



To: Mayor and City Council
From: Dylan Mulfinger
Subject: City Administrator Agenda Memo
Date: 10/28/2024

Consent Agenda

2. Consideration of a motion to approve the October 14, 2024 minutes.
3. Claims resolution in the amount of \$834,465.10.
4. Consideration of a motion authorizing whiskey tasting at Oelwein Public Library's hosting of Ann Hanigan Kotz on November, 13, 2024.
5. Consideration of a motion to approve the Class 'C' Retail Alcohol License for Oil & Wine Beer Co. LLC. dba: Ampersand.

Public Hearing

6. Public Hearing on the proposed amendment to the Central Urban Renewal Area.

Resolutions

7. Consideration of a resolution adopting the Iowa Department of Transportation City Street Finance Report.
 1. This is an annual report due to the state. We report on how the city spent the Road User Tax funds provided by the state. The City Administrator recommends approving the resolution.
8. Consideration of a resolution to approve the Urban Renewal Plan Amendment for the Central Urban Renewal Area.
 1. This will allow the city to use tax dollars from downtown to repair the failing sidewalks. This will be a multiple-year project. The City Administrator recommends approving the resolution.
9. Consideration of a resolution approving Pay Application No. 2 in the amount of \$56,244.04 to Woodruff Construction, Inc. for Oelwein Municipal Airport Airfield Vault
 1. Progress has been going well on the vault. Delays are coming as the electrical panel is on a significant delay. The City Administrator recommends approving the resolution.
10. Consideration of a resolution approving the purchase of two lift station pumps from Electric Pump in the amount of \$43,657.75
 1. The current pumps run on and off 24/7. If one pump goes down, the other pump must run 24/7. Having a backup ensures that operations are not hindered as we wait weeks for a pump repair. The City Administrator recommends approving the resolution.



11. Consideration of a resolution approving an HVAC System heat pump repair with Waldinger Corporation in the amount of \$13,954.39 for the Oelwein Public Library.
 1. This unit repair exceeded \$10,000 and must be approved by the city council. Reserves in the franchise fee account will need to be used. The City Administrator recommends approving the resolution.
12. Consideration of a resolution approving an agreement for the leasing, assignment, or sale of existing dark fiber located in the City of Oelwein right of way by Interstate Power and Light Company.
 1. Alliant Energy has a franchise with the city and must seek approval for the use of their dark fiber in the right of way. The City Administrator recommends approving the resolution.

Motions

13. Discussion on City Finance and Debt with Maggie Burger with Speer Financial, Inc.
 1. This annual report shows the city where they are at with debt, TIF, and revenue loans.
14. Receipt, Consideration, and Potential Action related to Councilperson Seeders Notice of Leave of Absence.
 1. The city council should discuss in detail with the City Attorney the best action for the city moving forward.
15. Consideration of a motion to discuss possible action Oelwein Celebrations, Inc. Hotel Motel funding.
 1. The city council should drop pursuing this lost cause and get out of the business of funding celebrations for several years.