



To: Mayor and City Council
From: Dylan Mulfinger
Subject: Administrator's Council Agenda Memo
Date: 11/14/2022

Consent Agenda

1. Consideration of a motion to approve the October 12, 2022 minutes.
2. Consideration of a motion to approve the October 24, 2022 minutes.
3. Consideration of a motion for the Class B Beer Permit for Oelwein Chamber and Area Development.
4. Consideration of a motion approving the Class C Liquor License for Oil & Wine Beer Company DBA: Ampersand.
5. Consideration of a motion approving payment to Confluence, Inc in the amount of \$7,201.00 for professional services through October 31, 2022 for the Plaza Park Project.

Public Hearing

6. Public Hearing for the sale of 22 7th Street SW 6:00 PM on November 14, 2022 at the Oelwein Council Chambers.

Ordinances

7. Consideration of an ordinance amending Chapter 19 Article II Dogs and Cats - Second Reading.
 1. This is the second reading for the city council to update the leash law in Oelwein. This requires all dogs on a leash when on public property or not their owner's property. The City Administrator recommends approving the second reading.
8. Consideration of an Ordinance Amending Section 22-127 To Update Handicap Parking Utilization - First Reading.
 1. This ordinance will put in the handicap parking for the Plentiful Pantry. This ordinance will also take out two handicap parking areas that are no longer needed. A picture is provided showing each change. The City Administrator recommends approving the first reading.

Resolutions

9. Consideration of a Resolution Certifying Tax Increment Finance Indebtedness in Various Districts in The City of Oelwein, Iowa.
 1. This is required annually for the city to provide tax increment financing to businesses. The City Administrator recommends approving the resolution.
10. Consideration of a Resolution Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the Payment of annual appropriation tax increment financed obligations



which shall come due in the next succeeding fiscal year for Forsyth Management Company, LLC aka Quality Plus Manufacturing, Inc.

1. This is required annually for the city to provide tax increment financing to Quality Plus Manufacturing, Inc. The City Administrator recommends approving the resolution.
11. Consideration of a resolution Obligating funds from the Cornerstone Inn and Suites, LLC Subfund of the City's Industrial Park Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year.
 1. This is required annually for the city to provide tax increment financing to Cornerstone Inn and Suites, LLC. The City Administrator recommends approving the resolution.
12. Consideration of a Resolution obligating funds from Incremental Property Tax Revenues for appropriation to the funding of an economic development payment obligation which shall come due in the next succeeding fiscal year to ICE Manufacturing, Inc.
 1. This is required annually for the city to provide tax increment financing to ICE Manufacturing, Inc. The City Administrator recommends approving the resolution.
13. Resolution obligating funds from Incremental Property Tax Revenues for appropriation to the funding of an economic development payment obligation which shall come due in the next succeeding fiscal year to Hy-Vee, Inc.
 1. This is required annually for the city to provide tax increment financing to Hy-Vee, Inc. The City Administrator recommends approving the resolution.
14. Consideration of a Resolution Approving Internal Loan and Obligating funds from the City's Central Urban Renewal Tax Revenue Fund for appropriation to the payment of Project
 1. This is required annually for the city to provide tax increment financing. This is the downtown TIF area. The City Administrator recommends approving the resolution.
15. Consideration of a Resolution Obligating funds from the Performance Rehab Subfund of the City's Central Urban Renewal Area Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation economic development tax increment payments due to be paid in the next succeeding fiscal year for Performance Rehab.
 1. This is required annually for the city to provide tax increment financing to Performance Rehab. The City Administrator recommends approving the resolution.
16. Consideration of a resolution approving the sale of 22 7th Street SW to the highest bidder.
 1. The City Administrator was working with one property owner on this property when another property owner approached with an offer. The lot has a garage and nothing else on the property. City Council can decide based on the bids received Monday.

Motions



17. Consideration of a motion authorizing staff to submit the Park and Recreation grant
 1. City staff prioritizes grant applications and applies for projects when necessary. The normal practice for staff is to apply for grants without council approval. Due to the large request in the Park and Recreation grant, the City Administrator felt it was necessary to seek council approval. This grant will be instrumental in helping the city provide excellent services for the next five years. The City Administrator recommends approving the grant application.
18. Consideration of a motion to approve the Public Works Chauffeurs, Teamsters and Helpers Local Union No. 238 2023-2024 Contract.
 1. The City Administrator negotiated with the union and came to a single year contract. The three percent follows the public safety union and the six percent for grade three and four is needed to ensure these positions are competitive. The City Administrator recommends approving the contract.
19. Consideration of a motion for council to seek proposals for a three-year single hauler agreement.
 1. The City is ready to seek proposals for single hauler services. The City Administrator recommends approving the motion.
20. Consideration of a motion approving Urban Renewal Report re: Fiscal Year 2021-2022 TIF Debt Outstanding.
 1. The City Clerk takes care of this entire item. All questions and concerns should be directed at the City Clerk.