



CITY OF ORLAND STAFF REPORT

MEETING DATE: March 19, 2024

TO: Honorable Mayor and City Council

FROM: Pete Carr, City Manager

SUBJECT: **Meeting Location (Discussion/Direction)**

BACKGROUND:

Mayor Dobbs asked that this topic be on the agenda for Council discussion. The City Council has for many decades held its regular meetings in the Carnegie Center on Third Street. Built as a library over 100 years ago, the building is always available, has working heat & air, and features a built-in rostrum functioning as a dais. The building has adequate technology but outdated ADA accessibility, awkward interior layout, and only one restroom. The seating capacity is 80. Adding an elevator, expanding the room size and reconfiguring the layout are probably cost-prohibitive improvements.

ANALYSIS:

Alternate meeting locations may be available at the Glenn County Office of Education (CGOE) Success Square Conference Center, Memorial Hall, Glenn County Farm Bureau, schools and the fairgrounds. City Staff suggests that of these the GCOE Conference Center bears consideration for its features including:

- Onsite parking
- 162 persons capacity
- Excellent acoustics and wireless microphones
- Data ports and two large projection screens
- Strong internet connectivity
- Two restrooms

Availability of the Conference Center may be limited by competing reservations. There is no built-in rostrum, but it may be possible to improvise with modular risers and skirted tables.

More information and photos of the Conference Center:

<https://www.glenncoe.org/Schools/Success-One-Charter-School/Glenn-Success-Square-Conference-Center/index.html>

RECOMMENDATION: Direct Staff.

FISCAL IMPACT OF RECOMMENDATION: None at this point.