

The Oelwein Public Library Board of Trustees met on Tuesday, March 11, 2025, at 5:00 p.m. at the Oelwein Public Library.

Present: Kerns, VanDenHul, Mars, Franzen, Seeders, and Macken

Absent: Ingersoll

Vice-President VanDenHul called the meeting to order at 5:00 p.m.

Agenda Approved: Mars made a motion to approve the agenda. Seconded by Franzen. Motion carried.

Minutes Approved: Mars made a motion to approve the minutes. Seconded by Franzen. Motion carried.

Correspondence and communications: none

Trustee Training: The board viewed the Open Meetings and Records Law video, part 3, scenarios 3 on closed meetings.

Director's Report:

- The AV equipment was installed in the meeting room.
- The main entrance exterior replacement auto door opener was installed.
- Franzen arranged to have the Little Husky Learning Center students, and the kindergarten classes visit the library in honor of "Love Our Library Week."

Friend's Report:

- The meeting was postponed until March 13.

Bills Approved: The list of bills was reviewed. The fingerprint reader software was renewed for 2 years since there is a 25% discount for the second year. Mars made a motion to approve the bills. Seconded by Kerns. Motion carried.

Paint and Vinyl Wallcovering: Furniture Showcase no longer sells wallcovering, but Personified does hang wallcovering. Macken shared two commercial grade wallcovering samples. To wallpaper both public restrooms, it would cost approximately \$3400-\$4200. Mars stated that the tile used in the Waverly Public Library restroom walls was striking and easy to clean. Macken will inquire about tile.

Restroom Vanities: Irvines submitted an estimate for installing Onyx countertop with a "wave" bowl and faucet and an Azek front cover for \$1572 per restroom. A touchless faucet would be an additional \$320 per sink. A similar unit for the staff restroom would be \$1265. The board discussed the advantages and disadvantages of a touchless faucet. Macken will send a message to Iowa libraries for feedback on their experience with touchless faucets. Macken will request color samples for the countertops.

Chair Rail: Macken received one bid.

- Miller Construction for \$2959.57.

Kerns made a motion to accept the estimate from Miller Construction. Seconded by Mars. Motion carried.

Policy Review: The board reviewed the Special Devices policy. Franzen made a motion to approve the policy as reviewed. Seconded by Kerns. Motion carried.

Adjournment: Franzen made a motion to adjourn the meeting at 5:50.

Respectfully submitted,
Susan Macken

The next meeting will be on Tuesday, April 8 at 5:00 p.m.

Director Evaluations were distributed. Trustees will return them to Brett Ingersoll. The director will be evaluated at the library board meeting in April.