



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 8/24/2020

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### Consent Agenda

1. Consideration of a motion to approve the August 10, 2020 council minutes
2. Consideration of a motion to approve the minutes of the August 17, 2020 Special Council meeting
3. Consideration of a motion to approve the Claims Resolution in the amount of \$882,896.79
4. Consideration of a motion to approve a Class 'B' Wine Permit renewal for Buds 'N Blossoms
5. Consideration of a motion approving a Class 'C' Liquor License renewal for American Legion Ross Reid Post #9

### Resolutions

6. Consideration of a Resolution Requesting Reimbursement from the Iowa COVID-19 Government Relief Fund
  1. The City may be eligible for relief from the state from COVID-19 expenditures. These expenses are reimbursements. The City must go through FEMA then go to the state. FEMA has not provided any payment from March requests as of August to the City. City expenses will be sent to the state to see if they qualify.
7. Consideration of a Resolution Directing the Sale of the City's Interest in the Portion of the Vacated Alley Running East and West Adjacent to Lots 30-33, Block 2, Irvine's Addition to Oelwein, Fayette County, Iowa
  1. This is to sell a remaining portion of an alley one landowner had interest in buying.

### Motions

8. Consideration of a motion authorizing signatures on proposal with ECCO Midwest, Inc. for asbestos abatement in the amount of \$8,720.00
  1. The attached budget shows that the city has the money to take care of these properties. The City will not have funding left unless they sell their remaining property. The City must be ready for more tear downs next year. All the reserves in local option sales tax for the teardowns has been allocated for other housing initiatives such as the revolving loan fund. The City Administrator approves this expenditure.
9. Consideration of a motion approving new sewer and water lines for the Homes for Iowa Project



1. The City has asked several plumbing contractors for bids and has only received one. This bid does not include new service to the main. City staff has discussed the issue of connecting to old service lines, with the pros and cons. The City is trying to provide an affordable house. The City Administrator recommends approving this bid.
10. Consideration of a motion to approve a request from Oelwein Fire Department to collect funds for the Muscular Dystrophy Association's "FILL THE BOOT" campaign at the intersection of 1st Avenue and East Charles on August 28 and August 29, 2020
11. Consideration of a motion approving payment to Lansing Brothers Construction Co., Inc. in the amount of \$78,000.00 for 2020 House Demolition Project - Group 2
  1. Staff has inspected each tear down and has worked well with Lansing. The City Administrator recommends approving the pay request.
12. Discussion on rental inspection program
  1. With the pandemic still in full swing, the City Administrator has not considered sending staff into homes to resume the rental inspection program. Staff is currently researching towns that have put it on pause. Charles City, Hampton, and Grinnell are not going into homes. Iowa City is social distancing their inspections. Sending staff into homes for inspections could be difficult for staff and the current tenants. The current plan is to ramp up code enforcement then resume inspections next year or until the pandemic has subsided. If the CDC has better guidance on this work, the city will follow their guidance. The City Administrator never wanted to stop rental inspections and understands the momentum that is being placed on pause that helped improve homes in Oelwein. The City Administrator recommends continuing with code enforcement until it is safe to enter homes again for inspections.