



# Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

October 06, 2022 - 6:30 PM

## CALL TO ORDER

Meeting called to order 6:30 p.m.

## ROLL CALL

**Present:** Bryan, Woodruska, Nations, Bagge, Tuchscherer, City Council Liaison Stewart,

**Also Present:** FBO Tegeler, Pam Tegeler, David Hughes

**Absent:** Mulfinger

## APPROVAL OF MINUTES

1. 9/15/2022 Minutes

A motion was made by Bagge, seconded by Tuscherer to approve the September 19, 2022 minutes. All aye. Motion carried.

## FBO REPORT

The City employees will be putting the new lights in the storage room. Tegeler will advise when storage room is ready.

Tegeler has submitted an order for \$543.60 (including freight) to the City for taxiway marker and runway light repair/replacement. \$424 is for 8 reflective markers to replace 6 damaged/missing ones on the new taxiway. Ways to avoid damaging the markers during snow removal was discussed.

There is a visibility issue between runways in the crop area south of the ramp. Mike Mahr, state airport inspector, advised Tegeler to limit the crops in the area south of the ramp to be a low-level crop. This area is FAA noncompliant with tall crops due to the lack of visibility.

There are four empty hangars.

Tegeler requested ordering and installing a new shop walk door. A motion was made by Bagge, seconded by Tuscherer, all in favor.

Tegeler stated according to Mulfinger the City would be paying for replacing the two casement windows broken by rocks from the mower. FBO will pay for the small window by the door.

## OLD BUSINESS

David Hughes presented on the plans for the Airport Repavement Project. Hughes discussed what runways will be closed and when they will take place. Hughes also spoke on FAA compliance with the project. Hughes and Bagge spoke to other airport improvement goals and potential funding options.

2. Consideration of a motion to provide a recommendation to the City Council on the Fixed Based Operator contract.

Bryan presented an alternative plan to having an FBO. The shop hangar and terminal office along with fuel sales would be put up for bid. Award would be based on rent and fuel flow amounts paid to the City. Renter would provide terminal janitorial services. Mowing, snow removal, and maintenance will be separate with a part time person hired hourly or with City staff. Referring to issues Independence has had, Bagge is opposed to the plan. Woodruska feels that eventually this might be the way to go, but says Tegeler is working on correcting problems. Nations thinks we have problems with people not doing what

they should be doing. Motion made by Bryan to vote on the alternative FBO plan, and putting the FBO contract up for bid. 3 aye (Tuschcherer, Nations, Bryan), 2 nay (Woodruska, Bagge). Motion carried.

**NEW BUSINESS**

Bryan reminded board that we will be working on budget next month.

Tuschcherer proposed moving meetings to the third Wednesday of the month. A motion was made by Woodruska, seconded Nations to move the meetings to Wednesday nights. All aye. Motion carried.

Bryan commented on the items in the crew car garage entry. Tegeler agreed to remove his things and the board will work with the city to relocate theirs.

**SCHEDULE NEXT MEETING DATE**

November 16<sup>th</sup>, 2022, at 6:30PM

**ADJOURNMENT**

A motion was made by Nations, seconded by Tuschcherer to adjourn the meeting at 7:55 PM. All aye. Motion carried.