

**OELWEIN OWNER OCCUPIED HOUSING  
CONTRACTOR REQUEST FOR PARTIAL PAYMENT #1  
REHABILITATION & LHR CONTRACT**

Owner: John and Marcy Growden  
19 3<sup>rd</sup> Ave. NE  
Oelwein, IA 50662

Contractor: Ben Kirchmann d/b/a Kirvan Enterprises  
422 35<sup>th</sup> St. SW  
Altoona, IA 50009

Forgivable Loan #2

Date: February 27, 2020

**REHAB CONTRACT**

**LHR CONTRACT**

|                        |                     |                       |             |
|------------------------|---------------------|-----------------------|-------------|
| Base Rehab. Contract   | \$30,670.00         | Total LSR Contract    | \$8,400.00  |
| Change Order #1        | <b>\$(7,450.00)</b> | Change Order #1       | \$2,750.00  |
| Change Order #2        | <b>\$(385.00)</b>   | Change Order          | \$          |
| Change Order #3        | \$                  |                       | \$          |
| Total Contract         | \$22,835.00         | Total Contract        | \$11,150.00 |
| Total Earned           | \$22,835.00         | Total Earned          | \$10,700.00 |
| Less 10% Retainage     | \$2,283.00          | Less 10% Retainage    | \$1,070.00  |
| Less Previous Payments | \$                  | Less Previous Payment | \$          |
|                        |                     |                       |             |
| Amount Due             | \$20,552.00         | Amount Due            | \$9,630.00  |

Total Funds Requested: \$20,552.00 (Rehab) & \$9,630.00 (LHR) = \$30,182.00

I have reviewed the request for payment and indicate approval of payment to [Kirvan Enterprises](#) in the amount of \$30,182.00, by the City. An inspection of the work specified in the Contract has been completed. All items for which payment is requested have been performed, and all materials used are acceptable.

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
CDBG Administrator

\_\_\_\_\_  
Date

I, the undersigned, acknowledge the authorization of the above payment.

\_\_\_\_\_  
City Authorization

\_\_\_\_\_  
Date

I, the undersigned, acknowledge the receipt of the above payment.

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date