



# Minutes

City Council Meeting  
Oelwein Community Plaza, 25 West Charles,  
Oelwein  
November 23, 2020 - 6:00 PM

Pledge of Allegiance

Call to Order by Mayor Pro Tem Fisk at 6:00 P.M.

Mayor DeVore attended on-line

Roll Call	Present	Weber, Stewart, Seeders, Payne, Fisk, Cantrell
	Also Present	Mulfinger, Rigdon, Dillon attended on-line
	Absent	None

Additions or Deletions

A motion was made by Cantrell, seconded by Weber to adopt the Agenda as presented. All voted aye.

Motion Carried

Citizens Public Comments

Shirley Derr, 210 Deja View Court, Maynard owns five rentals in Oelwein and is requesting council to defer rental inspection until February 1, 2021 due to Covid high numbers. She also requested enforcement for residents to put their garbage/recycling containers to the side, rear of house or in garage. They are an eyesore.

Consent Agenda

1. Consideration of a motion to approve the minutes of the November 9, 2020 Council meeting
2. Claims Resolution in the amount of \$592,230.27

A motion was made by Weber, seconded by Seeders to approve the Consent Agenda. All voted aye.

Motion Carried

Resolutions

3. Consideration of a Resolution providing for reduction of interest rate on Water Revenue Bond

A motion was made by Weber, seconded by Cantrell to adopt Resolution No. 5227-2020.

Ayes: Weber, Stewart, Seeders, Payne, Fisk, Cantrell  
Nays: None

Motion Carried

4. Consideration of a Resolution Waiving Planning and Zoning Requirements for Proposed Subdivision Located in the Northeast Quarter of Section 4, Township 90 North, Range 9 West of the Fifth P.M., Buchanan County, Iowa

A motion was made by Weber, seconded by Cantrell to adopt Resolution No. 5228-2020.

Ayes: Weber, Stewart, Seeders, Payne, Fisk, Cantrell  
Nays: None

Motion Carried

Motions

5. Consideration of a motion approving Change Order No. 2 for Grading Connector Taxiway to Runway 13 End in the amount of \$-23,251.72

A motion was made by Cantrell, seconded by Seeders to approve Change Order No. 2. All voted aye.

Motion Carried

6. Consideration of a motion approving Pay Estimate No. 4 (Final) in the amount of \$4,658.91 to JB Holland Construction Inc. for work completed on Grading Connector Taxiway to Runway 13 End

A motion was made by Payne, seconded by Seeders to approve Pay Estimate No. 4 (Final). All voted aye.

Motion Carried

7. Consideration of a motion approving Change Order No. 2 in the amount of \$4,169.80 for Paving Connector Taxiway to Runway 13 End

A motion was made by Cantrell, seconded by Weber to approve Change Order No. 2. All voted aye.

Motion Carried

8. Consideration of a motion approving Change Order No. 3 in the amount of \$-123.31 for Paving Connector Taxiway to Runway 13 End

A motion was made by Cantrell, seconded by Weber to approve Change Order No. 3. All voted aye.

Motion Carried

9. Consideration of a motion approving Final Pay Estimate in the amount of \$16,951.09 to Heartland Asphalt, Inc. for work completed on Paving Connector Taxiway to Runway 13 End

A motion was made by Cantrell, seconded by Payne to approve Final Pay Estimate. All voted aye.

Motion Carried

10. Consideration of a motion authorizing signatures on Amendment to Administrative Contract with UERPC, Intermediary Revolving Loan Fund Program

A motion was made by Cantrell, seconded by Stewart authorizing signatures. All voted aye.

Motion Carried

11. Consideration of a motion approving payment to Lansing Brothers Construction Co. Inc. in the amount of \$28,350 for 2020 House Demolition Project

A motion was made by Weber, seconded by Cantrell approving payment. All voted aye.

Motion Carried

12. Consideration of a motion to set a Public Hearing on 2017 CDBG Housing Project for 6:00 P.M. December 14, 2020

A motion was made by Weber, seconded by Cantrell to set the hearing. All voted aye.

Motion Carried

13. Consideration of a motion approving Urban Renewal Report re: Fiscal Year 2019-2020 TIF Debt Outstanding

A motion was made by Weber, seconded by Cantrell to approve the report. All voted aye.

Motion Carried

14. Consideration of a motion authorizing signatures on Task Order No. 2003-20A with Fox Engineering in the amount \$34,500.00 for Oelwein NE Sanitary Sewer Improvements

A motion was made by Stewart, seconded by Seeders to prepare a new Request for Proposals to include preliminary design and optional for I & I Study from 9<sup>th</sup> Street down to 1<sup>st</sup> Street. All voted aye.

Motion Carried

15. Consideration of a motion supporting the Oelwein Community School District's application for a 21st Century Grant

A motion was made by Weber, seconded by Cantrell in support of the application. All voted aye.

Motion Carried

16. Consideration of a motion authorizing the demolition of 408 West Charles in the amount of \$6,400.00 by Bryan Construction

A motion was made by Weber, seconded by Stewart to approve demolition once all options to recover city costs have been completed including notice to Insurance Company and written notice to Council. All voted aye.

Motion Carried

17. Consideration of a motion approving renovation of City Hall for restrooms in the amount of \$36,717.30

A motion was made by Seeders, seconded by Stewart to approve the renovation. All voted aye.

Motion Carried

18. Consideration of a motion to move the December 28, 2020 meeting date to December 21, 2020

A motion was made by Cantrell, seconded by Seeders to approve the meeting date. All voted aye.

Motion Carried

Internet was lost resulting in Mayor Devore and City Attorney Dillon leaving the meeting at 7:10 P.M.

Council discussed delaying rental inspections immediately and to be reviewed again on January 11, 2021 Council meeting. Formal approval to be listed on next council meeting December 14, 2020.

#### Committee Reports

19. Report from Cantrell on November Park and Recreation Commission meeting

Cantrell presented the minutes. The full minutes can be found at <http://www.cityofelweil.org/government/agendas-and-minutes.html>.

#### Council Updates

Internet returned. Mayor DeVore and Attorney Dillon entered the meeting at 7:25 P.M.

Mulfinger stated the city has locations for 3 of the 5 blue recycling dumpsters. The Landfill Commission request not to return them until all 5 have locations.

#### Mayor's Report

- A. Covid-19 Update

Mayor Devore is requesting Oelwein residents to mask up to save lives, hospital beds and school closing. Follow the Governors restrictions by not gathering with anyone who doesn't live in your household, socially distance, wear mask and encourage others to do the same. A full posting of his request can be found on the city's web site and Facebook page.

Fisk encouraged the Council, OCAD and Department Heads read the book "Strong Towns" by Charles Marohn, Jr. then have a work session to discuss the city's plan to move forward. It is available for free from the Library and as an audio book on Hoopla, a free app provided by the Library.

#### City Attorney's Report

Dillon is busy identifying unregistered rentals and abandoned property and nuisance properties which may be owned by the same people.

#### City Administrator's Report

- A. City Administrator Mulfinger met with Iowa Northern Railroad regarding an easement for the trail project with new wording.

Adjournment

A motion was made by Weber, seconded by Cantrell to adjourn at 7:35 P.M. All voted aye.

Motion Carried

\_\_\_\_\_  
Brett DeVore, Mayor

ATTEST:

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held November 23, 2020 and copy of said proceedings was furnished to the Register November 24, 2020.

\_\_\_\_\_  
Dylan Mulfinger, City Administrator