

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Canemah Historic Cemetery Association

Name of Project:	Canemah Historic Cemetery
Address:	1 Canemah Rd Oregon City, OR 97045
Total amount requested (D):	5294.47 - \$5,295
Match cash (B):	0
Match in-kind (C):	680

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p><u> x </u> 1) Result in significant improvement in the cleanliness of the City.</p> <p><u> </u> 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p><u> </u> 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p><u> x </u> 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p><u> x </u> 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p><u> x </u> 6) Preserve or increase recreational areas and programs within the City.</p> <p><u> </u> 7) Improve safety within the City.</p> <p><u> </u> 8) Increase employment or economic opportunities for City residents.</p> <p><u> </u> 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p> <p><u> x </u> 10) Enhance art and culture within the City.</p>

<input checked="" type="checkbox"/>	4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.
<input checked="" type="checkbox"/>	<p>5) The proposed project must meet the required project match.</p> <p>Match required for this size project (M): <u>10%</u></p> <p>Is $(B + C) / D \geq M$</p> <p>$680/5974.47 = 11\%$</p>
<input checked="" type="checkbox"/>	6) The proposed project must be completed by June 30, 2025.
<input checked="" type="checkbox"/>	<p>7) Letter of support from the entity as described below:</p> <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • If there is a project partner organization, a letter of support from the project partner should be included. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	8) Funds must not be used to replace any other public funds - federal, state or local funds.
<input checked="" type="checkbox"/>	9) Is the application signed by an appropriate person?

Does the proposed project meet the grant eligibility criteria?

☒ Yes ☐ No



**OREGON
CITY**



Rec'd - 5/15
at 1:27
Metro

Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orccity.org or 503-974-5517.

Title of Project CANEMAH HISTORIC CEMETERY
Applicant Organization CANEMAH HISTORIC CEMETERY ASSOCIATION

Is this a Non-Profit Organization? Yes ☒ No ☐

Non-Profit Federal tax-exempt ID Number 931 25 3298

Address 1 CANEMAH ROAD / ENTRANCE 903 5TH AVE

City, State, Zip LOCATION: 45.34186 -122.63227 ID.38634

Project Manager responsible for the Enhancement Grant project

RITA BATCHLEY
Phone 805 443-5695 Email rbatchley@gmail.com

Chairperson of Governing Board (If Applicable) DENNIS ANDERSON

Phone 503 866 4518 Email gozdanderson@gmail.com

Signature Dennis Anderson

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?

Yes ☒ No ☐

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?

Yes ☐ No ☒

If yes, please describe the grant project(s) for which you received funding.

N/A

3. Briefly describe the project for which you are requesting funds.

1. THE PURCHASE OF CLEANING MATERIALS FOR HEADSTONES AND THE CORRECT MATERIALS FOR RESTORATION OF HEADSTONES AND MONUMENTS.

2. THE PURCHASE AND PLACEMENT OF A STEEL CARGO BOX (8X8X20) CONTAINER. THIS WILL INCLUDE THE NECESSARY PREPARATION (I.E. - gravel and cement blocking) FOR PERMANENT PLACEMENT.

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- ☒ 1. Result in significant improvement in the cleanliness of the City.
- ☐ 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- ☐ 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- ☒ 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- ☒ 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- ☒ 6. Preserve or increase recreational areas and programs within the City.
- ☐ 7. Improve safety within the City.
- ☐ 8. Increase employment or economic opportunities for City residents.
- ☐ 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- ☒ 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

VARIOUS SOURCES, WHO ARE PURVEYORS OF CARGO CONTAINERS SEEM TO BE SUGGESTING THAT ONE-TIME USED, STEEL BOXES ARE PREFERRED OVER THOSE DISCARDED OR ABANDONED, OFTEN BEAT-UP CARGO BOXES. THE CEMETERY BOARD THINK THE PRESERVATION OF THIS CEMETERY IS VALUABLE TO THIS COMMUNITY AND OREGON CITY. BECAUSE OUR ACTION PLAN IS LONG TERM, THE NEED FOR A PERMANENT STORAGE WITHIN THE CEMETERY IS NECESSARY. AFTER SOME INVESTIGATION OF RELIABLE LOCAL SOURCES, WE HAVE SETTLED ON A RECOMMENDED PROVIDER RATHER THAN THE OFF CHANCE OF FINDING A CARGO CONTAINER ON CRAIG'S LIST —

6. Project Period

Beginning Date: JULY 2024

Ending Date: SEPT 2024

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

HISTORIC CANEMAH CEMETERY BOARD IS MADE UP OF VOLUNTEER NEIGHBORS FROM CANEMAH. ONE ADVANTAGE OF HAVING AN ON-SITE CARGO BOX, SECURE AND DRY IS THE PRACTICALITY OF HAVING ALL NECESSARY CEMETERY SUPPLIES AND EQUIPMENT IN AN ORGANIZED LOCATION.

GENERAL MAINTENANCE IS SCHEDULED A COUPLE TIMES A YEAR WITH A DOZEN OR MORE VOLUNTEERS BUT WITH AN ON-SITE CARGO BOX WE BELIEVE THERE WILL BE MORE FREQUENT WORK DETAILS.

8. Briefly describe your organization's prior experience managing similar projects.

THE CEMETERY BOARD ORGANIZES AN ANNUAL CLEAN-UP BEGINNING IN JULY — MAY, THIS IS ANNOUNCED AT THE CANEMAH NEIGHBOR ASSOC. WHERE NEIGHBORS SIGN ON FOR THE WEEKEND EFFORT, USUALLY TAKES HALF DAY WITH DOZEN VOLUNTEERS. THE LAST THING IS THE PLACEMENT OF FLAGS FOR OUR VETERANS — ALWAYS AN IMPORTANT PART OF THE SIGNIFICANCE IN REMEMBRANCE OF THOSE WHO HAVE FALLEN AND PASSED /

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

CANEMAH NEIGHBORHOOD IS A NATIONAL HISTORIC DISTRICT AND IS FORTUNATE TO HAVE ADJACENT TO THE NEIGHBORHOOD A PIONEER CEMETERY. THERE IS A DEEP PRIDE IN THE PRESERVATION AND MAINTENANCE OF THIS HISTORIC CEMETERY.

MAIN GOAL IS TO ESTABLISH A COMMUNITY STORAGE ON SITE THAT IS ~~SECURE~~ AND PROTECTED FROM THE WEATHER. . . .
SECURE

ACCESSABILITY WILL BE AN IMPORTANT BENEFIT — FINALLY TO

— HAVE A CENTRAL LOCATION TO ACCESS EQUIPMENT AND MATERIALS TO PROPERLY MAINTAIN AND RESTORE HEADSTONES WILL BETTER IMPROVE THE CEMETERY LANDSCAPE.

BOARD MEMBERS/ Owners of the Historic Cemetery

Dennis Anderson_President
 Scott & Peggy Klemsen_Secretary
 Rita Batchley
 Dave Green
 Ben Deitch
 Ken Baysinger
 Clint Hargis

BUDGET :**Maintenance**

Cemetery— Community Tools
 Estimate as of March2024 —
 Home Depot purchases of basic Maintenance.

Tools/Equipment:

1 / STIHL Chain Saw	\$ 219.99
2 /Rakes / 22"Steel Tine Leaf Rake	19.98
/ 26" Poly Leaf Rake	19.98
1 /14" Pruning Saw	34.98
1 /Shovel Anvil Digging Shovel	14.98
1/wheelbarrow 6cu. Husky WheelBarrow	99.00

Subtotal	\$ 408.91
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Restoration Supplies for Monument and Headstone cleaning

Assorted Leather Gloves @4.27 pair	25.62
WET/ &FORGET cleaning solution	
(removing moss and cleaning surfaces) 4 gal@ \$48.	192.00
Assorted rubber gloves and Brushes— 6 pair@\$5.99	35.94

Subtotal	\$ 253.56
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Major Grant Request—Construction

Purchase of a Cargo Container/8x8x20, (Used One Time) ,
 which could be permanently positioned on-site —secured and
 protected from the elements.

Local Reputable Dealer/ of Oregon City Suppliers

Cargo Container/ Quick Freight 503 810-4450

Estimate as of March2024	OneTime Used box_ \$ 3750.00
	Delivery/hauling 400.00

Preparation of the Pad for Steel Cargo Box Materials

Gravel for base @48. per yard (delivery of 7 yards)	350.00
Delivery charge	120.00
Cement blocks @ 2.65 per block 4 corners	12.00

Construction labor (5 volunteers) @27.20 x 5 hrs	680.00
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Subtotal	\$ 5312.
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GRANT REQUEST : THE GRAND TOTAL_	\$5974.47
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Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)				
Project Administration costs (clerical, advertising, graphics, printing, postage)				
Materials	362.			362.-
Equipment/Supplies	662.47			662.47
Construction Costs	3750.		680.	4430.-
Event Costs				
Transportation Costs	520.			520.-
Insurance Costs (if needed)				
Consultants/trainers				
Use the lines below to add any additional costs:				
Totals	5294.47		680.	5974.47

10. Proposed Budget. On the previous page, please describe the project's proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	5294.47
+ Matching Funds (Cash):	
+ In-Kind Matching Funds	680.-
= Total Cost of Project:	5974.47

11. **Description of In-Kind Match.** List the sources of support for the project's in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
CONSTRUCTION INSTALLATION	CEMETERY BOARD COMMUNITY VOLUNTEERS	680.00

12. List all grants applied for in support of this project and commitments confirmed to date.

N/A

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? _____

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.

b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.

c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search "What Neighborhood Am I In?" (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.