



# Minutes

City Council Meeting  
20 Second Avenue SW, Oelwein  
March 27, 2023 - 6:00 PM

## Pledge of Allegiance

## Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

**Roll Call**      **Present:**      Seeders, Payne, Stewart, Weber, Lenz, Garrigus  
                         **Also Present:**      DeVore, Mulfinger, Rigdon  
                         **Absent:**              NA

## Additions or Deletions

A motion was made by Weber, seconded by Lenz to adopt the agenda as amended.

All aye.              Motion carried.

## Citizens Public Comments

No public comments were received, oral or written.

## Consent Agenda

1. Consideration of a motion to approve the amended February 27, 2023 minutes.
2. Consideration of a motion to approve the March 13, 2023 minutes.
3. Claims Resolution in the amount of \$346,900.41.
4. Consideration of a motion approving the Class 'C' Alcohol License for Hacienda Del Rio.

A motion was made by Weber, seconded by Garrigus to approve the consent agenda.

All aye.              Motion carried.

## Resolutions

5. Consideration of a Resolution for Fiscal Year 2024 Salaries.

A motion was made by Stewart, seconded by Garrigus to adopt Resolution No. 5400-2023.

Ayes: Seeders, Stewart, Weber, Lenz, Garrigus

Nays: Payne

Motion carried.

6. Consideration of a Resolution Amending the City Fee Schedule to Reflect the Single Hauler Services

A motion was made by Weber, seconded by Seeders to adopt Resolution No. 5401-2023.

Ayes: Seeders, Payne, Stewart, Weber, Lenz, Garrigus,

Nays:

Motion carried.

## Motions

7. Consideration of a motion to accept the Plaza Phase 2 Bid from Matt Construction in the amount of \$646,512.

Two Bids were received:

Miller Construction	Oelwein, IA	\$1,209,667.11
Matt Construction	Sumner, IA	\$646,512.00

A motion was made by Seeders, seconded by Weber to approve the Plaza Phase 2 Bid from Matt Construction in the amount of \$646,512. All aye. Motion carried.

8. Consideration of a motion to approve Change Order No. 6 for final quantity adjustments for the Oelwein 2021 Water Main Improvements.

John Gade, Fox Strand Engineering, shared the history timeline of this project regarding start time, additional days, change orders, and struggles with the general contractor, Summer's Construction.

A motion was made by Weber, seconded by Garrigus to table agenda items #8, 9, 10, and 11 until April 10 Council Meeting. All aye. Motion carried.

9. Consideration of a motion to approve Notice of Acceptability of Work minus set-offs for the Oelwein 2021 Water Main Improvements.

*Tabled until April 10.*

10. Consideration of motion to approve Pay Application No. 9 minus set-offs for the Oelwein 2021 Water Main Improvements.

*Tabled until April 10.*

11. Consideration of motion to approve Pay Application No. 10 minus set-offs for the Oelwein 2021 Water Main Improvements to release 5% retainage after 30 days.

*Tabled until April 10.*

12. Consideration of a motion to approve the purchase of a power monitor in the amount of \$15,580 for the Wastewater facility.

A motion was made by Weber, seconded Garrigus to approve the power monitor in the amount of \$15,580 for the Wastewater facility. All aye. Motion carried.

13. Consideration of a motion accepting the road overlay, sealcoating, and Event Center Parking lot projects proposal from Fehr Graham for Design Engineering Services in the amount of \$58,000.

A motion was made by Weber, seconded Seeders to approve the road overlay, sealcoating, and Event Center Parking lot projects proposal from Fehr Graham for Design Engineering Services in the amount of \$58,000. 5 aye, 1 Nay (Lenz). Motion carried.

14. Consideration of a motion to proceed with Trail Improvement Segment 2.

A motion was made by Seeders, seconded by Garrigus to proceed with Trail Improvement Segment 2. All aye. Motion carried.

15. Consideration of a motion sending a subdivision request to the Planning and Zoning Committee.

James Stammeyer asked to see the subdivision plans. City Administrator Mulfinger stated this is a county request. Council is required to review any request that is within a two-mile jurisdiction of Oelwein. You'll need to contact the county with your request.

A motion was made by Stewart, seconded by Garrigus to approve sending a subdivision request to the Planning and Zoning Committee. All aye. Motion carried.

## Committee Reports

### 16. Report from Stewart on the Airport Minutes.

Stewart reported to Council several items at the airport that were in need of repair. Melody Rich requested the Airport Board to ask City Council regarding the missing video recorder for the security cameras. Mulfinger stated FBO Tegeler filed a report with the Fayette County Sherriff.

Full minutes can be found at: <https://www.cityofelwein.org/bc-ab/page/airport-board-21>

### 17. Report from Lenz on the Park and Recreation Commission minutes.

Garrigus stated Joshua does a great job on getting grants for his projects. The city should have an on staff grant writer.

Full minutes can be found at: <https://www.cityofelwein.org/bc-parks/page/parks-and-recreation-2>

### 18. Report from Payne on the Library Board minutes.

Full minutes can be found at: <https://www.oelwein.lib.ia.us/about/library-board-minutes-1>

### 19. Report from Payne on the Housing Committee minutes.

Payne shared in detail her conversation with Gina Jordan-Burg, Kies Real Estate, LLC., regarding her interest in buying more vacant lots in Oelwein and tiny home Airbnb.

Full minutes can be found at: <https://www.cityofelwein.org/bc-hc/page/housing-committee-5>

## Council Updates.

Payne asked if the city could get street direction signs for the museum placed along Highway 150. Public Works Assistant Director Doudney will inquire with the Iowa Department of Transportation regarding signage.

## Mayor's Report

### A. Consideration of a motion moving Lenz from the Park and Recreation Commission to the Housing Committee.

A motion was made by Weber, seconded by Stewart to approve moving Lenz from the Park and Recreation Commission to the Housing Committee. All aye. Motion carried.

### B. Consideration of a motion moving Garrigus from the Housing Committee to the Park and Recreation Commission.

### C. A motion was made by Seeders, seconded by Weber to approve moving Garrigus from the Housing Committee to the Park and Recreation Commission. All aye. Motion carried.

## City Administrator's Report

### A. City Administrator.

City Administrator Mulfinger provided an update on discussions with Gregg Bryan and the Airport Board's recommendation on the Fixed Base Operator contract.

## Adjournment

A motion was made by Stewart, seconded by Lenz to adjourn the meeting at 6:45 PM.

All aye. Motion carried.

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Brett DeVore, Mayor

ATTEST:

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Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held March 27, 2023 and copy of said proceedings was furnished to the Register March 30, 2023.

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Dylan Mulfinger, City Administrator