Over Desired General Fund Reserve
\$ 3,368,367	50%	Desired General Fund Reserve
\$ 78,541		(Under)/Over Acceptable General Fund Reserve
\$ 1,684,183	25%	Minimum Acceptable General Fund Reserve
	Expenditures	
	Percentage of Budgeted	

City of Orland 2024-2025 Budget - General Fund Revenues

Revenue Source	2022-2023 Actual	2023-2024 Adopted Budget	2023-2024 Projected Revenues	2024-2025 Proposed Budget
Taxes Property Taxes (including Motor Vehicle In Lieu) Sales Tax not including Measure A Less Allocation to County	\$2,102,724 2,405,389	\$2,050,000 2,625,000	\$2,195,000 2,400,000	\$2,260,000 2,772,000
Prop 172/Public Safety Augmentation COPS/SLESA Public Safety Grant Business Licenses Franchise Fees (PGE, ATT, WM, etc.) Hotel User's Tax (TOT)	33,221 165,271 31,441 285,418 85,802	27,000 240,000 90,000	(\$30,000) 35,000 170,000 31,000 305,000 60,000	33,000 170,000 31,000 320,250 60,000
Investment Income Rents and Royalties Solar CREBS Credit, General Fund Portion	9,144 59,655 7,187	10,000 54,100 7,500	40,000 56,000 7,000	60,000 56,000 7,000
Inter-Governmental Orland Library Cost Share (County) Library Director Cost Share (City of Willows) Branch Libraries-Glenn County Fire Chief Cost Share (Rural/County) Fire Dept. Fleet Maint. Reimbursement (Rural/County)	94,500 94,029 27,505 156,195	95,000 92,000 42,000 20,000	95,000 90,000 100,000 40,000 \$0	98,000 93,000 102,000 42,000 20,000
Charges for Services Planning/Zoning Building Permits and Related Charges Library Fees Recreation, Park & Swim Programs	63,637 259,848 1,029 137,933	70,000 140,000 1,000 135,000	50,000 90,000 600 150,000	60,000 160,000 1,000 155,000
Other Revenues and One Time Monies Cal Fire Dozer Grant Police Related Fines, Etc. Grant/Program Reimbursements Reimbursements	127,700 16,959		\$0 35,000 100,000	25,000
SB-2 Planning Grant Other Revenues	25,865 16,035	53,000	108,000 20,000	0 20,000
Administrative Allocation From Enterprise Funds	241,630	230,000	248,879	256,345
Totals	\$6,448,117	\$6,160,600	\$6,396,479	\$6,739,595

2024-2025 Budget- Summary General Fund Expenditures By Department Department Detailed Expenditures in Following Sections City of Orland

Department		2023-2024 Budgeted Expenditures	20 Ex	2023-2024 Projected Expenditures		2024-2025 Budgeted Expenditures
City Council	G	73,450	()	124,910	↔	103,935
City Administration	↔	437,772	↔	461,378	↔	517,387
City Clerk	↔	71,483	↔	73,983	↔	78,382
City Accounting	↔	258,732	↔	265,432	G	298,354
City Attorney	↔	52,400	ω	52,400	G	52,400
City Planning	↔	173,700	↔	244,000	↔	194,300
City Police	↔	2,543,880	G	2,607,380	↔	2,884,642
City Fire	↔	295,840	↔	303,090	↔	437,378
City Building Inspection	↔	191,460	↔	201,860	↔	212,372
City Engineer	↔	28,500	ક્ક	28,500	↔	29,500
City Facilities Maintenance	↔	212,324	↔	209,568	↔	187,252
City Streets	↔	412,712	G	409,830	↔	113,961
City Parks Maintenance	↔	274,588	↔	276,488	↔	249,197
City Fleet Maintenance, After Allocation to Specific Departments	↔	191,604	↔	248,004	↔	212,505
City Recreation/ City Pool	↔	329,595	↔	372,495	↔	402,767
City Library Shown Before Reimbursements	€	658,434	↔	688,684	₩	701,691
General Fund Portion of Debt Service (*)	↔	60,999	↔	59,279	↔	60,711
	↔	6,267,473	S	6,627,281	8	6,736,734

Debt Service Excludes PERS Pension Obligation Bonds and PERS Unfunded Liabilities which are included in individual departments

City Council 2024-2025 Budget Fund 00, Department 5010

\$ 103,935	\$ 124,910 \$	\$ 73,450 \$	\$ 76,161	Total General Fund Appropriations	
					1
103,935	124,910	73,450	76,161	Subtotal	
			342	Other	
800	800			Capital Improvements	640
2,100	1,725	1,150	1,436	Insurance/Bonds	280
2,000	2,000	2,000	4,874	Travel/Training	250
0	0	0		Website Hosting and Maintenance	122
5,685	5,685	4,900	5,522	Membership, Other	240
0	45,000			Grant Support (MPDG)	220
			507	Equipment Maintenance	200
400	400	600	217	Communications	160
200	200	1,000	82	Publications	150
4,500	4,500	6,200	8,472	Special Department Expense - Technology	122
5,500	5,500	5,500	5,500	Econ - Membership (3CORE)	240
7,000	7,000		17,513	Econ Dev - Façade/Improvement Grants	545
32,500	32,500	32,500	11,251	Econ Dev - Chamber of Commerce	150
2,500	1,600	1,600	2,445	Office Expenses	110
40,750	18,000	18,000	18,000	City Council Members' Stipends	013
Proposed	Projected	Budget	Actual	Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		

City Clerk 2024-2025 Budget Fund 00, Department 5020

\$ 78,382	73,983	\$ 71,483 \$	\$ 27,863	Total General Fund Appropriations	
	n in the second				
78,382	73,983	71,483	27,863	Subtotal	
6,330	7,800	7,500		Agenda Management Software	640
8,100	6,750	4,500	5,616	Insurance/Bonds	280
500	500	500	1,806	Travel/Training	250
200	200	0		Filings	242
250	250	200	200	Membership and Dues	240
	4,000	4,000	5,539	Professional and Contract Services	210
500	0	0		Equipment Maintenance	200
1,000	1,000	1,000	868	Communications	160
200	200	500	135	Publications	150
6,000	0	0	2,686	Election Charges	125
6,500	6,200	6,200	8,344	Special Departmental - Technology	122
			35	Special Departmental - Other	120
2,700	2,500	2,500	2,557	Office Expenses/Supplies	110, 450
177	102	102	77	PERS unfunded liability/Pension Obligation Bonds	
\$ 45,925	\$ 44,481	\$ 44,481	⇔	Salaries and Benefits	010-045
Proposed	Projected	Budget	Actual	Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		

City Administration 2024-2025 Budget Fund 00, Department 5050

		640		095	280	270	250	240	210	210	160	122	110		010-045	Object Code	
* Reimbursable with Program Funding	Total General Fund Appropriations	Capital Items replace admin vehicle	Subtotal	Employee Recognition	Insurance/Bonds	Fuel	Travel/Training	Membership and Dues	Grant Writing and Studies *	Professional and Contract Services	Communications	Special Departmental-Technology	Office Expenses	PERS unfunded liability/Pension Obligation Bonds	Salaries and Benefits	Description	
	\$														€9	Ac	2022
	354,698	22,674	332,024	1,250	11,860	0	2,037	114		2,320	1,563	9,672	1,094	67,927	234,187	Actual	2022-2023
	49												· · · · · · · · · · · · · · · · · · ·		↔	Bu	202
	437,772 \$		437,772		2,000	9,500	500	2,000	10,000	1,000	1,500	6,200	2,000	47,503	355,569	Budget	2023-2024
	S														€9	Pro	202
25,850	461,378		461,378	1,350	14,256	200	5,000	2,000	25,850	1,000	1,600	6,200	850	47,503	355,569	Projected	2023-2024
	49														↔	Pr	20
	517,387	0	517,387	1,500	17,100	9,500	2,000	2,000	10,000	1,000	1,700	6,500	2,000	66,442	397,645	Proposed	2024-2025

City Accounting Department 2024-2025 Budget Fund 00, Department 5030

	\$ 265,432 \$	\$ 258,732 \$	\$ 254,541	Total General Fund Appropriations	
298,354	265,432	258,732	254,541	Subtotal	
Ö	O	Č	7	Insurance/Bonds	280
	250	250	25. O	Memberships Travel/Training	240 250
30,000 3 000	30,000 3.000	30,000 3.000	25,900	Professional Services - Independent Audit Professional Services - PERS GASB 68	223 224
	1,200 39,000	39,000 39,000	1, 109 43,041	Professional Services-Consultant	210
	4,000	• •		Accounting Software- Tyler	122
	7,500	6,200	10,604	Special Departmental - Technology	122
7,000	8,000 200	7,000	5,782 199	Office Expenses/Bank Fees Special Departmental - Other	110 120
\$ 179,661 13,943	\$ 161,645 10,137	\$ 161,645 10,137	\$ 153,844 14,037	Salaries and Benefits PERS unfunded liability/Pension Obligation Bonds	010-045
Proposed	Projected	Budget	Actual	Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		

City Attorney 2024-2025 Budget Fund 00, Department 5040

\$ 52,400	52,400 \$	49	\$ 52,400 \$	54,345 \$	49	Total General Fund Appropriations	
52,400	52,400		52,400	54,345		Subtotal	***************************************

2,000	2,000		2,000			Other	
\$ 50,400		€9	\$ 50,400	54,345 \$	₩	Professional Services - Retainer	210
Proposed	Projected		Budget	<u></u>	Actual	Description	Object Code
2024-2025	2023-2024		2023-2024	023	2022-2023		

City Police 2024-2025 Budget

Funds 00 and 04, Departments 5110 and 5115 (Not Including Measure A Public Safety Fund)

		1							
			2022-2023	20:	2023-2024	202:	2023-2024	20	2024-2025
Object Code	Description		Actual	8	Budget	Pro	Projected	Pr	Proposed
010-045	Salaries and Benefits	↔	1,741,864	€9		₩.	2,016,150	↔	2,179,158
	PERS unfunded liability/Pension Obligation Bonds	***********	214,799		216,830		216,830		262,884
110	Office Expenses	************	7,822		6.500		6.500		6 500
120	Special Dept. Expense - Supplies		7,740		30,000		30,000		30.000
122	Special Department-Technology		19,989		30,000		31,200		32,700
160	Communications		3,348		<u>o</u>		<u>o</u>		0
200	Equipment and Building Maintenance		536		0		0		0
210	Professional and Contract Services		33,663		30,000		30,000		30,000
222	Animal Control Services from Glenn County		55,000		55,000		55,000		96,000
240	Membership and Dues		1,329		900		900		900
250	Travel/Training		24,479		20,000		35,000		35,000
270	Fuel		68,042		60,000		68,000		70,000
280	Insurance/Bonds		97,988		78,500		117,800		141,500
	Subtotal	\$	2,276,599	\$	2,543,880	\$	2,607,380	4	2,884,642
550	Capital Outlay								
	Total General Fund Appropriations	↔	2,276,599	\$	2,543,880	\$	2,607,380	\$	2,884,642

City Fire 2024-2025 Budget Fund 00, Department 5120 (Not Including Measure A Public Safety Fund)

\$ 437,378	\$ 303,090 \$	\$ 295,840 \$	\$ 222,272	Total General Fund Appropriations	
				Capital Outlay	550
437,378	303,090	295,840	222,272	Maintenance and Operations	
13,500	11,250	7,500	9,364	Insurance/Bonds	280
	0		0	Travel/Training	250
1,400	1,400	1,400	1,200	Professional and Contract Services	210
9	9,000		10,453	Utilities	170
			533	Communications	160
			1,400	Uniforms	140
8,300	7,900	7,900	8,104	Special Departmental-Technology	122
			302	Special Departmental-other	120
3,500	3,500	3,000	1,867	Office Expenses	110
12	12,157		9,788	Workers' Compensation Insurance (Includes Volunteers)	045
3,354	2,337		2,651	PERS unfunded liability/Pension Obligation Bonds	
\$ 386,167	\$ 255,546		\$ 176,610	Salaries and Benefits*	010-045
Proposed	Projected	Budget	Actual	Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		

*Cost share reimbursement from the County per contract.

City Building Inspection & Code Enforcement 2024-2025 Budget

Fund 00, Department 5070

\$ 212,372	201,860	\$ 191,460 \$	\$ 193,488	Total General Fund Appropriations	
212,372	201,860	191,460	193,488	Subtotal	
			332	Capital Items	640
2,000	5,800	1,300	4,668	Travel/Mileage	250 450
/5,000 0	/5,000 0	/5,000 200	0	Dues and Memberships	240
35,000	35,000	35,000	26,855	Professional Services (Plan Review)	210
200	200	200	228	Equipment Maintenance and Leases	200
1,500	1,500	1,400	1,469	Communications and Public Notices	160
12,600	12,000	6,000	13,604	Special Department Expense - Technology Upgrades	122
7,500	3,500	3,500	5,610	Office Expenses	110
13,596	9,937	9,937	13,667	PERS unfunded liability/Pension Obligation Bonds	
\$ 64,976	\$ 58,923	\$ 58,923	\$ 48,130	Salaries and Benefits	010-045
Proposed	Projected	Budget	Actual	Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		

City Planning Department 2024-2025 Budget Fund 00, Department 5060

0 194,300			\$ 167.405	Total General Fund Appropriations	
	244,000	173,700	167,485	Subtotal	

0 0		0	0	Travel/Training	250
		0	0	Memberships	240
····	10,000	10,000	9,805	City Contribution to LAFCO	210
11,000	11,000	11,000		Contract Services - Chico State GIS	210
		10,000		Grant writing & studies	210
	200,000	132,000	141,101	Professional and Contract Services	210
	1,000	700	899	Communications	160
	2,000	2,000	4,310	Publications (Legal Notices/Filing Fees)	150
	12,000	0	t	Special Departmental-other	120
	5,000	5,000	8,344	Special Departmental-Technology	122
	3,000	3,000	3,026	Office Expenses	110
Proposed	Projected	Budget	Actual	Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		

City Engineer 2024-2025 Budget Fund 00, Department 5160

\$ 29,500	\$ 28,500 \$	\$ 28,500 \$	\$ 39,006 \$	Total General Fund Appropriations	
29,500	28,500	28,500	39,000	Subtotal	
			3000	O chtoto	
29,500	28,500	28,500	39,006	Engineering Services	210
Proposed	Projected	Budget	Actual	Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		

City Facilities Maintenance 2024-2025 Budget Fund 00, Department 5190

\$ 187,252	209,568	\$ 212,324 \$	\$ 177,445	Total General Fund Appropriations	
5000		······································		Carnegie Center Upgrades	546
ł	9,994			Recreation Center Roof Repair	190
182,252	199,574	212,324	177,445	Subtotal	
5,000	5,000	5,000	30	Capital Equipment	640
4,500	3,750	2,500 25,000	3,120		280 640
25,000	28,000	25,000	35,686		190/450
11,000	19,000	11,000	11,268		170
9,445	13,034	13,034	7,911	PERS unfunded liability/Pension Obligation Bonds	
\$ 117,307	\$ 130,790 \$	\$ 130,790 \$	\$ 119,430		010-045
Proposed	Projected	Budget	Actual	de Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		

City Streets Maintenance General Fund Portion 2024-2025 Budget Fund 00, Department 5170

\$ 113,961	\$ 409,830	\$ 412,712	\$ 210,687	Total General Fund Appropriations	
	19,618		50,404	Capital Outlay	550
113,961	390,212	412,712	160,283	Subtotal	
9,200	7,700	7,700	9,612	Insurance/Bonds	280
0	0	15,000	0 439	Fleet Maintenance Allocation Professional Services	203
8,000	75,000 7,500	75,000 15,000	76,838 7,464	Utilities/Street Lights Equipment Maintenance	200
4,800	۷,۷00	2,200	2,302	Communications-Cell Phones	160
2,100	2,100	2,100	20,292	Special Departmental Supplies	120 140
17,710 (150,000)	26,067	26,067 -	17,079 (75,000)	PERS unfunded liability/Pension Obligation Bonds Less: Gasoline Tax Wages & Benefits	
\$ 219,951	\$ 269,645	\$ 269,645	\$ 101,177	Salaries and Benefits	010-045
Proposed	Projected	Budget	Actual	Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		- Thumstermonner

Note: The majority of the City's street maintenance costs are paid through the Highway Users Tax special revenue fund which is shown separately on page 29.

City Parks Maintenance 2024-2025 Budget Fund 00, Department 5250

\$ 249,197	\$ 276,488	\$ 274,588	\$ 311,851	Total General Fund Appropriations	
29,000	29,000	29,000	0	Capital Outlay	640
220,197	247,488	245,588	311,851	Subtotal	
15,000	15,000	15,000	15,000	Fleet Maintenance Allocation	
3.000	3,000	3,000	1		560
1 500	1 500	1,500	0		270
10 400	8 700	5 800	7 240	-	280
; <u>;</u>	1		16.177		210
12,000	10,000	12,000	6,445	Equipment Maintenance & Lease	200
3,500	4,500	3,500	14,883	Utilities	170
550	550	550	220	Communications	160
1,500	1,500	1,500	2,382	Uniforms	140
30,000	30,000	30,000	26,575		120/450
150	150	150	25	Office Expenses	110
\$ 10,626	\$ 15,640	\$ 15,640	\$ 25,927	PERS unfunded liability/Pension Obligation Bonds	
\$ 131,971	\$ 156,948	\$ 156,948	\$ 196,977	Salaries and Benefits	010-045
Proposed	Projected	Budget	Actual	ode Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		
A CONTRACTOR OF THE PROPERTY O					

City Fleet Maintenance 2024-2025 Budget Fund 00, Department 5180-5183

\$ 212,505	\$ 248,004	\$ 191,604	\$ 214,193	Total Non-Allocated General Fund Appropriations	
(16,000)	(16,000)	(16,000)	(7,500)	Sewer	
(22,000)	(22,000)	(22,000)	(7,500)	Water	
(15,000)	(15,000)	(15,000)	(15,000)	Parks	
(15,000)	(15,000)	(15,000)	(15,000)	Street Funds/Gas Tax	
(50,000)	(50,000)	(50,000)	(40,000)	Fire (Measure A)	
(60,000)	(60,000)	(60,000)	(60,000)	Police (Measure A)	
				Allocation of Expenditures to Specific Departments:	
390,505	426,004	369,604	359,193	Subtotal	
1,000	I	3,300		Equipment Maintenance, Other	200
•	1	3,300		Utilities	170
65,000	65,000	25,000	79,524	Equipment Maintenance/Supplies, Public Works	120/200/450
15,000	5,000	15,000	3,799	Equipment Maintenance/Supplies, Fire	120/200/450
55,000	52,000	15,000	46,249	Equipment Maintenance/Supplies, Police	120/200/450
1,000	1,000	5,000	1	Equipment Maintenance/Supplies, Admin	120/200/450
				Office Expenses	110
18,890	634	634	1233	PERS unfunded liability/Pension Obligation Bonds	
\$ 234,615	\$ 302,370	\$ 302,370	\$ 228,388	Salaries and Benefits	010-045
Proposed	Projected	Budget	Actual	Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		

City of Orland 2024-2025 Budget -- Water Enterprise Operating & Capital Replacement

Revenue in Excess of Expenditures	Total Expenditures	Total Other Expenditures	Debt Service (Excludes Pension Obligation Bonds, Above)	Other Expenses	Capital Items replace admin vehicle	Water Line Replacement	Capital Outlay	Other Expenditures	Total Operating Expenditures	Administrative Allocation	Fleet Maintenance Allocation	Water I reatment	Supplies	SGMA JPA Cost Share	Master Plan Update	Insurance Allocation	Fuel	Training and Travel	Non Capitalized Equipment	wembership/Dues/Permits	Grant writing & Admin	Professional and Contract Services	Equipment/Building Maintenance	Rents and Leases	Utilities	Communications/Cell Phones	Uniform and Boot Allowance	Accounting Software- Tyler	Technology	Tools	Office Expenses	Operation	PERS unfunded liability/Pension Obligation Bonds	Personnel Services including wages and benefits	Total Revenues	Investment and CREBS Revenues	Water Line Foot Charges, Capacity & Meter Hook-up Fees	Water Service Fees	000000000000000000000000000000000000000	Description	
\$									8																								↔	↔	S						2
214,125	1,691,141	457,348	135,926	7,171	11,339		302,912		1,233,793	145,230	7,500	11,099	214,047			16,444	36,291	130	3,688	40,256	200	44,948	55,574	12,855	111,989	6,074	4,110		13,727		16,484		75,764	417,583	1,905,266	75,428	7,556	1,822,282		Actual	2022-2023
↔									49																								↔	↔	S						2
198,873	1,776,127	640,435	162,435	ı		200,000	278,000		1,135,692	145,230	7,500	10,000	80,000	6,000		11,000	36,000	2,200	15,000	000,01	200	45,000	35,000	12,855	122,000	10,500	3,500		18,200	5,000	15,000		59,302	486,405	1,975,000	25,000	0	1,950,000		Budget	2023-2024
\$									€9																								69	↔	8					P	20
546,901	1,463,099	222,314	159,314	5,000	0	0	58,000		1,240,785	۱۲	22,000	15,000	100,000	0	0	20,000	50,000	700	30,000	20,000	8	45,000	40,000	12,855	134,000	7,000	5,000	3,000	12,000	18,000	16,000			500,000	2,010,000	50,000	10,000	1,950,000		Projected	2023-2024
\$ 357,962	1,711,038	276,921	157,921	5,000	ı		114,000		\$ 1,434,117		22,000	16,000	100,000	6,000	25,000	24,000	55,000	4,000	30,000	30,000	10,000	48,000	50,000	13,240	134,000	11,600	5,500	13,000	30,000	15,000	16.500		\$ 34,534	\$ 586,936	\$ 2,069,000	50,000	15,000	2,004,000		Proposed	2024-2025

City of Orland 2024- 2025 Budget -- Sewer Enterprise Operating & Capital Replacement

Revenue in Excess of Expenditures	Total Expenditures	Total Other Expenditures	Debt Service (Excludes Pension Obligation Bonds, Above)	Other Expenses	Environmental Study	Capital Items replace admin vehicle	Sewer Line Replacement	Capital Outlay, Capitalized	Other Expenditures	Total Operating Expenditures	Administrative Allocation	Fleet Maintenance Allocation	Water Treatment	Supplies	Master Plan Update	Insurance Allocation	Non Capitalized Equipment	Fuel	Training and Travel	State Regulatory Fees	Professional and Contract Services	Equipment/Building Maintenance	Rents and Leases	Utilities	Communications/Cell Phones	Memberships/Dues/Permits	Uniform and Boot Allowance	Accounting Software- Tyler	Technology	Tools	Office Expenses		PERS unfunded liability/Pension Obligation Bonds	Personnel Services including wages and benefits	Total Revenues	Investment and Other Revenues	Grants	Capacity and Hook Up Charges	Sewer Service Fees	Revenues	Description	
\$										\$																						4	(A	₩	8					l	1	2
227,542	1,038,919	228,519	23,689	6,179		11,334		187,317		810,400	80,000	52,976		45,455		12,344	65,414	29,953	869		20,093	22,346	10,400	16,276	1,123	26,415	3,166		8,806	27,793	14,739		34.914	337,318	1,266,461	16,509		ı	1,249,952		Actual	2022-2023
45										↔																						+	.,	↔	\$					ľ		20
2,774	1,344,226	523,803	195,803		ı	•	50,000	278,000		820,423	82,400	7,500	1,100	50,000		9,500	20,000	35,000	2,000	15,600	15,000	34,000	12,855	10,400	3,000	25,000	3,500		18,200	10,000	15,000		44 839	405,529	1,347,000	5,000		0	1,342,000		Budget	2023-2024
₩.										↔																						•	:	€9	₩						Pro	20:
577,272	796,728	114,973	52,173	5,000	0	0	0	57,800		681,755	96,400	16,000	0	30,000		18,000	10,000	35,000	1,500	0	10,000	5,000	12,855	15,000	4,000	28,000	5,000	3,000	15,000	15,000	15,000	,	22,000	325,000	1,374,000	16,000	0	8,000	1,350,000		Projected	2023-2024
49										↔																						•	<i>.</i>	€9	₩						P	20
415,297	996,703	122,113	51,113	5,000	0	•	•	66,000		874,590	102,538	16,000	1,100	45,000	25,000	28,800	20,000	40,000	3,000	15,600	10,000	5,000	13,240	16,000	7,600	26,000	5,000	13,000	16,000	16,000	16,000	,	27 155	406.557	1,412,000	17,000	0	8,000	1,387,000		Proposed	2024-2025

City of Orland 2024-2025 Budget -- Industries Sewer Enterprise

	2022-2023	2023-2024	2023-2024	2024-2025
Description	Actual	Budget	Projected	Proposed
Revenues Sewer Service Fees from Olive Processors	77 947	30 000	98 000	30 000
Sewer Service Fees from Olive Processors Interest Income Allocation	//,94/ 5,460	30,000	6,000 6,000	30,000 6,000
Total Revenues	\$ 83,407	\$ 30,000	\$ 104,000	\$ 36,000
Personnel Services including wages and benefits	0		0	
PERS unfunded liability/Pension Obligation Bonds	1,935		0	
	0		0	
Operating	0		0	
Special Departmental Supplies and Tools	0	150	0	
Uniform Allowance	2,382		1,000	
Utilities	7,577	3,850	4,000	4,000
Rents and Leases	1,900		0	
Professional and Contract Services	0	500	0	500
Insurance Allocation	312	500	500	600
PERS Side Fund Debt Service	0	•	0	ı
Engineering funding agreements	0	15,000	0	9,000
Industrial pond meter	0	10,000	0	
	0		0	
Administrative Allocation	14,000		0	0
Total Expenditures	\$ 28,106	\$ 30,000	\$ 5,500	\$ 14,100
Revenue in Excess of Expenditures	\$ 55,301		\$ 98,500	\$ 21,900

City of Orland Street Funds -- Gas Tax 2024- 2025 Budget

Projected Balance at June 30, 2025	Total Budgeted Expenditures	Planned expenditures FY25: Street Maintenance Wages and Benefits Allocation Fleet Maintenance Allocation Street Lighting and Utilities Allocation Road Patching and Sealing Road Maintenance Sidewalk Program Shasta Street Project Road M1/2 Construction Streets Master Plan Update Street Related Capital Additions	Total Projected Revenues	Estimated HUTA Apportionments Payable State of CA Projected RSTP Revenues Projected STIP Revenues	2024-25 BUDGET	Projected Fund Balances at June 30, 2024	Budgeted Expenditures, 2023-2024 Less: Expected Capital Expenditure Carryover	Anticipated Revenues, 2023-2024	Audit Balance, June 30, 2023	
8	€9	••••••••••	₩	↔ ↔		\$	 	↔	₩	1
363,556	635,000	150,000 15,000 75,000 10,000 60,000 50,000 150,000	370,000	230,000 140,000		628,556	(110,000)	342,000	396,556	HUTA Fund (21)
49	€9	€	↔	↔		5			₩	
	1,032,000	1,032,000	1,032,000	1,032,000					•	STIP
s	↔	6 6 6 6	€9	€9		₩	↔	49	49	Ros
193,752	389,000	76,000 220,000 70,000 23,000	220,000	220,000		362,752	(166,000)	205,000	323,752	S.B. 1 Road Maint. Rehab Fund (34)
\$	\$		₩	•••••		₩	69 69	↔	₩	<u>Totals</u>
557,308	2,056,000	196,000 15,000 75,000 86,000 280,000 50,000 1,102,000 1,102,000 77,000	1,622,000	450,000 140,000 1,032,000		991,308	(276,000)	547,000	720,308	is.

City Recreation and Pool 2023-2024 Budget Fund 00, Departments 5260 and 5261

372,495 \$ 402,767	\$ 372,495	\$ 329,595	\$ 530,860	Total General Fund Appropriations	
-					
			56,850	Capital Outlay	540
402,767	372,495	329,595	474,010	Subtotal	
			2,025	Other	
22,000	20,000	20,000	22,403	Pool Supplies and Chemicals	450/460
14,100	11,700	7,800	9,736	Insurance/Bonds	280
2,500	2,500	2,500	2,481	Gas and Oil	270
			69	Training and Travel	250
3,000	2,000	8,000	3,825	Professional and Contract Services	210
200	200	200	4,929	Equipment Maintenance	200
1,000	1,000	10,000	718	Building Maintenance	190
18,000	17,000	13,000	16,014	Utilities - City Pool	170
9,000	9,000	8,000	11,235	Utilities	170
4,500	4,500	4,500	1,937	Communications	160
10,900	10,400	10,400	11,804	Special Department-Tech (+Rec Desk)	122
18,000	48,000	18,000	75,132	Supplies - City Pool	120
6,000	25,000	6,000	45,567	Supplies - Recreation	120
6,000	6,000	6,000	2,095	Office Expenses	110
34,010	22,319	22,319	24328	5260 PERS unfunded liability/Pension Obligation Bonds-Rec/Pool	010-050
\$ 101,423	\$ 79,623	\$ 79,623	\$ 80,087	5261 Salaries and Benefits, Pool	010-045
		\$ 113,253	\$ 159,625	5260 Salaries and Benefits, Recreation	010-045
Proposed	Projected	Budget	Actual	Description	Object Code
2024-2025	2023-2024	2023-2024	2022-2023		

City Library 2024-2025 Budget Fund 00, Department 5200

		280	250	200	170	160	122	120/450	110		010-045	Object Code	
Total General Fund Appropriations	Subtotal ADA Corrections, Library Facilities Capital Outlay	Insurance/Bonds	Travel/Training	Equipment Maintenance Professional and Contract Services	Utilities	Communications	Special Department-Technology	Special Department Expense, Supplies	Office Expenses	PERS unfunded liability/Pension Obligation Bonds	Salaries and Benefits	Description	
\$,			()	↔	Ą	202
632,986	632,986	18,100	5,794	3,93 4 7 388	22,475	6,660	8,104	11,364	3,219	84,847	461,101	Actual	2022-2023
\$							•			€9	↔		2(
658,434	658,434	14,500	3,000	5,500	10,000	2,000	6,200	10,500	4,700	59,827	532,207	Budget	2023-2024
\$										€9	⇔	P	20
688,684	688,684	21,750	3,000	10,000	19,000	3,200	6,200	18,000	5,500	59,827	532,207	Projected	2023-2024
45		:								49	()		N
701,691	701,691	26,100	3,000	5,500	10,000	2,000	6,500	10,500	4,700	65,539	557,852	Proposed	2024-2025

City of Orland 2024-2025 Budget -- Library Memorial and Hanbery Trust Fund (Fund 15)

Anticipated Balance at June 30, 2025	Less: Special Departmental - Publications	Estimated Donations Estimated Interest Income for the Year	Projected Fund Balance at July 1, 2024
\$ 80,500	(5,000)	600 200	\$ 84,700

Orland Capital Equipment Schedule FY24/25

	\$ 5,533,000		4,080,000	49	\$ 80,000	275,000	\$ 27	\$ 170,800	357,200	49				SCHEDULED Total	SCH
				1 1											Π
	\$ 5,086,000		3,890,000	₩	\$ 80,000	198,000	\$ 19	\$ 104,800	243,200	69				Future/deferred purchases totals	Futu
			ne.	nis tin	cement at ti	for repla	eduled	e but not sche	cks, etc in us	mp tru	tors, du	eper, trac	reet swe	OPW Additional items including VacCon, street sweeper, tractors, dump trucks, etc in use but not scheduled for replacement at this time.	유
FY26	\$ 52,000					10,000	€9	\$ 13,000	29,000	4 \$	2004	rep	క్ష	OPW F150 pickup	유
FY26	\$ 50,000	_				10,000	\$	\$ 12,000	28,000	4	2004	rep	62	OPW F150 service pickup	유
FY26	\$ 120,000					40,000	\$	\$ 24,000	56,000	49		new		OPW skid steer additional equipment	유
FY26	\$ 64,000					12,000	\$ 1	\$ 15,600	36,400	4 \$	2004	rep	61	OPW F150 service pickup	မွ
FY26	\$ 200,000				\$ 80,000	80,000	\$	\$ 12,000	28,000	4	2014	rep	49	OPW F600 bucket truck (26k)	ଚ
	\$ 140,000					46,000	\$ 4	\$ 28,200	65,800	4	2014	гер	60	OPW F700 Water Truck (26k)	유
FY27-F29	\$ 570,000		95,000	€9						st	oldest	rep	5XX	2 Patrol vehicles per year	
FY26	\$ 190,000		95,000	\$						st	oldest	rep	5XX	OPD 2 Patrol vehicles per year	유
FY42	\$ 2,500,000		2,500,000	€9						6	2016	rep	26	OFD Ladder Truck	유
FY34	\$ 1,200,000		1,200,000	₩							PY	rep	25	OFD Fire Engine	ရှ
Plan FY														Future/deferred purchases to FY26+:	Futu
	\$ 447,000	•	190,000	4	⇔	77,000	69	\$ 66,000	114,000	49				Funded FY 25 Total	Fun
	\$ 90,000					30,000	€9	\$ 30,000	30,000	€\$		new		OPW Telehandler (ext. forklift)	유
	\$ 32,000					18,000	\$	\$ 4,200	9,800	\$	1994	rep	32	OPW Sweepster/ broom accessories	유
	\$ 70,000					18,000	\$	\$ 15,600	36,400	Ω \$	1993	rep	83	OPW F250 service truck	유
	\$ 65,000			F		11,000	6	002,ot	37,000	4	4007	ieb	J	OLAN IL 190 SELAICE DICKUP	2
				1		1		10 000	000 70	4	300		5	OBW E150 conico niclam	3
	\$ 95,000		95,000	4				***************************************		-	/107/	Teb	676	OFO ratiot Folia Expedies	٦
			95,000	÷ 64						1	701/	i e	100		
			25 222	•						1	2				3
	,									-	-		-		1
	*									_	\dashv		-	OFD No nurchases scheduled	္ခါ
				ŀ							ŀ			Funded FY25	T I
	Total	Maint	M/A Public Safety		GenFund	Street Funds	Fu St	Sewer	Water	(p	Age	new/ replac.	*	Dept Item description	De
				1						-			1		1

City of Orland
Debt Obligations FY 2024 - 2025
Schedule of Payments

5,503,596	188,317 76,105	188,317	0	587,558 323,136	587,558	5,938,642			7,661,334		Total:
24,992 3,365,000		30,396		337,734 282,346	337,734	3,600,000	2036	2.95	4,060,000 2.95	2021 Pension Obligation Bonds	Umpqua
825,718		35,136			35,136	860,854	2048	0.0	1,160,268	Eva Well	SWRF
826,362	49,657	65,263		26,956	141,876	934,132	2032	1.9	1,575,066	Solar Project, net of CREBS	Umpqua
486,516	1,456	57,521		13,834	72,812	543,656	2032	3.0	866,000	Energy Efficiency	Umpqua
June 30, 2025	Sewer	Water	General Measure Fund A - Safety	General Fund	FY 24-25 Payments	DalailCe June 30, 2024	Loan End Date	% Rate	Original Loan Amount	Item[s] Financed	Issuer
Remaining	ds:	ited to fun	Payments allocated to funds:	Pa							

Note: There exists one outstanding legacy interfund loan, from Water to General, with a \$347k balance which is being amortized at LAIF rates.

City of Orland Established, Authorized and Unfunded Positions For the Fiscal Year 2024-2025

	Optimal	Contract	Funded	Unfunded	Change
Established Position Titles	Staffing	Professionals	Employees	Positions	from FY23
City Manager	1.0		1.0		
City Clark/AR	1 5		<u></u>		
City Attorney	0.5	0.5			
City Engineer	0.5	0.5			
City Planner	0.5	0.5			
Accounting Consultant	0.5	0.5			
Accounting and IT Manager	1.0	;		1.0	defunded Dec 2021
Accounting Analyst	1.0		1.0		
Accounting Tech II	1.0		0.5	0.5	
Accounting Tech I	1.0			1.0	
Admin Tech I	0.5		0.5		
Community Services Director	1.0			1.0	
City Building Official	1.0			1.0	
Code Enforcement Officer	O 0.51	O O.			
Permit Tech	1.0	ć	0.5	0.5	
Chief of Police	1.0		1.0		
Police Sergeants	2.0		2.0		
Police Patrol Officers (1 funded by COPS Grant)	9.0		9.0		
Detective	1.0			1.0	
GLNTFF Officer	1.0			1.0	
School Resource Officer (funded by grant)	1.0		1.0		
Community Service Officer/Evidence Technician	 		 		
Police Dept Admin	1.0		1.0		
Fire Chief	1.0		1.0		
Fire Dept Admin (1/2 paid by Orland Rural District)	1.0		1.0		
Director of Public Works	1.0		1.0		
Public Works Supervisor	1.0		1.0		funded July 2022
Public Works Lead/Foreman	1.0		1.0		
Admin Support/Billing/Cust Svc	0.5		0.5		
Water Treatment Operator	2.0		1.0	1.0	
Wastewater I reatment Operator	2.0		1.0	1.0	
Equipment Mechanic	3.0		3.0		
Equipment Operator	7.0		9	1.0	
Maintenance Workers	8.0		8.0)	
Green Waste Operator				7.0	
Recreation Director	<u>-</u>		1		
Recreation Assistant PT	į		ë		
Library Director (cost shared with Willows)	1.0		1.0		
Assistant Librarian	1.0			1.0	
Librarian - Technician III Cataloguer	1.0		1.0		
Library Technician II	2.0		1.0	1.0	
n 1	1.0		3 -3.0		
Library Assistants (Zr 1 @ .5 = 1 F1E)	1.0		1.0		
Totals	62.0	3.0	46.0	13.0	