To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 01/11/2021

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1. Dennis Paul Recognition of 34 Years of Service
   1. The City thanks and appreciates Denny's service to the city.

Consent Agenda

2. Consideration of a motion to approve the minutes of the December 21, 2020 Council minutes with the correction to Consent Agenda Claims Resolution in the amount of $651,189.21
   1. The wrong number was provided to council after a misread from a spreadsheet. All checks were paid and no issues occurred, however the amount must be corrected formally.
3. Consideration of a Class 'B' Native Wine Permit Refund for Farmers Daughters Quilts
   1. This business applied for the wrong permit. They are requesting a refund and will apply for the correct permit after talking to their insurance company.

Resolutions

4. Consideration of a Resolution Setting date for public hearing on 2021 amendment to urban renewal plan for Central Urban Renewal Area
   1. This public hearing will allow the city to capture more funds for the downtown improvement program. The program has been successful in helping 10 building owners and providing $125,000 in funding in two years. New funding will help even more building with their roofs, windows, HVAC, and upper story housing. The City Administrator recommends setting the date for the public hearing.
5. Consideration of a Resolution Voluntarily Extending Leave from the Emergency Family and Medical Leave Expansion Act
   1. The federal government ended their expanded FMLA. Local governments have the option to extend it for their organizations. Expanding this option will ensure all employees have this benefit during the pandemic. The goal is that each employee can have access should they need the expanded sick time. The progress of the vaccine will be monitored and will play into this benefit. The City Administrator recommends approving the resolution.
6. Consideration of a Resolution Directing the Sale of the City's Interest in 17 1st Street NE, 19 1st Street NE, 102 1st Avenue NE, 225 2nd Avenue SE, 119 West Charles, 129 5th Avenue NE, 322 4th Avenue SE, 222 5th Avenue NE, Oelwein, Fayette County, Iowa

1. The City is ready to sell properties. Each property is going to an adjacent property except for 225 2nd Ave SE. While the original plan was to offer to adjacent property owners, council did discuss trying to get as much money as possible for each property. Council will need to decide with the information provided if they want to pull this sale and only approach the adjacent property owner. The City was approached by the interested buyer before we advertised that we would be selling properties. The City Administrator recommends approving the resolution.

Motions

7. Consideration of a motion approving Pay Request to Lansing Brothers Construction in the amount of $51,700.00 for 2020 House Demolition Project - Group 5
    1. All work has been completed to pay this request. The City Administrator recommends approving the pay request.
8. Consideration of a recommendation from Planning, Finance, Enterprise and Economic Development Committee re: Demolition Assistance Application for 820 3rd Avenue SW
9. Consideration of a motion to postpone rental inspections due to Covid-19
    1. There is no current metric that the city uses to determine if rental inspection should be paused. While the city could use positivity rate, picking a number to go by is arbitrary. Fayette County as of January 7 has a 19 percent 14 day positivity rate. The seven-day positivity rate is 12 percent. It is the recommendation of the City Administrator to continue to push back the start date of rental inspections to March 1, 2021 and hopefully allow for more vaccinations to occur in Oelwein.
10. Consideration of a motion to approve Pay Request No. 1 to Maguire Iron in the amount of $189,496.30 for work completed on West Elevated Water Storage Tank
    1. Work has been completed as Maguire pauses before coming back in the spring. The City Administrator recommends approving the pay request.