



CITY OF OREGON CITY

Staff Report

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To: City Commission
From: Finance Director Matt Zook

Agenda Date: 06/21/2023

SUBJECT:

Professional services agreement with Christine Landers Law LLC for court prosecution services.

STAFF RECOMMENDATION:

Approval of the professional services agreement with Christine Landers Law LLC for prosecution services.

EXECUTIVE SUMMARY:

The City maintains a Municipal Court for the prosecution of criminal misdemeanors, traffic violations, and municipal code violations. The City requires the services of a prosecutor for the purposes of screening cases, filing cases, and performing all other functions normally associated with a prosecutor in a municipal court. Christine Landers Law LLC is capable and prepared to provide such services as the City requires, under the terms and conditions set forth in the attached professional services agreement.

BACKGROUND:

The current prosecution services are being provided by a pro-tem Prosecutor. On April 28 and May 1, 2023, staff published notices of a Request for Proposal (RFP) in the Daily Journal of Commerce, as well as on the City's website on April 27, 2023. Two responses were received. Staff reviewed the proposals and conducted interviews with each of the respondents. The City is pleased to move forward with the attached professional services agreement with Christine Landers Law LLC and requests approval from the City Commission.

OPTIONS:

1. Approve the Professional Services Agreement and authorize the City Manager to execute the agreement.

2. Deny the Professional Services Agreement with specific direction back to staff for future action.

BUDGET IMPACT:

Amount: \$206,266.68 over a three-year period as reflected in the agreement

FY(s): FY 2023-2026

Funding Source(s): General Fund revenues