



To: Mayor and City Council
From: Dylan Mulfinger
Subject: Administrator Memo
Date: 11/27/2023

Consent Agenda

1. Consideration of a motion approving the November 13, 2023 minutes.
2. Claims resolution.
3. Consideration of a motion approving the Class 'E' Alcohol License for SuperMart.
4. Consideration of a motion approving the proposed sale of city owned real property located at 11 12th Avenue SW as recommended by the Planning, Finance, Enterprise, and Economic Development Committee.

Ordinances

5. Consideration of an ordinance updating the floodplain management. - Third and Final Reading.
 1. The federal government reviews our ordinance to make sure it reaches their standards. These changes will put us in compliance with all current regulations. The City Administrator recommends approving the third and final reading.

Resolutions

6. Consideration of a resolution scheduling public hearing on proposed sale of city owned real property located at 11 12th Avenue SW.
 1. This has been city property since 2018. This property requires a long run for utilities. The buyer owns the property to the south and will add to their property. The City Administrator recommends approving the resolution.
7. Consideration of a resolution approving a road diet for North Frederick reducing the lanes from four to three north of the Intersection of Frederick and Highway 150.
 1. This will take the four lanes down to three lanes north of the last stoplight on Highway 150. The three lane starts at the intersection of Highway 150 and North Frederick. This reduction is warranted based on traffic numbers and has multiple safety benefits. This reduction is in line with the city's comprehensive plan. The City Administrator recommends approving the resolution.

Motions

8. Consideration of a motion approving Annual Urban Renewal Report re: Fiscal Year 2023-2024 TIF Debt Outstanding.



1. This report is completed annually. This report tells the state how many dollars we paid out in our Tax Increment Financing (TIF) agreements. The City Administrator recommends approving the motion.
9. Consideration of a motion to approve staff applying for the Community Catalyst Building Remediation program offered by the Iowa Economic Development Authority for 1 South Frederick.
1. The city council has a significant decision to make on this building. This could set a precedence for saving downtown buildings. The City Administrator recommends approving the motion as applying for the grant will only use staff time and is not a major commitment. Being awarded the grant will help save a corner building in the downtown.