



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 8/9/2021

Consent Agenda

1. Consideration of a motion to approve the minutes of the July 26, 2021 Council meeting

Resolutions

2. Consideration of a Resolution of the City of Oelwein, Iowa Adopting Policies for Purchasing and Procurement
 1. The federal government is telling us that we need more things in our policy to ensure that we meet their standards. If we do not include these items, we are likely to get audited every time we take federal funds, instead of as needed. I worked with Iowa Homeland Security who distributes FEMA funds, and they provided the needed updates. The City Administrator recommends approving the resolution.

Motions

3. Consideration of a motion to approve Home Rehabilitation Revolving Loan Fund Application for 214 8th Avenue SW
 1. This is the first chance for the city to dive into the home assistance using our own local funds. We have \$125,000 to give out. This is a loan program so we will be paid back, and the fund will continue to grow. The City Administrator recommends approving this motion.
4. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development re: Demolition Funding Assistance for 317 2nd Avenue NE
 1. This is a good example of how the program should work. A neighbor acquires a dilapidated property then tears it down. The City Administrator recommends approving the motion.
5. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee to accept property located at 202 4th Avenue NW
 1. The city is aggressive at taking homes and tearing them down to improve the community. To save cost in legal enforcement the City Administrator recommends taking this home and proceeding with demolition. The City Administrator recommends approving this motion.
6. Consideration of a recommendation from the Planning, Finance, Enterprise and Economic Development re: 15 and 17 5th Avenue SW



1. This contractor has been successful in town rehabbing homes. The City Administrator recommends the sale of this property to the August 23 meeting.