

Metro Enhancement Grant Eligibility Criteria

Name of Organization: Willamette Falls Symphony

Name of Project:	Willamette Falls Symphony 24-25 Season
Address:	PO Box 1251, Oregon City
Total amount requested (A):	\$39,000
Match cash (B):	\$25,730
Match in-kind (C):	\$20,000

The applicant organization must meet ALL of the following criteria to apply for a Metro Enhancement grant. Check to confirm that each condition is met.

<input checked="" type="checkbox"/>	<p>1) The applicant organization must be:</p> <ul style="list-style-type: none"> • a charitable organization – such as a 501 c 3 certified organization or other tax-exempt nonprofit that engages in charitable work • a neighborhood association in the Oregon City • a department of the City of Oregon City
<input checked="" type="checkbox"/>	<p>2) Application must be in good standing and have a current registration with the State of Oregon.</p>
<input checked="" type="checkbox"/>	<p>3) The project must meet at least <u>one</u> of the 10 Metro project criteria:</p> <p>_____ 1) Result in significant improvement in the cleanliness of the City.</p> <p>_____ 2) Increase reuse and recycling efforts or provide a reduction in solid waste.</p> <p>_____ 3) Increase the attractiveness or market value of residential, commercial or industrial areas.</p> <p>_____ 4) Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.</p> <p>_____ 5) Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.</p> <p>_____ 6) Preserve or increase recreational areas and programs within the City.</p> <p>_____ 7) Improve safety within the City.</p> <p>_____ 8) Increase employment or economic opportunities for City residents.</p> <p>_____ 9) Provide work, training opportunities, or other benefit to youth, seniors and low- income persons or underserved population.</p> <p><u> X </u> 10) Enhance art and culture within the City.</p>

<input checked="" type="checkbox"/>	4) The services provided as a result of the grant must be provided within Oregon City and/or be for the benefit of Oregon City residents.
<input checked="" type="checkbox"/>	<p>5) The proposed project must meet the required project match.</p> <p>Match required for this size project (M): <u>50%</u></p> <p>Is $(B + C) / D \geq M$</p> <p>$45730/84730 = 54\%$</p>
<input checked="" type="checkbox"/>	6) The proposed project must be completed by June 30, 2025.
<input checked="" type="checkbox"/>	<p>7) Letter of support from the entity as described below:</p> <ul style="list-style-type: none"> • A letter of support from affected parties within the geographical boundary of the grant project (e.g., a neighborhood association; business association; or government entity). • A letter of acknowledgement from each City Department that could be affected by the project. • If there is a project partner organization, a letter of support from the project partner should be included. • Written acknowledgment from applicable City Departments that the project meets requirements set forth by the City. Documentation should be included in the application packet.
<input checked="" type="checkbox"/>	8) Funds must not be used to replace any other public funds - federal, state or local funds.
<input checked="" type="checkbox"/>	9) Is the application signed by an appropriate person?

Does the proposed project meet the grant eligibility criteria?

☒ Yes ☐ No

**OREGON
CITY****Metro**

Community Enhancement Grant 2024-2025 Application

Thank you for your interest in the Metro Enhancement Grant Program. Before filling out the application, please read the Enhancement Grant 2024-25 Program Guidelines for complete instructions and to be sure that your proposal qualifies for funding. Applications received after the deadline will not be accepted. Kindly limit your answers to the space provided.

Please note that your organization may need to apply for city building permits and/or liability insurance coverage to implement your proposed project. *You may be able apply grant funds toward these costs.*

If you have questions, please contact Ann Griffin at agriffin@orc.org or 503-974-5517.

Title of Project Willamette Falls Symphony 2024-25 season of concerts

Applicant Organization Willamette Falls Symphony

Is this a Non-Profit Organization? Yes ☒ No ☐

Non-Profit Federal tax-exempt ID Number 93-1140242

Address P.O. Box 1251

City, State, Zip Oregon City OR 97045

Project Manager responsible for the Enhancement Grant project

Mark Perlman, Music Director

Phone 503-602-0022

Email markdperlman@gmail.com

Chairperson of Governing Board (If Applicable) Carol Dumond

Phone 415-336-0792

Email aphasia219@yahoo.com

Signature Carol Dumond

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)



**OREGON
CITY**



Metro

Community Enhancement Grant 2024-2025 Application

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Signature _____

(The person authorized to represent the organization must sign the application with a digital signature or actual signature on a hard copy.)

Proposal Information

1. Is this your first grant application to the Community Enhancement Grant program?

Yes ☒

No ☐

2. If you answered "No" to Q1, have you received an Enhancement Grant in the last 3 years?

Yes ☐

No ☐

If yes, please describe the grant project(s) for which you received funding.

3. Briefly describe the project for which you are requesting funds.

The project we seek funding for is the 2024-25 season of the Willamette Falls Symphony (WFS), which will include 5 classical orchestral concerts, plus a summer festival concert. We offer excellent low-cost performances of classical orchestral music as the only symphony orchestra in Oregon City, and we give local volunteer musicians a place to play the music they love. WFS also produces the annual Oregon Mahler Festival, which draws musicians from all over the region for a special large-orchestra performance of a Mahler symphony.

The Mission of Willamette Falls Symphony is:

To give qualified musicians an opportunity for musical growth and expression through playing orchestral music and to foster and develop an appreciation for classical music within the community.

WFS was formed in 1981 at Clackamas Community College as a small nonprofit community orchestra of eight members, sponsored then by Oregon City Community Schools. WFS later moved to the Barclay School in Oregon City, and in 2004 to Oregon City United Methodist Church. The only symphony orchestra in Oregon City and the surrounding suburbs, WFS has grown into a full-sized orchestra that offers special repertoire to the area residents. Most of the musicians in WFS are volunteers who have professions other than music, though some are local music teachers, and retired music professionals.

Under Music Director and Conductor Dr. Mark Perlman, the orchestra performs 5 classical orchestral concerts each season, plus sometimes a summer pops concert, and organizes our annual summer Oregon Mahler Festival. The orchestra offers two biennial concerto competitions, alternating between a competition of members of the orchestra, selecting by audition up to four WFS players who are ready to perform solo pieces under 12 minutes with the orchestra, and a

4. The proposed project must meet one or more of the following 10 goals. Please indicate which of the following outcomes your project will achieve by marking an "X" or a check mark.

- ☐ 1. Result in significant improvement in the cleanliness of the City.
- ☐ 2. Increase reuse and recycling efforts or provide a reduction in solid waste.
- ☐ 3. Increase the attractiveness or market value of residential, commercial or industrial areas.
- ☐ 4. Results in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501(c)(3) status under the Internal Revenue Code.
- ☐ 5. Enhance new or existing wildlife, riparian zones, wetlands, forest lands or marine areas, and/or improve the public awareness and the opportunities to enjoy them.
- ☐ 6. Preserve or increase recreational areas and programs within the City.
- ☐ 7. Improve safety within the City.
- ☐ 8. Increase employment or economic opportunities for City residents.
- ☐ 9. Provide work, training opportunities, or other benefit to youth, seniors, and low income people or other under-served groups.
- ☒ 10. Enhance art and culture within Oregon City.

5. Describe how the proposed project will meet the selected goal(s).

The Willamette Falls Symphony has put on concerts for 43 years, and is poised to continue this tradition as one of the oldest community orchestras in the Portland metro area. As the only orchestra based in Oregon City, we are proud of our record of enhancing art and culture within Oregon City.

We plan to perform five concerts in the 2024-25 season, featuring internationally renowned violin soloist Tomas Cotik (of Portland State University) in October, and viola soloist Kim Uwate (member of the Delgani Quartet) playing the unusual Paul Hindemith piece "Der Schwanendreher" in April 2025. Concerts will include works by Mozart, Beethoven, Schubert, Schumann, Wagner, and many other major composers. We will also hold our biennial youth concerto competition and feature 3-4 young soloists with the orchestra. And we plan a holiday pops concert in December 2024.

WFS will also once again be sponsoring and organizing the Oregon Mahler Festival in July 2024, this summer performing Gustav Mahler's Symphony No. 10. This festival will bring

6. Project Period

Beginning Date: June 25, 2024

Ending Date: June 15, 2025

7. How will the community benefit from your project? What is the estimated number of people affected and anticipated outcome(s)?

WFS has a twofold benefit to the community – to our players and to our audience members.

The orchestra is comprised of many people who play classical music as an avocation, not a profession. These folks love making music, but most are not making a living at it. The ability to do this is very important in their lives, as a way of enriching their souls, and they often stay musically active for many decades. Our youngest players are in their teens, and oldest players have gotten into their 80s. Music is a lifelong love and benefit, but having a group to play in is vital. WFS provides a place for all these people to fill their need for playing music. We also have music teachers, who are professionals, but

8. Briefly describe your organization's prior experience managing similar projects.

The Willamette Falls Symphony has put on concerts for 43 years (since 1981), and we have operated and produced the Oregon Mahler Festival since 2015 (with a gap of 2 summers (2020-2021) cancelled due to the pandemic). We have a long record of successfully managing concert seasons.

Our Music Director Mark Perlman has been with WFS since 2001, so he also has a long record of experience producing successful symphony seasons. Our Board Chair Carol Dumond is an attorney who is a retired public servant, and has long experience with large budget projects and grants. Our Treasurer Susan High is a tax accountant and is an expert in managing the books and tracking income and expenses. We have many

9. Describe the measurements you will use to assess the project's effectiveness? Be sure to describe project goals, changes and noticeable benefits that will come about as a result.

The benefits we would gain are most obviously to produce a successful season of concerts, but also this includes slight increases in the amounts we pay our principal string players, extra players, and conductor. The rates we have been paying need to keep up with increased marketplace expectations, and what we can pay is far lower than some other groups pay.

Also we have some equipment purchases we have been putting off for budgetary reasons, including purchase of at least five more music stands (\$50 each) and a portable percussion equipment case (about \$1000).

We also anticipate the costs of renting venues to increase. Oregon City United Methodist Church, our home for 20 years, charges very modest rates, but we expect an increase in September. The venue costs for the Oregon Mahler Festival to rent Lake Oswego High School for the July Mahler Festival concert have risen significantly from under \$6000 in

Proposed Budget

Project Costs	(A) Grant Dollars Requested	(B) Matching Funds(Cash)	(C) In-Kind Matching Support	(D) Total
Personnel Services (salaries, administration)	30000	15000	15000	60000
Project Administration costs (clerical, advertising, graphics, printing, postage)	2400	1100	2500	6000
Materials				
Equipment/Supplies	2600	1200		3800
Construction Costs				
Event Costs	4000	8000	2500	14500
Transportation Costs		130		130
Insurance Costs (if needed)		300		300
Consultants/trainers				
Use the lines below to add any additional costs:				
Totals	39000	25730	20000	84730

10. Proposed Budget. On the previous page, please describe the project's proposed budget. Please note that matching resources ARE REQUIRED. The total match amount required depends upon the total project cost. Matching funds may be either cash or in-kind. An in-kind match is a form of support for the project that does not need to be directly paid for. For example, the value of volunteer service is considered a match. Volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Total Project Cost	Additional Funding Requirement
\$0 to \$9,999	10% of total project cost
\$10,000 to \$19,999	20% of total project cost
\$20,000 to \$39,999	30% of total project cost
\$40,000 to \$50,000	40% of total project cost

Using your proposed budget from the previous page, please list the Grant Amount Requested, the total Matching Funds (Cash) and total In-Kind Matching Support. The total project cost is the sum of these three amounts.

Grant Amount Requested:	\$39,000
+ Matching Funds (Cash):	\$25,730
+ In-Kind Matching Funds	\$20,000
= Total Cost of Project:	\$84,730

11. **Description of In-Kind Match.** List the sources of support for the project’s in-kind match (e.g., volunteer hours and donations). As described in the Enhancement Grant Program Information document, volunteer labor may be valued at an estimated rate of \$27.20 per hour.

Item	Source of Support	Estimated Value (\$)
WFS volunteer musicians attending rehearsals	Approx 50 people x 39 rehearsals x 2.5 hours each	\$132,600
WFS volunteer musicians at concerts	Approx 50 people x 5 concerts x 2.75 hours each	\$18,700
Mahler Festival volunteer musicians at rehearsals	Approx. 80 people x 9 rehearsals x 2.5 hours	\$48,960
Mahler Festival volunteer musicians at concerts	Approx. 80 people x 1 concert x 2.75 hours	\$5,984
WFS Board members attending board meetings	8 people x 10 meetings/yr x 1.5 hrs/meeting	\$3,264
	TOTAL	\$209,508

12. List all grants applied for in support of this project and commitments confirmed to date.

WFS applied for a RACC grant, but for political reasons RACC did not have any funds for Clackamas County this year, and we were unable to get any support (whereas last year we received \$5000 from RACC for the Mahler Festival). We also applied for a grant from the Oregon Cultural Foundation but were not funded this year for that very competitive grant. We continue to seek grants and corporate donations.

13. Administrative costs are allowed as part of the project. What percentage of Enhancement Grants funds will be used for personnel services or administrative costs? personnel 77% admin 9%

The single largest costs of Willamette Falls Symphony is for personnel, even though most of the orchestra are volunteers. WFS pays our conductor, our principal string players, and occasional extra players when there is a section that is short of players (usually fewer than five extra players per concert).

We also usually have soloists play concertos with the orchestra, and pay them a modest amount, much less than normal professional engagements would pay. These soloists play with WFS for lower than usual rates because they enjoy the friendly atmosphere we provide, and the rewarding musical experience they have with us. But if we could raise the amounts we could pay, from the previous level of \$300 for a concert to \$500 or \$600, it

14. Letter(s) of Support

Please include one or more letter(s) of support for the proposed project. Letters of support demonstrate that people who could be impacted by a project are aware of it and in support of it.

Required letters of support include:

- a) Active partner organization – If your organization is working in collaboration with a partner organization, please include a letter of support from that partner organization.
- b) Property owner - If the project will have an impact on private property or city-owned property, then a letter of support should be included from the property owner. For example, if the proposed project will take place in a city-owned park, then a letter of support should be included from the Oregon City Parks and Recreation Department.
- c) Neighborhood Association - Applicants should also include a letter of support from a relevant neighborhood association if there is an active neighborhood association where the proposed project will take place. We recognize that several neighborhoods do not have an active neighborhood association. To learn more about what neighborhood your project is in, go to the City of Oregon City website, and search “What Neighborhood Am I In?” (<https://www.orcity.org/404/What-Neighborhood-Am-I-In>)

Will my project impact the City?

Please contact the City of Oregon City if you think that your project will impact City operations or facilities, such as a park, sidewalk or public right of way. You should request written acknowledgement from the applicable City Department that the project meets applicable City requirements. Some proposals may require liability insurance.

Please contact Ann Griffin to discuss.



**Oregon City
United Methodist Church**

18955 S. South End Road
Oregon City, OR 97045

Rev. Thomas Orquiza-Renardo
Pastor

Christa Palmer
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*Love
Others
Value
Everyone*

May 17, 2024

To Whom It May Concern
City of Oregon City

I'm writing today on behalf of Oregon City United Methodist Church (UMC) in support of the Willamette Falls Symphony (WFS). WFS has been rehearsing and performing in our multipurpose space for some 20 years now. We have found this relationship to be an enriching experience for our congregation and the community around.

Since 1981, WFS has been broadening the cultural expression of Oregon City. Starting as a small nonprofit community orchestra of eight members, it has grown to be a full orchestra. The music is rehearsed and performed with the utmost respect for the composers who have crafted it and for the pieces themselves. Those who have a passion for music find resonance with the classical experience WFS brings to the community. This is testified to by the draw of each of their concerts, attendance of each being well over 100 spectators and filling our main hall.

Under the direction of Dr. Mark Perlman, WFS continues to bring a taste of music culture to Oregon City. The passion and dedication of each of the musicians is evident in their performances. Beyond this, Dr. Perlman and WFS, from time to time, have shone a spotlight on up and coming youth musicians who are invited to perform as featured musicians during the concert. They truly do live into their mission of "giving qualified musicians an opportunity for musical growth and expression through playing orchestral music and to foster and develop an appreciation for classical music within the community."

Oregon City UMC is happy to be a home for WFS in Oregon City. We hope to continue to be a place where they can offer live classical music performances to the community. We applaud their infusion of music and culture into the life blood of Oregon City, and we continue to support their efforts in keeping musical art alive and vibrant.

In great appreciation,

Rev. Thomas A. Orquiza-Renardo, Pastor

May 17, 2024

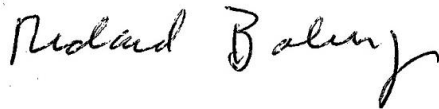
To whom it may concern,

The Willamette Falls Symphony is a very well established member of the Portland musical community. I have personally performed with them as an adjunct clarinetist. I found their local audience to be enthusiastic and the musicians very dedicated to bringing good music to their community in a relaxed concert atmosphere.

Oregon City is very fortunate to have such a fine resident symphony orchestra providing a "close to home" concert experience. Community orchestras such as this bring good music to suburban areas that are often artistically underserved.

I strongly support this grant application.

Richard Boberg
Board member,
Portland Wind Symphony

A handwritten signature in cursive script that reads "Richard Boberg". The signature is written in dark ink and is positioned below the printed name and title.