



To: Mayor and City Council  
From: Dylan Mulfinger  
Subject: Administrator's Council Agenda Memo  
Date: 10/24/2022

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#### Consent Agenda

1. Consideration of a motion to approve the October 10, 2022 minutes.
2. Consideration of a motion to approve the October 12, 2022 minutes.
3. Claims Resolution in the amount of \$912,730.36.
4. Consideration of a motion to approve the Class B Beer Permit amendment for Oelwein Chamber and Area Development, Inc.
5. Consideration of a motion to approve the Class C Liquor License for Von Tucks Bier HOURS, DBA: Dave's Place.
6. Consideration of a motion approving payment to Confluence, Inc in the amount of \$10,015.45 for professional services for the Plaza Park Project.

#### Public Hearing

7. Public Hearing for the sale of 517 North Frederick Avenue at 6:00 PM on October 24, 2022 at the Oelwein Council Chambers

#### Ordinances

8. Consideration of an ordinance amending Chapter 19 Article II Dogs and Cats - First Reading.
  1. Public Safety reviewed these changes, and they are ready for council approval. The City Administrator recommends approving the first reading.

#### Resolutions

9. Consideration of a resolution adopting the policies compliant to the 2022 CDBG Grant for the Water/Sewer Improvements.
  1. The CDBG grant that Oelwein received for the work on the Northeast sewer line has several federal requirements. This resolution ensures we meet the criteria for the grant. The City Administrator recommends approving the resolution.
10. Consideration of a Resolution Adopting Iowa Department of Transportation City Street Finance Report.
  1. This report is required annually by the state of Iowa. No issues were present this year. The City Administrator recommends approving the resolution.
11. Consideration of a resolution to approve an agreement for dispatch services for Fayette County.



1. The City Administrator encourages everyone to read the provided memo for this item. The City Administrator recommends tabling this resolution until the county can provide more information.
12. Consideration of a resolution approving the sale of 517 North Frederick Avenue in the amount of \$1,000 to Chris Gann.
  1. This sale will add to an existing property in Oelwein. The City Administrator recommends approving the resolution.

#### Motions

13. Consideration of a motion to enter into a contract between Upper Explorerland Regional Planning Commission and the City of Oelwein for the CDBG Sewer Improvement Project.
  1. This contract will ensure the City has professional administration of the grant. The City has had an excellent working relationship with Upper Explorerland and knows that their staff are experts on this grant. The City Administrator recommends approving the motion.
14. Consideration of a motion accepting the bid from Mätt Construction of 117,504.90 for the Plaza Demolition Project.
  1. The City has had successful projects with Mätt Construction and is excited to work with them on removal of the plaza building. This first phase of the project will level the ground and prepare for the second project in the spring. The City Administrator recommends approving the bid.
15. Consideration of a motion to approve this project and the Schwickert's Tecta America's bid proposal of \$15,775.00 for the emergency repairs of the chimney and roof at the fire department
  1. This roof leak has gotten worse and is starting to ruin improvements made in the building. The CIP has funding for this as the city will push back gear replacement for one year. At this point this is a higher priority. This item is brought to council as it was not in the CIP or budgeted. The City Administrator recommends approving the bid.
16. Consideration of a motion to set a public hearing for the sale of 22 7th Street SW 6:00 PM on November 14, 2022 at the Oelwein Council Chambers.