



PARKS MONTHLY REPORT, JANUARY 2021
PARKS / CEMETERY / AQUATICS / CAMPGROUND / TRAILS

Park and Recreation

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This month in the park department, we have been completing our daily disinfecting of areas and cleaning the downtown every morning. This week we posted signage and lowered the lake so that Doug Bryan and complete his work cleaning out the north end of the lake. Community bank is donating money to refurbish the bridge that was gifted to the City. This bridge will be placed on the south side of Red Gate Park where the storm culverts will be removed so we do not have to deal with leaves plugging the culverts up anymore. The bridge is a memorial to Dan Steil that includes two train wheels as part of the setup. Jay finished work on the bike fixit station that was vandalized this past fall at Wings Park and maintenance on equipment. We have two full burials this week and a cremation at Woodlawn. The ice rink arrived that the school paid for to be placed at Wings Park on diamond 3. The employees have been working on clearing delinquent sidewalks that citizens have not been clearing snow off after snowfall. I signed Jay and myself up for our CPO continuing education course that will be at the end of this month. After several months of waiting, we finally were able to pick up the new cemetery dump truck. This truck hauls the material when we are preparing graves at the cemetery. I also finished and turned in our December monthly and yearly reports for 2020.

This month Jay put the City decals on the new truck, as we get ready for service. The maintenance was completed on all the small equipment including trimmers, leaf blowers and chainsaws. Jay is working on brackets to install the three drinking fountains in the parks this coming spring. We are looking at what it will take to get the ice rink installed with the model that was ordered. On Monday the 11th, I gave this departments presentation for budget and CIP items for next fiscal year. On Tuesday Jan. 18th, I hosted the trail committee meeting at the parks building where we worked on a grant for segment 2. I am getting another memorial bench ordered for the spring install and ordered shades structures for the aquatic center.

Jay has been working on getting the new cemetery truck ready to put in service. All the chains for the chainsaws are being sharpened and pole chain saw is maintained. The 2-post lift at the shop was inspected and certified for this next year and phone line installed to the park shop. Jay has been cleaning and organizing the shop in different areas to make it more functional. I hosted the park and rec meeting on Monday Jan. 18th at the library. I have been getting the paperwork for the different departments ready for the upcoming season. With the trails, we are applying to the Wellmark Foundation with the proposal due in mid-February. Jay attended the monthly safety meeting at the Fire Department on the 20th as well. We have completed snow removal for the past two Sundays as it look like more snow this weekend. Jay is prepping the doors for the campground shower house and painting picnic tables. There was 5 full burials this month at Woodlawn that the guys prepped and I attended a zoom meeting for a possible trails grant. Jay and I also completed our CEU course for our aquatics certification with a zoom meeting as well.



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Lake lowering



Bridge

Repairs

Burials



Sidewalk clearing

Ice Rink





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Cemetery truck



Decals

Maintenance

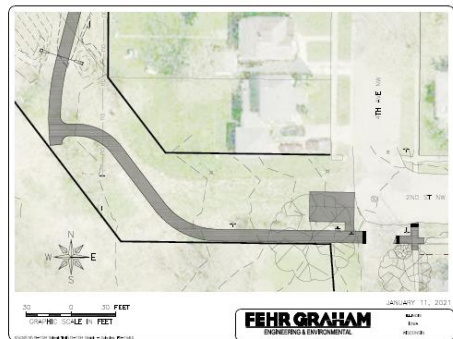
Brackets for drinking fountains



Burial

Skate Rink

Trail Work





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Truck sides



Sharpened chains



Lift inspection



Organize Shop



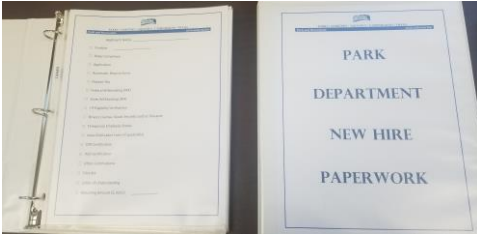
Cemetery truck side put on



Maintenance



Paperwork



Trail grants



Snow removal



Projects prepped



Burial





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Picnic table work



Trails zoom meeting

Aquatics CEU zoom meeting



Daily Activities

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- ❖ Sanitizing shop and equipment
- ❖ Pick up garbage downtown
- ❖ Checking/maintaining parks, cemeteries
- ❖ Monthly safety checklist
- ❖ Maintenance on equipment
- ❖ Order supplies for all departments
- ❖ Safety meetings
- ❖ 5 full burials
- ❖ Meet with contractors

Progress on Projects

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- ❖ Website work
- ❖ Draining Lake Oelwein
- ❖ Meeting with contractors getting quotes on different projects
- ❖ Trail work/easements/grants
- ❖ Continuing education classes
- ❖ Equipment maintenance started
- ❖ 2020 Tree City application submitted
- ❖ Work on Park and Rec master plan
- ❖ Ice rink setup



Next Month and Future Projects

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- ❖ Disc golf course install
- ❖ Diamond 3 fencing
- ❖ Website work
- ❖ Finish shelter at Platt Park
- ❖ Remove old well houses at City Park
- ❖ Drinking fountains install
- ❖ Replace campground doors
- ❖ Diamond 1 building work
- ❖ Arching sign for entrance at Woodlawn
- ❖ Memorial bench install
- ❖ Assemble new tables for aquatic center
- ❖ Wings door replacement
- ❖ WIFI install campground
- ❖ Playground equip install Red Gate
- ❖ City Park electrical project
- ❖ Trail work/easements
- ❖ Electrical project at City Park
- ❖ Bathroom/shelter project at Red Gate Park
- ❖ Replace decking on old bridge
- ❖ Grant work
- ❖ Pool shelter install
- ❖ Motor/Pump replacement at pool
- ❖ Block signs at Woodlawn

Joshua Johnson MA
Oelwein Park Superintendent

