



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Minutes - Draft

Historic Review Board

Tuesday, July 26, 2016

6:00 PM

Commission Chambers

1. Call to Order

Chair Metson called the meeting to order at 6:05 pm

Present: 5 - Claire Met, Ken Basinger, Jonathan Stone, Derek Metson and Robert Seiwert

Staffers: 1 - John Stutesman

2. Public Comments

There were no public comments.

3. Preservation Grant

3a. PG 16-451: Grant request for repair of five windows at 916 Washington Street, an individually designated historic home in the McLoughlin Conservation District.

John Stutesman, Planner, provided the staff report. Several windows at the address have deteriorated and require repair before they deteriorate further. These are the original wood-frame windows on the southern facing side of the home. The windows are leaking onto the cherry built-in cabinets. The wood is still sound. The wood, glass, and framing would be retained and repainted during the work. Other windows in the home require repair in the future, but these windows on the southern side require the most attention.

Carrie Freeman, homeowner, acquired two bids for window work to replace the glazing for three southern exposure downstairs windows and two upstairs bedroom windows. The bid cost is \$2240.00, so Ms. Freeman would be eligible for a grant amount of \$1,060. Work is scheduled in early August 2016 and is a three-week process. Ms. Freeman was asked how she chose the contractor, and she explained her selection process. Ms. Met asked Ms. Freeman if she planned to replace additional windows and she explained that she is planning to do that as personal finances allow.

Motion made by Ms. Met, seconded by Mr. Basinger, to approve the Grant request for repair of five windows at 916 Washington Street, an individually designated historic home in the McLoughlin Conservation District.

Voting Yea: 5 - Claire Met, Ken Basinger, Jonathan Stone, Derek Metson and Robert Seiwert

4. Communications

Local Preservation Grant Program Update

There was no update.

Ongoing Historic District and Preservation Partners Outreach

Mr. Stutesman provided an update on several projects that were very successful, and inquiries made by potential homebuyers interested in purchasing historic homes. Also working with Code Enforcement to inform homeowners regarding historic home requirements.

2016 Certified Local Government Grant

There was no update.

5. Adjournment

Chair Metson adjourned the meeting at 6:22pm.