



# Minutes

Airport Board

Municipal Airport, 19623 40th Street, Oelwein, Iowa

April 23, 2025 - 6:30 PM

## CALL TO ORDER

Woodraska called the meeting to order at 6:32PM.

## ROLL CALL

Present: Woodraska, Bagge, Schares, and Reinking, Council Liaison Ricchio (Via Phone)

Absent: Airport Assistant Manager Stewart

## APPROVAL OF MINUTES

### 1. March Minutes.

A motion to approve was made by Reinking and seconded by Bagge to approve the March minutes. All aye. Motion carried.

## EXPENSE REVIEW

### 2. March Expenses.

The board reviewed the current expenses. The annual rent payment for land was received at \$28,500 (down from last year due to a reduction in land area).

A motion to approve was made by Bagge and seconded by Schares to approve the March expenses. All aye. Motion carried.

## RECOGNITION OF THE ROYCE KING FAMILY

### 3. Recognition of the Royce King Family of the antique wooden propellers.

Two aviation propellers were donated by the Royce King family. The board agreed to send a thank-you note and pursue plaques for display. Tommy Stewart had mounted the propellers. Ricchio agreed to contact Dylan Mulfinger to arrange for plaques.

## FBO REPORT

Mike Wilhelms of Sky Valley Aviation wrote to the board that he would like to inform the board that Sky Valley Aviation has been busy with performing annuals and maintenance.

*The message was written prior to the meeting due to a foreseen absence from the meeting.*

## OLD BUSINESS

### 4. Airport Information Updates.

#### a) Airport Contact Info Update:

- Tommy Stewart updated FAA and DOT listings on April 10th. Changes were submitted but not yet reflected publicly.
- The board expects updates to be visible in the following month.

#### b) Food Truck Event Discussion:

- Iowa Falls reported past success with food truck events but canceled this year due to airport construction.

- Board discussed holding future events on non-conflicting days (e.g., Tuesdays).
- c) **Runway Rolling Equipment:**
  - Greg Bryan used a new tractor with suitable tires for field rolling. Concerns were raised about weld deterioration on the heavy roller.
  - Tommy is aware of the issue and will assess the need for repair.
- d) **Community Hangar Door Repairs:**
  - Kyle Rich reported wind damage to the rear hangar doors. Tommy had previously indicated a plan to install three support brackets.
  - Board encouraged Kyle to follow up with Tommy for resolution.

## **NEW BUSINESS**

### **1. Young Eagles Rally Planning (May 17, 2025):**

- Event to include:
  - Aircraft rides for youth.
  - RC plane demonstrations by local club.
  - Food trucks coordinated through the city.
- Dylan Mulfinger confirmed food vendors can attend with no setup fee since it is a city-sponsored event.
- The board discussed encouraging vendors to donate a portion of proceeds to the airport.
- Suggested vendors: Wildly Coyote, Big Dog (Jason Holland).
- Considerations:
  - Electricity needs vs. generators.
  - Placement of food trucks near hangars.
  - Barricades and orange fencing to ensure safe spectator areas.
  - Signage warning participants to avoid large meals prior to flights.
  - RC runway to be prepared with a 30x100 ft short-mowed area.
  - Use of picnic tables and promotion of "bring your own chair" policy.

### **2. Publicity & Communications:**

- Discussion on creating a Facebook event page and linking promotional materials.
- Involve City and Chamber of Commerce in vendor outreach.
- Encourage video content and photographs from RC club for promotion.

### **3. Contingency Planning:**

- Board discussed need for clear communication in the event of cancellation due to weather.
- Coordination with Young Eagles representative John Dutcher required.

### **4. Unairworthy Aircraft:**

- Status of letter to Musketeer aircraft owner was unclear. Dylan to coordinate with Tommy regarding further steps.

- Board stressed importance of reclaiming space if aircraft is not made airworthy.

**5. Fuel Sales:**

- Informal report noted a pilot from Idaho stopped for fuel due to competitive pricing.
- The board observed fuel pricing continues to attract transient traffic.

**SCHEDULE NEXT MEETING DATE**

May 14, 2025 at 6:30 PM.

**ADJOURNMENT**

A motion to adjourn the meeting was made by Reinking and seconded by Bagge. All aye. Motion carried.