



Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

August 12, 2026 - 6:30 PM

CALL TO ORDER

The meeting was called to order at 6:43 p.m.

ROLL CALL

Present: Reinking, Brackett, Schares, Bagge, and Woodraska.

Absent: Jason Gearhart, Tommy Stewart, and FBO Mike Wilhelms

APPROVAL OF MINUTES

1. June Minutes.

Reinking made a motion to approve the minutes. Brackett seconded the motion.

EXPENSE REVIEW

2. June Expenses.

June expenses were reviewed. A motion was made to approve the expenses and Reinking seconded.

FBO REPORT

There was no FBO report.

OLD BUSINESS

Electric Usage

The Board discussed the previously identified increase in electricity usage. It was reported that the well pump had continued running, potentially due to a leaking valve that caused water to recirculate. Work had been completed on the issue, and the Board will see whether the repair reduces electricity usage.

NEW BUSINESS

3. Discussion on the Taxilane T-Hangar Project.

The Board reviewed and discussed drawings for the T-hangar project, including pavement replacement and drainage improvements. The project includes drainage improvements with culverts, tile, and rock sumps, and work is expected to primarily affect the west section. The Board also discussed access to hangars during construction and noted that notice would be provided before construction begins.

The Board discussed rent abatement for hangars that will be inaccessible during construction. A motion was made and seconded to recommend rent abatement for affected hangars for the months they are inaccessible due to construction. The motion was approved.

4. Discussion on hangar storage meeting FAA guidelines.

The Board reviewed its previous December 11, 2024 discussion regarding the storage of non-aeronautical items in airport hangars. The Board discussed FAA guidance stating that the primary purpose of a hangar is aircraft storage and that non-aeronautical items may also be

stored when the hangar continues to serve its primary aeronautical purpose and other requirements are met.

Discussion followed regarding vehicles and other non-aeronautical items stored in hangars and a proposed additional fee for such items. Board members expressed concern about the ability to fairly enforce an additional fee and distinguished between a hangar being used primarily for an aircraft and one being used solely for non-aeronautical storage.

A motion was made to reaffirm the Board's 2024 position and recommend following FAA guidance: hangar tenants with an active, airworthy aircraft may use additional space for non-aircraft items provided those items do not impede use of the aircraft or violate applicable federal regulations, including restrictions on flammable materials. The motion was seconded and approved.

The Board also discussed neighboring airports with similar policies and the possibility of clarifying the City's hangar lease language.

5. Discussion on updating phone numbers on aviation websites.

Airport Phone Number/Aviation Websites

The Board discussed updating the airport's phone information on aviation websites after a visitor reported difficulty obtaining the current fuel price. A new City VoIP phone number for the airport was discussed, along with using a voicemail greeting to provide the current fuel price. The Board also discussed replacing an inactive airport phone number currently listed online.

AWOS Phone Line

The Board discussed the existing phone line associated with AWOS. It was reported that the Iowa DOT is responsible for the AWOS system and its outside connection. The Board discussed having the City verify that it is not being charged for an unnecessary copper phone line associated with the airport.

Compass Rose

The Board discussed the possibility of having a compass rose painted at the airport. It was reported that the Iowa DOT would not fund the project and that the organization previously associated with providing compass roses did not appear to be actively doing them.

Refreshments

The Board briefly discussed stocking Diet Coke due to its popularity.

SCHEDULE NEXT MEETING DATE

The next meeting was scheduled for October 14, 2026. The Board discussed addressing the budget at that meeting.

ADJOURNMENT

6. Additional Information.

Reinking made a motion to adjourn. The motion was seconded and approved. The meeting adjourned at 7:19 p.m.