



## February Parks Monthly Report 2020

### Parks / Cemetery / Aquatics / Campground

#### Park and Recreation

[www.cityofuelwein.org](http://www.cityofuelwein.org)

This month Jay has been busy with his maintenance of vehicles. The old yellow supervisor truck is not road worthy so we are getting rid of that vehicle. We brought in the old rec vehicle to remove city stickers and take to junk vehicle area as well. On Monday, we dug the Henkle grave for a Tuesday funeral. Jay completed another five work orders for sidewalk snow removal this past week. I have been working on pool paperwork this past week. I also met with Matt Vogel this week for our annual meeting to go over coverage on buildings and equipment. The Masons invited me to come and talk to them on Tuesday evening about the park department and go over some projects we have planned for this year. I ordered the slide top canopy for the slide at the pool with the money we received from the RJ McElroy Foundation. I also updated our trails presentation and sent to Kent Nelson as he is trying to raise more money with Fidelity Bank for trails.

This week I have been busy working on various grants. On Thursday, I turned in the City application for the Paint Iowa Beautiful grant with Diamond Vogel paint. This grant will supply us enough paint to paint the 50 picnic tables and the shelter at the campground if the city is chosen. I received an email from Upper Iowa University requesting a project for their Day of Caring, which will be in the end of April. I sent out an outline for this painting project so the University can decide on this project. We requested 30+ people for this project as it is a one-day event and we have a lot of painting to complete. The trails committee met this week as we discussed our progress with trail work. I showed the committee the new website that I have been working on with trail donation information included. We talked about easements and future fundraising avenues to take. I met with Kent Nelson this week as I prepared a new presentation for him to take to Fidelity to propose a larger donation for trails. In our meeting, Kent explained that Fidelity would be giving the City \$10k for trails, \$5k in 2020 and \$5k in 2021.

I met with our pool managers this week and we went over some work on the new website. We are aggressively going after lifeguard recruitment this year. The managers are going to start knocking out dates for group and private lessons so we can get lesson forms on the website for this spring. At Woodlawn, we have a full burial for the Jacobsen's today and the employees are out clearing snow. I prepared and sent out the agenda for the Park and Rec meeting for this coming Monday.

This week I have been working on the REAP grant for the next trail section. This grant is through the IDNR, with up to \$100k available for towns Oelwein's size. I met with our donor and a contractor to finalize the layout of the cemetery sign that we will be putting in at Woodlawn Cemetery. I hosted the park and rec meeting on Monday at city hall. In this meeting, the board approved the final layout of the cemetery sign, and then the board approved a nicotine-free policy for parks and trails. This policy will include all forms of nicotine products and vaping devices. Jay passed his CDL test this past week and has been working on shop improvements and maintenance. Today we have a cremation burial at Woodlawn Cemetery. On Wednesday, I went to Vinton to the regional park and rec meeting.

This week I met with our donor for the cemetery signs at the school tech building to observe the progress on the north arching sign. The bathroom security doors are completed as the school is waiting for a good day for everyone to get to Wings to install. Jay and I completed some tree trimming at the front entrance of Woodlawn with the bucket truck on Friday. I have been working on the REAP grant for



the next trail section. After we had the parks and trails approved as nicotine-free I forwarded the resolution off so we can get the signage through the program coming for this spring. We are still actively looking for employees to fill some positions for this summer. On Monday, I have another meeting with our pool manager to go over some paperwork and set up meetings with the employees. Jay has been working on small equipment maintenance, including chainsaws, string trimmers and leaf blowers

Truck maintenance



Website work



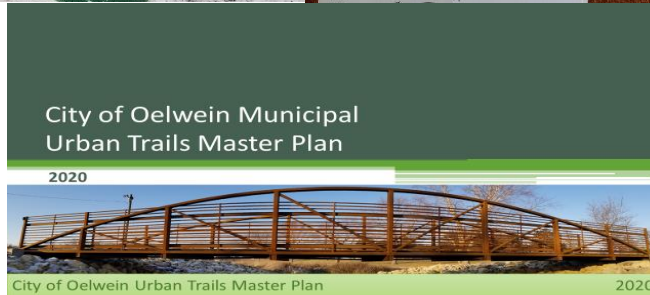
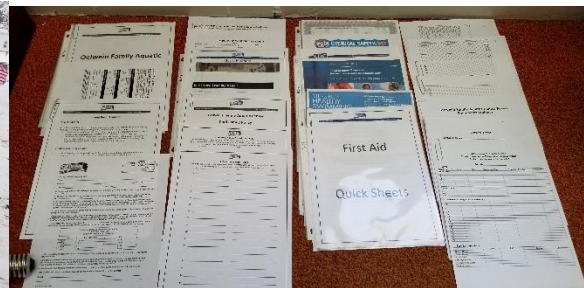
Slide top canopy ordered



Tuesday Funeral



Pool paperwork



Lifeguards



Trails Donation



Funeral



Grant work



KEEP AMERICA BEAUTIFUL AFFILIATE

REAP Grant

Cemetery Sign

Corkboard



Policy

CDL test

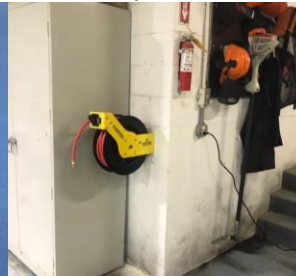
Meeting



Shop work

Cremation

Improvements



Cemetery Sign

Security Doors



Tree Trimming



Daily Activities

- ❖ Pick up garbage downtown
- ❖ Checking parks, cemeteries
- ❖ Monthly safety checklist
- ❖ Maintenance on equipment
- ❖ Order supplies for different departments
- ❖ Work with trails committee, Friends of Trails
- ❖ Safety meetings with departments and city
- ❖ 2 graves, 1 cremation
- ❖ Snow removal

Progress on Projects

- ❖ Trails REAP grant
- ❖ Tree trimming
- ❖ Updated pool paperwork
- ❖ Trail extensions – easements sent out
- ❖ Trails committee meeting
- ❖ School program work on cemetery sign/bathroom security doors
- ❖ Cemetery sign meetings with contractor
- ❖ Website work
- ❖ Trails presentation to groups

Next Month and Future Projects

- ❖ Tree Board meeting
- ❖ Trails Committee meetings
- ❖ Trail extension bidding
- ❖ Park and Rec meeting
- ❖ Wings Park trail extension
- ❖ Park master plan
- ❖ Grant work
- ❖ Diamond 3 fencing
- ❖ Pool LED conversion
- ❖ Old bridge prep for new placement



- ❖ Trail segment 1C work
- ❖ Website work
- ❖ Cemetery signs projects
- ❖ Install water fountains
- ❖ Prairie planting at Platt Park
- ❖ Remove well houses at City Park
- ❖ Pool projects
- ❖ Bleachers
- ❖ Diamond 1 building work
- ❖ Take split wood/rock to campground
- ❖ Remove dead tree at City Park
- ❖ Finish winter graves
- ❖ Iowa park and rec conference

Joshua Johnson MA  
Oelwein Park Superintendent  
319-283-5440 – City Hall  
319-283-0544 – Cell

