



**ORLAND PUBLIC WORKS & SAFETY COMMISSION REGULAR  
MEETING MINUTES  
Thursday, October 10, 2024**

**CALL TO ORDER**

Meeting called to order by Chairperson Jim Paschall at 4:00 PM.

Pledge of Allegiance led by Fire Chief Justin Chaney.

**ROLL CALL**

Commissioners present:

Commissioner Emil Cavagnolo, Commissioner Byron Denton, Vice Chairperson David Kelly, and Chairperson Jim Paschall

Commissioner absent:

Commissioners Monica Rossman

Staff present:

Administrative Technician/Commission Secretary Meagan Mondragon, Public Works Director Zachary Barber, Fire Chief Justin Chaney, Police Chief Joe Vlach, City Engineer Paul Rabo

Council Member Present:

Bruce Roundy

**ORAL AND WRITTEN COMMUNICATIONS**

**PUBLIC COMMENTS:** None.

**CONSENT CALENDAR**

- A. Approve Public Works and Safety Meeting Minutes from August 14, 2024
- B. Approve Public Works and Safety Special Meeting Minutes from September 12, 2024

**ACTION:** Vice Chairperson Kelly moved, seconded by Chairperson Denton, to approve the consent calendar as presented. Motion carried by a voice vote 4-0.

**PRESENTATION**

**A. Newville Road and 9<sup>th</sup>/Tehama Street Traffic Analysis**

City Engineer Paul Rabo informed the Commission that the City sent out a RFP for a traffic consultant to analyze the intersection at Newville Road and 9<sup>th</sup>/Tehama Street and that Kamesh Vedula from GHD Inc. would be presenting to the Commission on the study performed.

Kamesh Veluda from GHD Inc. did a presentation regarding the traffic study done at the intersection of Newville Road and 9<sup>th</sup>/Tehama Street to improve circulation on cross traffic, speed reductions and possible traffic calming solutions to present to Cal Trans.

The Commission asked questions and shared their concerns and were unanimously in favor of recommending roundabouts to City Council.

## **PUBLIC WORKS**

### **A. Request for County Transportation Partnership Funding**

Director Barber announced that the Glenn County Transportation Commission (GCTC) has identified \$2 million in excess funds, with Orland's proportional share amounting to \$540,000. He presented a list of roads within city limits that require urgent repairs, detailing the costs associated with repaving. After consulting with County planning staff, the 0.28-mile segment of Swift Street adjacent to the SavMor Shopping Center—from Woodward to East Street—was deemed the most suitable for funding at this time, with an estimated repaving cost of \$648,450.

Director Barber informed the commission that the \$540,000 from GCTC would be supplemented by an additional \$110,000 from the Gas Tax Street Fund to complete the project.

Commission members expressed concerns about the frequency of funding for the Gas Tax Street Fund. Mr. Rabo clarified that an allocation is made each year within the budget for this purpose.

Council Member Roundy emphasized the significance of voting for Measure J, which would provide funding for road repairs.

The Commission inquired about the specifics of the costs listed to which Director Barber responded that these figures include grinding, reshaping, recompacting, and overlaying the road surfaces.

**ACTION:** Vice Chairperson Kelly moved, seconded by Commissioner Cavagnolo, to recommend that the City Council approve proposed request to GCTC for partnership in the amount of \$540,000 to reconstruct a section of Swift Street, with City gas tax funds being utilized for the cost over the GCTC amount. Motion carried by a voice vote 4-0. Ayes: Denton, Kelly, Cavagnolo, Paschall; Noes: None; Absent: Rossman.

### **B. Precision Concrete Update**

Director Barber informed the Commission that the Precision Concrete Project is currently on hold. This pause will remain in effect until the Orland Unified School District completes its assessment and bidding process for the drop-off zone at Mill Street School, located at the intersection of E. Mill and E. Yolo Streets. Since the City and the School District will be sharing costs, this will provide City staff with a clearer understanding of the available funds for the remainder of the project.

### **C. Stop Sign Discussion**

Vice Chairperson Kelly requested that the Commission take a drive down Woodward Street to observe several key intersections. Vice Chairperson Kelly pointed out that the intersections at E Shasta Street, E Tehama Street, E Swift Street, E Colusa Street, and E Mill Street—located on both the east and west sides of Woodward—are currently uncontrolled and would greatly benefit from the installation of stop signs. He expressed his concerns and would like to include this important topic in the agenda for the next meeting.

#### **D. Public Works Department Update**

Director Barber provided the Commission with an update on the numerous projects and reports that the Public Works Department is currently undertaking for the City.

Mr. Rabo shared that the contractor for the water tank project is set to begin excavating soil for the tank's footprint.

### **PUBLIC SAFETY**

#### **A. Police Department Update**

The Police Chief updated the Commission on the progress within the department, announcing that the two new recruits are on track to be ready for patrol by the end of the year. Additionally, most of the vehicles that were on backorder have now arrived, and the ongoing radio project is set to go live within a month, enhancing the capabilities of the Police Department.

#### **B. Fire Department Update**

The Fire Chief announced that the Fire Department had received the final digital pair for the radio project. Fire Chief shared that once the Police Department's portion is completed, they will focus on finishing the Fire Department's side of the initiative. Chief Chaney expressed heartfelt gratitude to the Volunteer Firefighters for their ongoing support in this project.

The Fire Chief noted that the Public Works Department and the Volunteer Firefighters have contributed significantly by pouring concrete for the pump tank testing. They will soon add more concrete and lighting to the Training Facility.

Vice Chairperson Kelly also expressed his appreciation for the Volunteer Firefighters' contributions to both the radio project and the concrete work for the pump tank.

Commissioner Denton shared his appreciation for the Police Department and Fire Department and his support for voting for Measure J.

### **GENERAL**

The next Public Works and Safety Commission meeting is scheduled for December 12, 2024.

### **COMMISSIONER REPORTS**

Commissioner Denton:

- Nothing to report.

Commissioner Cavagnolo:

- Nothing to report.

Vice Chairperson Kelly

- Nothing to report.

Chairperson Pashcall

- Nothing to report

### **FUTURE AGENDA ITEMS**

Vice Chairperson Kelly wants to bring the discussion of stop signs at the next meeting.

### **MEETING ADJOURED AT 5:32 PM**

Meagan Mondragon, Secretary

Jim Paschall, Chairperson