

# **PUBLIC WORKS & SAFETY COMMISSION**

## **Meeting Minutes**

June 13, 2023

**1. Call to Order**

The meeting was called to order by Kelly at 4:00pm

**2. Pledge of Allegiance** – led by Fire Chief, Justin Chaney

**3. Roll Call**

Present: Chairperson David Kelly, Vice Chairperson James Paschall Sr.,  
Commissioner Emil Cavagnolo Commissioner Byron Denton,  
Chairperson Monica Rossman.

Councilmembers: Councilmember Roundy

Staff: Joe Vlach, Police Chief; Ed Vonasek, Director of Public Works;  
Meagan Mondragon, Secretary; Justin Chaney, Fire Chief,  
Paul Rabo; City Engineer.

**4. Oral and Written Communications**

A. Citizen Business: None

**5. Consent Calendar**

A. Approval of February 14, 2023 minutes

Commissioner Rossman motioned, seconded by Commissioner Cavagnolo to approve the February 13, 2023 minutes as presented, motion carried 5-0 by the following voice vote. Ayes: Kelly, Cavagnolo, Denton, Rossman and Paschall; Noes: None; Abstain: None; Absent: None.

**6. Public Works**

A. Wastewater Treatment Plant Operation and Maintenance Update

Director of Public Works, Ed Vonasek stated that himself and City Engineer, Paul Rabo came up with a first stage of a multi-stage process for the Wastewater treatment plant.

Mr. Rabo shared the 3 maintenance steps of the influent grinder(Muffin Monster), Blue Frogs, and other facilities equipment at the treatment plant.

Step 1 is backflushing the Blue Frogs weekly.

Step 2 is preventative maintenance on the Blue Frog aerators that occur every 10 months.

Step 3 is to install additional Blue Frog aerator anchor points.

Mr. Rabo explained that this will help prolong the life of the Blue Frogs.

Commissioner Denton stated his concerns with the maintenance steps of the Blue Frogs and the order of draining of the sewer ponds. Mr. Rabo assured Commissioner Denton that the

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maintenance steps described will help lead to draining the sewer ponds so the depth can be properly corrected. Mr. Vonasek also stated that depending on staffing they will have a schedule for maintenance of the Blue Frogs.

Commissioner Rossman asked what the average life expectancy is for the Blue Frogs. Director Vonasek stated that the plastic part of the Blue Frogs will last forever but it's the motor that needs frequent maintenance and upkeep. Director Vonasek shared that once the sewer ponds are deeper and there is a maintenance schedule for the Blue Frogs it will make the equipment run more efficiently.

### **B. Possible Lane Closure Recommendation for East Side of Dutch Bros.**

Chairperson Kelly stated his concerns with the ongoing traffic issue complaints he receives about the intersection near Dutch Bros. (Tehama St./Newville). Chairperson Kelly stated it is a safety issue for the employees and public. Chairperson Kelly expressed that he would like to see the City work with Dutch Bros. to come up with a solution together. Chairperson Kelly informed the Commission that there is a current discussion of possible lane closure for the East side of Dutch Bros.

The Regional Operator for Dutch Bros., Matt, expressed the company's biggest concerns are the safety of employees and public. Matt shared his experiences of working with other cities to help come up with a solution for similar situations and stated he looks forward to working with Orland to make the location the safest it can be for employees and public.

Commission asked questions and discussed their concerns with Matt.

Matt stated that he is open to suggestions and can discuss with Dutch Bros. Head Quarters.

### **C. 2023-2024 SBI Allocation Project List**

Mr. Rabo informed the Commission that the City has a list of projects in the States system that are in queue for receiving funding. Mr. Rabo shared the 2023-2024 Senate Bill 1(SB1) Allocation Project List that is based off a Pavement study that Glenn County completed in 2021. In this study the County drove around and evaluated curbs, sidewalks, and streets around Orland. Mr. Rabo informed the Commission that the roads are listed as good, fair, and poor. Mr. Rabo shared that some of these projects are already in progress.

Vice Chairperson Paschall asked City staff if they believe they will actually receive state funding. Mr. Rabo stated the City will receive the funding but the completion date of projects may be altered.

Vice Mayor Roundy shared information on the Caltrans project that will run along State Route 32 (SR32) from Hamilton City to I5 in Orland. Vice Mayor Roundy stated that if the Commission has any recommendations, he can take them to the Transportation and Transit meetings.

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### D. Public works Department Updates

Director Ed Vonasek informed the Commission that the DWR Phase 2B contract bids have been posted and will be awarded at the July 18<sup>th</sup> City Council meeting.

Director Vonasek shared that the Public Works Department is working with the Library to create an exterior reading and meeting area for the Library of Patrons.

Director Vonasek shared that at the last Public Works Safety Meeting Chairperson Kelly asked for the cost of the removal of the speed bumps on 8<sup>th</sup> St. and installing stop signs on Tehama St. Director Vonasek estimated that those projects would cost around \$6500.00 for removal, resurface section of road, and installing stop signs on Tehama St. Chairperson Kelly recommended having this item added to a future City Council agenda for Council review.

Action: Chairperson Rossman moved, seconded by Commissioner Cavagnolo, to suggest to Council the removal of the speed bumps on 8<sup>th</sup> street and adding stop signs where needed. Motion carried by roll call vote 4-1

Ayes: Commissioners Rossman, Cavagnolo, Denton, and Chairperson Kelly  
Noes: Vice Chairperson Paschall

### E. Groundwater Well Level Update

Director Vonasek shared that the well levels are in a good position.

Commissioner Cavagnolo shared that he is working on the recharge program and is making progress.

## **7. Public Safety**

### A. Fire Department Update

Fire Chief Chaney shared that fire season is coming up and stated all the commercial lots in town have been abated. Chief Chaney informed the Commission that the code enforcement team will be working on areas around town that have not complied or where complaints of overgrown properties need attention. Chief Chaney shared that May was their busiest month with 81 calls. Chief Chaney stated that the Fire Department is working with the County to get another ambulance for the City of Orland to help the Fire Department with medical calls.

### B. Police Department Update

Police Chief Vlach announced, that the Police Department has stocked medical bags and Automatic External Defibrillator (AED) for every police officer to help the Fire Department when they are responding to a scene. Chief

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Vlach shared that the Police Department has completed 2 projects over the last few months. The first project was the new evidence room being built at the City yard. Israel the Evidence Technician is now in the process of moving evidence over from the Police Department in town to the new evidence room at the City yard. Chief Vlach shared the second completed project is the surveillance and key card entry at City Hall and Police Department. Chief Vlach shared that City Council also approved phase 2 of the security project which will include the Library and Carnegie Center which will be completed in the next fiscal year.

Chairperson Kelly asked for an update on the Radio Project. Chief Vlach stated that they are still currently working on some issues that have come up with the Radio Project.

### **8. General**

#### A. Schedule of Next Meeting

The next regularly scheduled Commission meeting will take place at Carnegie Center at 4 pm, August 8, 2023

### **9. Commissioner Reports**

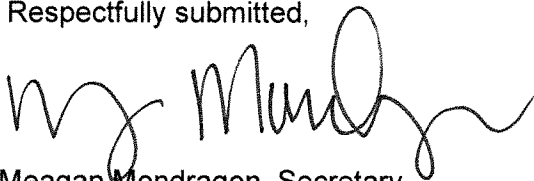
None.

### **10. Future Agenda Items**

Commissioner Rossman would like the turning lanes on East & HWY 32 to be repainted.

### **11. ADJOURNMENT – 5:14 PM**

Respectfully submitted,



Meagan Mondragon, Secretary



David Kelly, Chair