



To: Mayor and City Council
From: Dylan Mulfinger
Subject: City Administrator Agenda Memo
Date: 8/26/2024

Consent Agenda

2. Consideration of a motion to approve the August 12, 2024 minutes.
3. Consideration of a motion to approve the Class 'C' Retail Alcohol License for American Legion Ross Reid Post #9.
4. Claims resolution in the amount of \$1,562,095.26.

Ordinances

5. Consideration of an ordinance amending, Chapter 17, Article IV, Food Truck Permit, Section 17-45: "Location" of the Code of Ordinances. - Second Reading.
 1. This ordinance allows food trucks to be on city streets downtown, whereas previously they had to be 150 feet from an eating establishment. The city council wanted to change this along with fees.

Resolutions

6. Consideration of a resolution approving the fencing quote from D&N Fence Co. in the amount of \$20,362.00.
 1. This new setup will allow us to monitor the recycling containers. This will be paid for by funds the landfill commission sent back to the city of Oelwein. The landfill commission should no longer provide this service and do curbside, but they have not made that happen. Plus, the landfill commission needs to change how they do fees as it is antiquated. The commission should change to a tipping fee. The City Administrator recommends approving the resolution.
7. Consideration of a resolution approving the 80 well pump quote from Northway Well & Pump Co. in the amount of \$64,229.98.
 1. Herb Doudney provided a recommendation. This work is needed to bring the 80 well back online. The City Administrator recommends approving the resolution.
8. Consideration of a resolution approving posting weight limits on an Oelwein Structure.
 1. We need the council to declare a weight limit on this bridge. This bridge is reaching its useful life. This is part of the replacement plan for this bridge. Once the bridge hits a lower weight limit, we score more on state funding. We anticipate that we can do this bridge without a loan as the bridge funds and our road funds should cover the cost. I



anticipate we will qualify in 2025 and start planning in 2026. The City Administrator recommends approving the resolution.

Motions

9. Consideration of a motion to provide direction to the City Administrator on the future of 27 South Frederick.
 1. The city council will meet at 5:30 to determine the best route. The City Administrator recommends tear down.
10. Consideration of a motion to seek proposals for a fixed based operator for the Oelwein Municipal Airport (OLZ).
 1. The city council should add anything they feel is needed in this proposal. The City Administrator recommends approval to go out for proposals.