

# Oregon City Arts Commission

April 21, 2022

7:00 PM

## DRAFT - Minutes

### In Attendance:

#### Arts Commissioners

Trieste Andrews (Chair)  
Karen Buerhig  
Emma Lugo  
Tammy Jo Wilson

Mary Andrus  
Tima Carlson (Vice Chair)  
Josh Planton  
Jenn Woodward

#### Oregon City Staff

James Graham, Economic Development Manager  
Aquilla Hurd-Ravich, Community Development Director\*  
Daniel Gering, Tourism Program Specialist

#### Guest(s)

Liz Hunnam, Executive Director – Downtown Oregon City Association  
Lucas Nickerson, Artist\*  
Lynda Orzen, Friends of the Oregon City Library Bookstore

#### Not in Attendance:

Selena Jones

\*Participants attended online via Zoom

Meeting was called to order at 7:03PM by Commissioner Andrews.

#### Roll Call

#### Adoption of the Agenda

**Adoption of the Minutes** – Commissioner Lugo motioned to approve; Commissioner Carlson seconded.  
7 Aye 0 Nay.

**Public Comment** - None

#### Presentations

**OC2040 – Aquilla Hurd-Ravich** Overview presentation regarding the OC2040 Vision and Comprehensive Plan was presented. Commissioners asked questions related to how the Arts fits into the OC2040 plan, and Director Hurd-Ravich mentioned that there is no one place that the plan calls out Arts in the Comprehensive Plan. Indirectly, Arts would be able to connect broadly to the goals related to the use of civic spaces and livability in the community. Commissioner Lugo, who participated in the crafting of the OC2040 plan, mentioned that arts were discussed

many times in the initial building of the plan, but they were incorporated into the various elements through-out the plan.

**Downtown Oregon City Association – Liz Hunnam** Overview presentation regarding the structure of the Main Street program and how the design section of the “Four Point Approach” relates to the Arts in downtown Oregon City. Commissioners discussed program support ideas and diversity inclusion in the programs that the Downtown Oregon City Association are crafting. Commissioner Planton requested a copy of the list of potential projects that the Association plan.

## **Public Hearing**

**Arts Mural Application – Mural Friends of the Oregon City Library Bookstore** The Friends of the Oregon City Library Bookstore presented an overview of the mural and the support program that helped fund the project. They were very excited to announce that their fund-raising efforts were able to gather enough sponsorships to cover the cost of the mural. Commissioners asked clarification questions of the artist about the construction of the mural.

Staff provided a staff report and announced that there is one contingency left, as of the date of the meeting and recommends for approval however the permit will only be issued once Oregon City received the copy of the Certificate of General Liability.

*Public Comment – None*

Commissioner Planton moved to approve the application with the caveat that the Certificate of General Liability has been received; Commissioner Buerhig second the motion.

Roll call vote was called to approve the mural application: Andrews – Yes, Buerhig -Yes, Lugo – Yes, Wilson – Yes, Andrus – Yes, Carlson – Yes, Planton – Yes, Woodward – Yes

Commissioner Planton asked staff about any plans for the promotion of the mural. Staff does have a plan to attend the unveiling and will promote through the tourism and city channels.

**Amendment to Bylaws** Commissioner Planton suggested clarifying changes to section 5.3 regarding the Arts Commission agreement that Staff would be appointed as Secretary. Chair Andrews had questions related to section 4.3 about the commissioners who have shorter terms in the by-laws. Staff stated that there is no need to clarify, as the shortened terms are due to the staggering of appointments to maintain that only two commissioners will need to be replaced each year, but as the third cohort reaches three years that all terms after will be three years length.

Commissioner Carlson suggested that the by-laws include a reporting mechanism to the City Commission. James Graham recommended that it not be placed in the by-laws but consider it to be an operational goal. Staff would look to see when the Chair could be scheduled with the Commission to do an update.

Commissioner Andrus moved to accept the by-laws with the changes requested by Commissioner Planton; Commissioner Planton seconded. 8 Aye 0 Nay

Commissioner Planton suggested that in the future there may need to be some verbiage be added about an annual budget review.

Clarification was asked by Commissioner Buerhig related to the raise funds and how would they be processed. There was following discussion on what fund-raising options could be like. James Graham suggested that staff could draft a staff report that could recommend on how fund raising, and fund use could be done. This report could be used to seed ideas for the Arts Commission for future projects. Project recommendations and funds expended would need to be approved by the City Commissions.

### **Discussion: Appropriate Use of Art Commission Funds Pt 2**

Chair Andrews wanted to understand the “Percent for Art” requirements by Federal or State and if any projects in the past, and if there is a requirement, what happened to the funds. The Arts Commission asked staff to investigate the topic and the history on the Oregon City version of the “Percent for Art” Ordinance and staff agreed to generate a staff report with the findings.

**Staff Update: Damaged Sculpture** Staff had nothing new to report.

### **Communications**

Chair Andrews brought up a few points for the Arts Commission to consider:

- 1.) Sustainable funding for the Arts Commission
- 2.) Subcommittees for events or projects within the Arts Commission
- 3.) The ability for the Commission to meet more frequently (suggest two weeks for a short period of time)
- 4.) More visibility for the Arts Commission, including a partnership with Clackamas County Arts Alliance and a web page where more about the Arts Commission and supporting programs that could be added. Also, Willamette Falls Television would be another way to communicate on their announcements.
- 5.) Arch Bridge Celebration and the potential funding for a 3-part, paint by number, mural if funding is not covered by the Celebration budget. This will be added to next agenda.

Commissioner Lugo requested that Oregon City Parks and Recreation be invited to be a guest speaker to talk about potential arts programming, etc. Staff will reach out to them to arrange that invite.

Commissioner Carlson also suggested inviting with Soulflags Arts Community Center as well. *(Side note: Since the City Recorder was going to be doing a presentation and Three Rivers Artist Guild was postponed, that request will need to be for June’s meeting)*

**Adjournment at 8:40PM**