



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 07/12/2021

Consent Agenda

1. Consideration of a motion to approve the minutes of the June 28, 2021 Council meeting
2. Consideration of a Class 'C' Liquor License renewal for Viper Lanes and PJ's Bar and Grill
3. Consideration of a motion approving Pay Estimate No. 3 in the amount of \$22,939.65 to Bacon Concrete, LLC for work completed on Segment 1 Trail Improvements Project

Public Hearing

4. Public Hearing on Proposed Disposal by Sale of the City's Interest in 17 5th Avenue SW and 15 5th Avenue SW, Oelwein, Fayette County, Iowa

Ordinances

5. Consideration of an Ordinance Amending Chapter 16 Garbage and Trash, Section 16-9 Duty to Dispose - Third and Final Reading
 1. City Council has provided direction that enforcement should get stronger on overflowing containers, recycling contamination, and yard waste in trash cans. The City needs additional code to work through these issues. The process is still being worked out for enforcement. The City Administrator recommends approving the final reading.
6. Consideration of an Ordinance Amending Oelwein Code of Ordinances Chapter 14, Article IX, Sidewalk Cafe - Second Reading
 1. Oelwein Chamber and Development Downtown Committee wants to expand the possibility of sidewalk cafes and parklets in the downtown. The city will need to expand their code and open more options for restaurants. This code will help start a movement to increase dining options in the downtown and use great assets that are in the Oelwein downtown. The committee is planning to work with one restaurant this summer/fall then work with more as the attraction gains more traction. Attached are several possibilities that the community is looking into for the program. The City Administrator recommends approving the second reading.

Resolutions



7. Consideration of a Resolution Directing the Sale of the City's Interest in the East 50 Feet of Lots 23, 24, and 25, Block 2, Martin's Second Addition to Oelwein, Fayette County, Iowa Commonly Known as 33 3rd Street NW
 1. The homeowner buying this property has been proactive in improving the neighborhood. This is one less property for the city and it will be taken care of by the new property owner. The City Administrator recommends approving the resolution.
8. Consideration of a Resolution Adopting Final Assessment Schedule for the Wings East Pavement Improvements Project and Amending, Confirming and Levying the Assessments
 1. The project is complete and the assessments are now ready to be set. The property owners will have 10 years to pay the assessment at an interest rate 1.5996%. This is the same interest rate that the city is paying for the loan. The project has been approved by the engineer. The City Administrator recommends approving the resolution.

Motions

9. Consideration of a motion authorizing signatures on Charles Street Viaduct Study with origin design
 1. This item was covered at the June 28 6:30 work session. The goal is to figure out the future of the viaduct. This funding will come from the streets CIP. This will reduce the amount of chip seal being completed in the spring of 2022. The City Administrator recommends approving this motion.
10. Consideration of a motion approving the proposed trade of City owned Parcel # 1821153007 to Matt and Sue Happel for Parcel # 1821153009 for future Trail Development
 1. The trails committee has been working to complete their NW segment and has had to get creative in order to make it possible. This property swap will help create a great access point for the remaining parts of the trail. The City Administrator recommends approving this motion.
11. Consideration of a recommendation from Public Safety Committee re: Fire Department Evaluation Proposal
 1. The public safety committee met once and reviewed two consultants. After further investigation both were not recommended. The City Administrator went back out and was able to find another consultant familiar with the area of study. The City Administrator is requesting an evaluation of the future of the fire department. The staff size, volunteer size, and leadership structure must be addressed. The City is working off an older model that is not functioning as well as it should. Looking at the department will help plan for future staffing levels and provide better direction for this council and the next. The City Administrator recommends approving this motion.