



To: Mayor and City Council
From: Dylan Mulfinger
Subject: Administrator Memo
Date: 6/24/2023

Consent Agenda

1. Consideration of a motion to approve the June 12, 2023 minutes.
2. Consideration of a motion to approve the Special Class C Retail Alcohol License for Lucky Wife Wine Slushies.
3. Claims Resolution in the amount of \$ 3,337,091.69.

Public Hearing

4. Public Hearing for the Sale of the City's Interest in Parcel AD and AE (20 and 24 2nd Ave NW), Oelwein, Fayette County, Iowa on Monday June 26, 2023 at 6:00 PM at Oelwein City Hall.

Resolutions

5. Consideration of a resolution on Interfund Transfers FY 2023-2024.
 1. These transfers are made annually. Some are to support the general fund and others are to pay off projects from other funds. When we do a water project, we transfer funds from water to a project line. When we do an airport project, we transfer funds from economic development. The City Administrator recommends approving the resolution.
6. Consideration of a resolution setting the date for public hearings on proposals to enter into General Obligation Loan Agreements and to borrow money thereunder.
 1. This is to reallocate the \$350,000 from City Hall Improvement that was part of the 2022 bond. \$150,000 go toward street improvements and \$200,000 go towards library HVAC. The City Administrator recommends approving the resolution.
7. Consideration of a resolution directing the sale of Parcel AD and AE (20 and 24 2nd Ave NW), Oelwein, Fayette County, Iowa to RISE, Ltd. in the amount of \$2,000.
 1. This sale is for RISE. This is two lots and council provided direction to ask for \$2,000 for the sale. RISE will build a group home on the parcels. The City Administrator recommends approving the resolution.
8. Consideration of a resolution approving HVAC system replacement with NEIA Mechanical in the amount of \$192,580.94 for the Library.
 1. The library HVAC is failing. This was discussed at the budget meeting for the library in January of 2023. The library received several bids and is now ready to make the replacement. We asked about going to a different option and each contractor said a new option for heating or cooling would cost more than replacement.



Motions

9. Consideration of a motion to appoint elected officials to the Wellness Center 28E Revision Committee with the Oelwein Community Schools District.
 1. This committee will decide the future of the Wellness Center. Both partners want to see the center thrive for another 20 years. Mayor Brett DeVore has provided recommendations for the committee.
10. Consideration of a motion approving Change Order #1 for the 2022 Demolition project in the amount of \$38,000 to Bryan Construction.
 1. The city is ready to build a wall that will take the pressure of the fill away from the neighbor wall. This project is needed and will help finish the teardown of 33 south Frederick. This project will require observation from a project observer. The City has the funding for this project, but it will be the last tear down project beside those that are grant funded for FY2024. The City Administrator recommends approving the change order.
11. Consideration of a motion to set a public hearing for the Oelwein Fire Department LED sign on July 10, 2023 at 6:00 PM in the Oelwein City Council Chambers.
 1. The sign project that is being funded by grant dollars requires a public hearing. The City Administrator recommends approving the motion.