



To: Mayor and City Council
From: Dylan Mulfinger, City Administrator
Subject: Agenda Memo
Date: 9/28/2026

Consent Agenda

1. Consideration of a motion approving the September 28, 2026 minutes.
2. Consideration of a motion approving a Class "C" Alcohol License for American Legion Ross Reid Post #9.
3. Consideration of a resolution approving Pay Application No. 1 in the amount of \$93,793.03 to Mehmert Tiling, Inc. for the T-Hangar Taxilanes Rehabilitation Project.
 1. This project has been delayed by rain, but the hole has been dug. No issues have come up with the contractor as of this pay request. The City Administrator recommends approving the resolution.

Ordinances

4. Consideration of an ordinance adding Article IV, Section 23-70 amending Chapter 23 of the Code of Ordinances of the City of Oelwein, Iowa establishing a juvenile curfew. - Second Reading.
 1. Public Safety reviewed this ordinance and discussed it was ready for a vote from the city council. This ordinance will be a useful tool for the police department. The City Administrator recommends approving the second reading.
5. Consideration of an ordinance amending Chapter 22 of the Code of Ordinances of the City of Oelwein, Iowa, by adding Section 22-203 to Article VIII regulating foot-powered scooters and electric stand-up scooters. - First Reading.
 1. Public Safety reviewed this ordinance and discussed it was ready for a vote from the city council. The issues for children and adults riding scooters have continue to rise. Safety for children is a priority. The City Administrator recommends approving the first reading.

Resolutions

6. Consideration of a resolution amending the city fee schedule to include a fuel surcharge for the single hauler service provide by Kluesner Sanitation.
 1. The city council met with Kluesner Sanitation at a work session and discussed the request. Council determined a fuel surcharge fee was appropriate and directed staff to work on a system for the fee. The City Administrator recommends approving the resolution.



7. Consideration of a resolution approving the City Clerk Transition Plan.
 1. The city council discussed this plan with the City Administrator at a work session. The goal is to minimize the impact on operations from the city clerk retirement. Having overlap of employees will ensure proper training especially during the city's budget process. The City Administrator recommends approving the resolution.
8. Consideration of a resolution waiving rental fees for OLZ hangar rentals for one month due to construction.
 1. The project at the airport was supposed to take under a month and block access to hangars for a couple of weeks. Rain has delayed this project. The city is being nice to the tenants and providing one month free of rent for those impacted. The City Administrator recommends approving the resolution.
9. Consideration of a resolution approving the 2026 Mowing Reduction Act for the Woodlawn Cemetery.
 1. The city council has discussed in work sessions they want better grass management at the cemetery. Mowing less should allow staff to work toward the goal for the city council. This is one step in reaching the goals for the council of having an attractive cemetery for residents. The City Administrator recommends approving the resolution.
10. Consideration of a resolution approving terminating a contract with Corporate Technologies for information technology managed services.
 1. City staff has had issues with service tickets which go unanswered, or well past the time commitments that were made by Corporate Technologies. Two phone integrations were awful and Corporate Technologies has no plans on improving. The City Administrator recommends approving the resolution.
11. Resolution amending the Oelwein Personnel Manual
 1. This new language will ensure volunteer firefighters can leave the city for calls which require them to attend. This will also allow our employees to be engaged in their departments. Many local departments are critical to the success of fire safety in the community. The old rule of leaving on the third page does not suffice. The City Administrator recommends approving the resolution.