



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 10/22/2021

Consent Agenda

1. Consideration of a motion to approve the minutes of the October 11, 2021 Council meeting
2. Claims Resolution in the amount of \$1,313,487.91

Ordinances

3. Consideration of an Ordinance Amending Oelwein Municipal Code Chapter 22 Vehicles and Traffic, Adding Article VII Automatic Traffic Enforcement Section 22-180 through Section 22-189 - Second Reading
 1. The Mayor and council members requested this item be brought forward. Speed Cameras and Red-Light Cameras have been discussed on and off for several years. This ordinance allows the city to implement each if they decide at a later meeting. Council would have to vote on locations, rules, and the vendor for the cameras. The City Administrator recommends approving the second reading.

Resolutions

4. Consideration of a Resolution Authorizing Temporary Closure of Public Ways or Grounds for Oelwein Chamber and Area Development Events - Olde Tyme Christmas
 1. The city has no issues with Old Tyme Christmas. The City Administrator recommends approving this resolution.
5. Consideration of a Resolution Authorizing Signatories on Training and Hiring Agreements for Police Officers
 1. In order to provide incentives to officers the city must pass a resolution. The City Administrator does not want to come back to council for every incentive after council already passed the allowed incentives. The City Administrator recommends approving this resolution.
6. Consideration of a Resolution Adopting the City of Oelwein Safety Policy
 1. The Safety Manual has been in the works for two years. This document will guide the safety rules for the city. The City Administrator recommends approving this resolution.
7. Consideration of a Resolution Approving appropriation to the payment of General Obligation Bonds, Series 2016A, in Fiscal Year 2022-23 (East Penn)



1. The city makes this payment annually. The City Administrator recommends approving this resolution.
8. Consideration of a Resolution Obligating funds from the Cornerstone Inn and Suites, LLC Subfund of the City's Industrial Park Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year
 1. The city makes this payment annually. This is part of the incentives for the hotel being built. The City Administrator recommends approving this resolution.
9. Consideration of a Resolution Obligating funds from the Performance Rehab Subfund of the City's Central Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year
 1. The city makes this payment annually. This is part of the economic development incentives for Performance Rehab. The City Administrator recommends approving this resolution.
10. Consideration of a Resolution Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Forsyth Management Co., LLC/Quality Plus Mfg. Inc.)
 1. The city makes this payment annually. This is part of the economic development incentives for Forsyth Management. The City Administrator recommends approving this resolution.
11. Consideration of a Resolution Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year (Steil's Studio of Dance)
 1. The city makes this payment annually. This is part of the economic development incentives for Steil's Studio of Dance. The City Administrator recommends approving this resolution.
12. Consideration of a Resolution Approving Internal Loan and Obligating funds from the City's Central Urban Renewal Tax Revenue Fund for appropriation to the payment of the Project
 1. This takes out TIF funds and puts it in the appropriate fund for payout. The City Administrator recommends approving this resolution.

Motions

13. Consideration of a motion to approve storm repairs at the Airport in the amount of \$6,067.66 for Wind Sock Repair
 1. This repair was estimated under \$5,000 so I asked the company to proceed. The final bill came in over \$5,000. This is the company we use for our airport lighting and have used for several years. I will need council approval of the work. This repair was needed and was funded through the airport budget.



14. Consideration of a motion to enter into an agreement with Confluence Inc. for Plaza Park expansion in the amount of \$5,467.00
 1. I was able to go back and negotiate with confluence on a different price for grant preparation. This will allow for the city to have a plan in place when applying for the CDBG. We are still on schedule to apply before the end of November. The Plaza is on board with the city taking over the property to expand the park. The City Administrator recommends approving this amount.
15. Consideration of a motion to approve Pay Request No. 2 to Summers' Enterprises, Inc. in the amount of \$40,418.70 for work completed on 2021 Water Main Improvements Project
 1. All work has been done for this pay request. This project is behind, and staff is hoping it is finished before the end of the year. The City Administer recommend approving the pay request.
16. Consideration of a motion to set Public Hearing for November 8, 2021 at 6:00 P.M. on proposed adoption of an Ordinance Granting to ITC Midwest LLC, a Wholly Owned Subsidiary of ITC Holdings Corp., a 25- Year Non-Exclusive Electric Transmission Franchise
17. Consideration of a motion to set Public Hearing on Boundaries for Designated Wards of the City of Oelwein for November 8, 2021 at 6:00 P.M.