



To: Mayor and City Council  
From: Dylan Mulfinger  
Subject: City Administrator Agenda Memo  
Date: 5/12/2025

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#### Public Hearing

2. Public Hearing removing Chapter 9, Cable TV from the Oelwein Code of Ordinances on May 12, 2025 at 6:00 PM in the Oelwein City Council Chambers.
  1. This ordinance removes the cable TV code that we no longer need.
3. Public Hearing adding Chapter 101, RAGBRAI - Miscellaneous Permits to the Oelwein Code of Ordinances on May 12, 2025 at 6:00 PM in the Oelwein City Council Chambers.
  1. This ordinance allows for RAGBRAI to function for one day in Oelwein.
4. Public Hearing to review the rezoning request for 204 3rd Street SE on May 12, 2025 at 6:00 PM in the Oelwein City Council Chambers.
  1. This rezone is recommended by the planning and zoning commission.
5. Public Hearing to review the rezoning request for 1297 South Frederick Avenue on May 12, 2025 at 6:00 PM in the Oelwein City Council Chambers.
  1. This rezone is recommended by the planning and zoning commission.

#### Ordinances

6. Consideration of an ordinance deleting Chapter 9, Cable TV to the Oelwein Code of Ordinance. - First Reading.
  1. This ordinance removes the cable TV code that we no longer need. The City Administrator recommends approving the first reading.
7. Consideration of a motion to waive the second and third readings on an Ordinance adding Chapter 101, RAGBRAI - Miscellaneous Permits to the Oelwein Code of Ordinance.
  1. This allows the city council to approve on the first reading and wave the second and third.
8. Consideration of an ordinance adding Chapter 101, RAGBRAI - Miscellaneous Permits to the Oelwein Code of Ordinance. - First and Final Reading.
  1. The city does not need to wait to put this ordinance into effect. The City Administrator recommends approving the first reading and waiving the second and third.
9. Consideration of an Ordinance amending Oelwein Zoning Ordinance to Reclassify Real Estate commonly known as 204 3rd Street SE, Oelwein, Fayette County, Iowa from C-2 Highway Commercial to R-1 Residential. - First Reading.
  1. This rezone is recommended by the planning and zoning commission. The City Administrator recommends approving the first reading.



10. Consideration of an Ordinance amending Oelwein Zoning Ordinance to Reclassify Real Estate commonly known as 1297 S. Frederick Avenue, Oelwein, Fayette County, Iowa from C-2 Highway Commercial to R-2 Residential. - First Reading.

1. This rezone is recommended by the planning and zoning commission. The City Administrator recommends approving the first reading.

#### Resolutions

11. Consideration of a resolution setting a public hearing amending the Fiscal Year 2024-2025 budget on May 27, 2025 at 6:00 PM at the Oelwein City Council Chambers.

1. This public hearing is required by the state of Iowa. The city clerk has prepared the budget amendment which will be voted on May 27. The City Administrator recommends approving the resolution.

12. Consideration of a resolution setting a public hearing for May 27th, 2025 at 6:00 PM for the construction plan specifications for the construction of the Segment 2 Trail Improvements.

1. This public hearing is needed as the project crosses the state thresholds for cost. The City Administrator recommends approving the resolution.

13. Consideration of a resolution approving the bid from Baumler Implement for the purchase of a Brush Hog Mower in the amount of \$30,500.00.

1. This piece of equipment was proved for July 1 by the city council. Funding is available and staff would like to use this equipment this season. Ordering this equipment will still see a delivery day in June. Normally CIP items do not come back to the city council, but with an early order, the city administrator needs permission. The City Administrator recommends approving the resolution.

14. Consideration of a resolution approving the proposal of design services with Fehr Graham for the 2026 Water System Improvement.

1. The city is ready to design its first project with the new infrastructure money from the 2025 increase. This project will be bid in January of 2026 and started in spring of 2026. The City Administrator recommends approving the resolution.

15. Consideration of a resolution approving Library Roof Repairs with Schwickert's Tecta America in the amount of \$17,597.00.

1. The city is making great progress on fixing the library roof. This repair should help the library get toward zero water infiltration. The City Administrator recommends approving the resolution.

16. Consideration of a resolution approving the lease to Oelwein Chamber and Area Development.

1. The Oelwein Chamber and Economic Development needs a lease in order to apply for their usual liquor license. The lease will save the chamber money. The City Administrator recommends approving the resolution.