



To: Mayor and City Council
From: Dylan Mulfinger
Subject: Administrator's Council Agenda Memo
Date: 2/13/2023

Consent Agenda

1. Consideration of a motion to approve the January 23, 2023 minutes.
2. Consideration of a motion approving payment to Confluence, Inc in the amount of \$3,524 for professional services through January 10, 2023.
3. Consideration of a motion to approve the renewal of the Class 'E' Alcohol License for Hy-Vee dba Hy-Vee Dollar Fresh.
4. Consideration of a motion to approve the Class 'B' Alcohol license for Dollar General.

Public Hearing

5. Public Hearing on the Proposed Maximum Property Tax Dollars for Fiscal Year 2024 for February 13, 2023 at 6:00 P.M. at the Oelwein Council Chambers.
 1. The maximum tax levy notice is a requirement by the state government. The idea is to provide another notice to taxpayers to ensure they know what rate they are being taxed at in the community. This rate is the max and Council can lower as needed. The final rate will be lower than the proposed. After all budget meetings are concluded the City Administrator will propose the final levy and council will approve the levy in March. A minor increase in the levy this year is needed to keep up with inflation, lower property values, and state intervention in lowering property taxes.

Resolutions

6. Consideration of a resolution to approve Maximum Property Tax Dollars for Fiscal Year 2024.
 1. The city will lose money this year from the general fund even though they are taxing at the same rate as last year. This issue is due in part to the city losing valuation. The max levy can be approved as the City Administrator has worked within the city council's request and their plan of action for next year. The City Administrator is confident that taxpayer's expectations will be met with the proposed max tax levy.
7. Consideration of a resolution between the City of Oelwein and the County of Fayette on the 28E agreement for Road Maintenance
 1. The city was questioned on their authority to work with Fayette County on closing roads to avoid significant maintenance issues. This resolution reaffirms the city's ability to work with the county and close roads as needed. The City Administrator recommends approving the resolution.
8. A Resolution authorizing temporary closure of public ways or grounds for Oelwein Odd Rods.



1. Odd Rods has done a great job working within the community. No issues have come up from their past shows. The City Administrator recommends approving the resolution.

Motions

9. Consideration of a motion to accept bids for Plaza Project Phase #2.
 1. All plans are set for Plaza Park to be updated and ready for events in 2023. The City Administrator is excited for this project and the impact this will have on the community. Phase two adds restrooms, a concession stand, a play area, and festoon lighting. I hope bids come in competitive so that everything can be done within this project. The City Administrator recommends opening the project for bids.
10. Consideration of a motion providing direction to the city administrator to prepare the sale of 815 4th Ave SW, as provided by the Planning, Finance, Enterprise, and Economic Development Committee.
 1. The City Administrator recommends selling this property. The City has owned this property for over four years. This is the first offer where someone is committed to building a house on the property. This house will add value to the community and provide an excellent improvement to the neighborhood. The family building the home, works in Oelwein and has already made investments to their current home. Council should be excited to make this sale.
11. Consideration of motion to set a public hearing for the sale of 815 4th Ave SW at the Oelwein Council Chambers on February 27, 2023 at 6:00 PM.
 1. A public hearing is required to sell property owned by the City.