



CITY OF OREGON CITY

Incorporated 1844

HEARING PROCEDURES FOR PARK PLACE LANDMARK DESIGNATIONS

DEVELOPMENT SERVICES
DEPARTMENT
Planning, Building,
Engineering
320 Warner Milne Road
Oregon City, OR 97045
(503) 657-0895

1. Chairman will open the public hearing.
2. Staff will present report.
3. Staff will introduce Jane Morrison, consultant.
4. Jane Morrison will summarize the research project and give a brief history of Park Place.
5. Staff will then present the procedure for the hearings:
 - A. Outline the criteria for historic designation, and the procedure that will be followed.
 - B. Show slides and briefly discuss each property, as they are listed on the public notice.
6. Chairman will then ask for testimony (written or spoken) on each property, as they are listed on the public notice. Time for testimony will be limited to 3-5 minutes per person.
7. After all testimony is given, the public hearing will be closed.
8. Discussion by Board:
 - A. Any properties that are in dispute or require individual further discussion should be set aside.
 - B. Properties that the Board has reached consensus on should be dealt with in one motion.
 - C. Properties that require individual discussion should be acted upon with individual motions. Chairman may re-open public hearing for further testimony if needed.
9. Following action by the Board, staff will explain that the Board's action is a decision that is final in ten calendar days from the date of mailed notice, unless it is appealed to the City Commission.

SUGGESTED LANGUAGE FOR MOTION: "I move that the following properties be designated as local historic landmarks, subject to the provisions of Section 11-3-17 of the City Code: (list numbers/addresses of properties)