



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 6/13/2022

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#### Consent Agenda

1. Consideration of a motion to approve the June 13, 2022 minutes.
2. Claims resolution in the amount of \$3,061,168.02
3. Consideration of a motion to approve 2022-2023 Cigarette/Tobacco Permit Renewals

#### Ordinances

4. Consideration of an ordinance amending Oelwein City Code Section 22 Article VII Golf Carts - Second Reading.
  1. Council requested staff review and provide an ordinance for City Council on golf carts. The Public Safety Chief does not recommend golf carts and the City Administrator does not recommend golf carts. Please postpone this ordinance one year. This will allow the community to become familiar with UTVs and allow staff time to understand what is working and what is not working with sharing the streets. The City Administrator recommends not allowing golf carts on City streets. This is the second reading.
5. Consideration of a motion to suspend the rules and amending Chapter 22 Vehicles and Traffic Article IX Snowmobiles and All-Terrain Vehicles on the first and final reading.
6. Consideration of an ordinance amending Chapter 22 Vehicles and Traffic Article IX Snowmobiles and All-Terrain Vehicles of the Code of Ordinances of the City of Oelwein, Iowa - First and Final reading
  1. The state of Iowa made changes to UTV laws and this ordinance allows for local code to follow state code. We are allowed to only do what the state has outlined in their code change. This change no longer allows a registration fee and restricts speed to 35 mph. Only people 18 years or older are allowed to operate. The City Administrator recommends approving the ordinance on the first and final reading to match state code.

#### Resolutions

7. Consideration of a resolution on Interfund Transfers.
  1. Each year the city makes transfers from one account to another so that funds are brought to a balance or provided their due revenue. No



surprises this year for the transfer resolution. All transfers proposed were in the approved budget by City Council. The City Administrator recommends approving the transfer resolution.

8. Consideration of a resolution creating the Oelwein Public Works Department.
  1. This was presented to City Council at a work session on June 13. No concerns were raised about the changes. This move will help build a lasting structure for the departments and help with the soon approaching leadership transition. The City Administrator recommends approving the resolution.

#### Motions

9. A motion to discuss clean out options for the nuisance abatement case for 27 South Frederick.
  1. The city has been granted entry into 27 South Frederick with a court order. The city is free to clean out any nuisance causing material in the structure. We had planned to start the cleanup, but the one quote we received was well beyond the City Administrator's spending authority. The city is bringing in a structural engineer to determine if the building is structurally safe. This will determine how far the cleanup goes and what remediation steps are taken. The problem is that the public believes we can get this project done in a day when it takes several city employee hours to coordinate and significant funding to clean out. The City Administrator recommends opening the building up, inviting additional clean out companies for bids, and starting the cleanup once the companies can provide a bid. The City Administrator must understand the comfort level the council has in spending money on this nuisance abatement case.