



To: Mayor and City Council  
From: Dylan Mulfinger  
Subject: Administrator's Council Agenda Memo  
Date: 10/10/2022

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#### Consent Agenda

1. Consideration of a motion to approve the November 14, 2022 minutes.
2. Claims Resolution in the amount of \$515,471.30.
3. Consideration of a motion to approve payment to AECOM in the amount of \$16,391.13 for the Airport Repavement Project.
4. Consideration of a motion approving the Class 'E' Retail Alcohol License for Oelwein Liquors, LLC.

#### Ordinances

5. Consideration of an Ordinance amending Chapter 19 Article II Dogs and Cats - Third and Final Reading.
  1. This will improve the leash law in Oelwein. The City Administrator recommends approving the third and final reading.
6. Consideration of an Ordinance Amending Section 22-127 To Update Handicap Parking Utilization - Second Reading.
  1. This will take away two handicap parking spots no longer needed and add one for the Plentiful Pantry. The City Administrator recommends approving the second reading.
7. Consideration of an Ordinance amending Zoning Section 202.2(7)A And 202.3(7)(A), Section 202.6 2, And Section 104 47. - First Reading
  1. This ordinance will change accessory structure size, metal siding, and front lot line for corner lots. Council discussed this in a work session and received recommendations from Planning and Zoning and Board of Adjustment. The City Administrator recommends approving the first reading.

#### Resolutions

8. Consideration of a resolution approving appropriation to the payment of General Obligation Bonds, Series 2016A, in Fiscal Year 2023-24.
  1. This is the final item needed on the tax increment financing agreements the city has in place. The City Administrator recommends approving the resolution.
9. Consideration of a Resolution Providing for Notice of Hearing on Proposed Amendment to the Revitalization Plan for the Oelwein Residential Revitalization Area.
  1. This resolution is needed to follow the process to start the tax abatement program for residential homes. The City will provide



abatements to single family and multi family homes. The City Administrator recommends approving the resolution.

## Motions

10. Consideration of a motion approving the Fixed Based Operator (FBO) Contract with George Tegeler.
  1. Council can decide on the FBO based on the airport boards recommendation or keep the FBO based on the City Administrator's recommendation. The City Administrator recommends approving the contract and the increase and moving on from this item.
11. Consideration of a motion denying requests to store snow on public property from private businesses.
  1. After careful research staff has presented the best solution for this request to council. The City Administrator recommends denying request for snow storage on public ground.
12. Consideration of a motion to direct the City Administrator to accept funding for 10th St. SW bridge.
  1. The City has received funding for 10<sup>th</sup> St bridge replacement. The City Administrator recommends accepting the funding.
13. Consideration of a motion on the Planning, Finance, Enterprise and Economic Development Committee's recommendation the Hotel/Motel request from the Williams Center for the Arts in the amount of \$1,500.00.
  1. The City Administrator recommends approving the request.
14. Consideration of a motion on the Planning, Finance, Enterprise and Economic Development Committee's recommendation the Hotel/Motel request from the Waste Industry Historical Society in the amount of \$5,000.00
  1. This is not for an event, but to improve a museum. This would not be typical for the city to fund.
15. Consideration of a motion to prepare the sale of 221 4th St NW to Mbeyer Corporation.
  1. Council will need to decide on this home. Mbeyer has had properties in Oelwein that are not up to code and have been sold on contract to avoid the rental inspection program. The City Administrator questions if this will be a thriving home after improvements from Mbeyer.
16. Consideration of a motion to move the December 26,2022 council meeting to December 19, 2022.
  1. This occurs each year and opens up more time around the holidays for council members. The City Administrator recommends approving the date change.