



Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein

July 09, 2025 - 6:30 PM

CALL TO ORDER

ROLL CALL

The meeting was called to order at 6:35 PM.

Present: Woodraska, Schares, Reinking, Brackett.

Absent: Bagge, Liaison Riccio.

APPROVAL OF MINUTES

1. May Minutes.

The minutes from the previous meeting were reviewed. A motion to approve was made by Ranking and seconded by Shares. Motion carried unanimously.

EXPENSE REVIEW

2. May Expenses.

Reviewed the expense report. Question raised regarding a salary expense; clarification requested from the city.

Noted strong fuel revenue for the period.

A motion to approve was made by Schares and seconded by Brackett. Motion carried unanimously.

FBO REPORT

Mike Wilhelm reported via note that he has three annual inspections scheduled. Increased airport traffic observed, likely due to competitive fuel prices.

OLD BUSINESS

3. Report from the Young Eagles and RC event.

Event held June 18; overall success despite weather reschedule.

RC demonstrations were popular; board discussed increasing promotion and engagement for next year.

4. Discussion on Electrical vault.

Project completed, area leveled, and seeded

5. Unairworthy Aircraft letter sent.

Owner contacted; annual inspection scheduled.

6. Service hangar ceiling completed.

Ceiling and new LED lighting installed; positive feedback on improvements.

7. Hangar Door Issues.

Maintenance completed on problematic door sensors.

NEW BUSINESS

8. If there is a vacant hangar, will the board be informed?
City Hall maintains waiting list; discussion on improving communication and word-of-mouth awareness.
9. Discussion for FBO listing on FAA information for grant purposes.
Board reviewed input from IDOT; listing status affects scoring but not eligibility.
10. Fuel price knowledge for anyone answering 5440 phone number.
Importance of updating multiple flight planning apps discussed (SkyVector, AirNav, ForeFlight, etc.).
11. Phone Line and Communications:
Recommended eliminating old airport phone line to reduce costs; confirm AWOS line handled by DOT.
Fiber installation for improved connectivity is in progress.
12. Mowing, it's good, is it efficient?
Concerns raised about cleanliness; verify contractor performance.
Mowing generally satisfactory; consider weed control along hangars.

NEXT MEETING DATE

The next meeting was scheduled for August 13, 2025, at 6:30 PM.

ADJOURNMENT

A motion to adjourn was made by Reinking and seconded by Schares. Motion carried. Meeting adjourned at 7:06 PM.