



To: Mayor and City Council
From: Dylan Mulfinger
Subject: Administration City Council Agenda Memo
Date: 3/25/2024

Public Hearing

5. Public Hearing on the proposed plans and specifications on the Oelwein Municipal Airport Lighting Vault on March 25, 2024 at 6PM in the Oelwein Council Chambers.

Ordinances

6. Consideration of an ordinance amending Chapter 19: Animals and Fowl, Section 3: Bothersome Animals and Adding Section 12: Chickens on Residential Property - Third and Final Reading.
 1. After a public work session, staff worked with the city attorney to design an ordinance which allowed chickens and helps staff to enforce instances where chickens are at large. Public comment was overwhelmingly in support of chickens. Community members felt passionately about their flocks. A properly kept roost does not cause issues in the community and provides a recreational activity for a property owner. The City Administrator recommends passing the third and final reading.

Resolutions

7. Consideration of a resolution approving a United States Department of Agriculture Intermediary Relending Program Work Plan.
 1. This update to the plan allows those who want to refinance to face a higher interest rate. This is needed as the goal of the program is to get the business to conventional financing. The program does not want to compete against local banks. Once the loanee is solvent and can go to conventional financing, the program wants them to move in that direction and pay off their revolving loan. The City Administrator recommends approving the resolution.
8. Consideration of a resolution authorizing staff to seek bids for the City of Oelwein 2024 Street Improvement Project.
 1. This project has been in the works for two years. We are hoping it is completed in the 2024 construction season. This is being funded by bond dollars, road user tax dollars, and even automated traffic enforcement camera dollars. These improvements are needed because the roads now have excellent water under them and no issues should occur. The City is not assessing the improvement, as the water utility caused the road to be patchworked and in need of an overlay. We are also not assessing the South Frederick improvement because it crosses railroad, utility, and



some city property. The small amount of houses and business on the road would make an assessment process cost more than the assessment. The City Administrator recommends approving the resolution.

9. Consideration of a resolution approves Woodruff Construction, Inc.'s bid for the Oelwein Municipal Airport Lighting Vault in the amount of \$244,815.00.
 1. The lighting vault controls all of the runway lighting and most of the electrical for the airport. This project is budgeted for and will help maintain the current airport. The project has been in the capital improvement plans for five years. The City Administrator recommends approving the resolution.
10. Consideration of a resolution approving the repair of an Aerzen Sludge Blower in the amount of \$18,053.12.
 1. This unit is critical to the wastewater treatment plant. Funding is available for this out of the equipment line for the plant. The City Administrator recommends approving the resolution.
11. Consideration of a resolution amending the City of Oelwein Purchasing Policy.
 1. FEMA has come down and slapped the hand of Oelwein because our current policies did not adequately reflect their requirements. We have included new language that will meet a recent audit sent by FEMA. This new language will help us determine if companies are disbarred from working with the federal government, tracking of federal grant dollars, and meeting reporting deadlines set by FEMA. The City Administrator recommends approving the resolution.
12. Consideration of a resolution approving City Hall asbestos removal in the amount of \$24,714.00 with Site Services.
 1. It is time to rid the city hall of all asbestos. This is the best bid and will ensure a clean city hall. The City Administrator recommends approving the resolution.