



To: Mayor and City Council
From: Dylan Mulfinger
Subject: City Administrator Agenda Memo
Date: 11/24/2025

Consent Agenda

1. Consideration of a motion approving the November 10, 2025 minutes.
2. Claims resolution in the amount of \$656,778.63.

Ordinances

1. Consideration of an ordinance amending Chapter 23: Miscellaneous Law Enforcement, Article IV – Miscellaneous Prohibitions; Illegal Camping. - First Reading.
 1. The city needs to have code to allow enforcement options if a person decides to camp within Oelwein other than a campground. While homelessness is a concerning issue, the city of Oelwein does not have the funding or resources to address this issue. Intervention from the county and state will be needed.

Resolutions

3. Consideration of a resolution encouraging the Fayette County Landfill Commission to study a transition from Population-Based Billing to Tonnage-Based Hauler Billing.
 1. The city needs to have the Fayette County Landfill Commission move to a tonnage fee-based system. This will take the city out of the equation and help the city's audit. The City Administrator recommends approving the resolution.
4. Consideration of a resolution to approve entering a contract for design services with AECOM to Rehabilitate T-Hangar Taxilanes for the Oelwein Municipal Airport in the amount of \$55,600.00.
 1. This project has been on the airport capital improvement plan for many years. The pavement to the west of the airport needs repair. The City Administrator recommends approving the resolution.
5. Consideration of a resolution approving Change Order #1 in the amount of \$0.00 for 10th St. Bridge Reconstruction Project with Taylor Construction.
 1. This change order is needed because the contractor has elected to use e-ticketing for PCC for this project. This requires a formal change order because this is a state project with many more hoops to jump through. The City Administrator recommends approving the resolution.
6. Consideration of a resolution approving Pay Application No. 2 in the amount of \$19,884.03 to Taylor Construction for the 10th St. Bridge Project.



1. This is the second pay app for the 10th street bridge application. Progress on the bridge has been satisfactory. The City Administrator recommends approving the resolution.
7. Consideration of a resolution setting a public hearing on December 8, 2025 at 6:00PM in the Council Chambers on the sale of west 25' of the east 65' of the south 64' of Block 1, Oelwein's Homestead Addition in the amount of \$1.00
 1. Selling this part of the parking lot will allow a future restaurant to expand their footprint of their building. The city will only sell the property for \$1.00 if the restaurant becomes operational. The City Administrator recommends approving the resolution.

Motions

8. Consideration of a motion to approve the Oelwein RISE CDBG 24-CF-002 Project Budget Amendment Request Letter.
 1. This project is a pass through. The city had to apply on behalf of RISE. RISE is using Upper Explorerland to administer the grant. The City Administrator recommends approving the motion.