



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Administrator's Council Agenda Memo

Date: 2/28/2022

---

#### Consent Agenda

1. Consideration of a Motion to approve the February 14, 2022 minutes.
2. Consideration of a Motion to approve the Claims Resolution in the amount of \$698,149.08.

#### Public Hearing

3. Public Hearing to discuss the status of funding for the City of Oelwein water main improvements project.
  1. The City received federal funds for this project. Part of this project requires additional public hearings and additional standards.

#### Resolutions

4. Consideration of a Resolution authorizing the Mayor's Signature on the Spartan - Feld Fire Apparatus in the amount of \$1,218,176.
  1. This is a huge win for the City as the original estimate for an ariel apparatus was \$1,400,000. The City has funding for this piece of equipment and will serve the City for 25 years. The City has funded 90 percent of this apparatus through grants and donations. This is an incredible opportunity for the City and staff has done extraordinary work bringing this item to Council. The City Administrator recommends approving the resolution and purchase.
5. Consideration of a Resolution appointing Jim Tuecke as the Oelwein Volunteer Fire Chief.
  1. The City Administrator has followed the process for appointing a new Fire Chief as listed in code. The City Administrator along with the Public Safety Chief recommend Jim Tuecke as an excellent choice for the Volunteer Fire Chief position. The City Administrator recommends approving the resolution.
6. Consideration of a Resolution Awarding General Obligation Corporate Purpose and Refunding Bonds, Series 2022.
  1. The City will bid the loan on Monday, February 28 for the interest rate. Provided that the interest rate is competitive, Speer Financial will provide a recommendation. The City Administrator recommends approving the resolution should Speer Financials recommendation be to approve the interest rate.
7. Consideration of a Resolution of a street closure for Odd Rod's.



1. The Odd Rods originally sent in Thursdays, but wanted Fridays. The City Administrator recommends approving the resolution.

## Motions

8. Consideration of Motion to set a Public Hearing for Fiscal Year 2023 Budget for March 14, 2022 at 6:00 PM at Oelwein City Hall.
  1. This public hearing is required to approve the budget. Council has worked through all areas of the budget by department. This public hearing is for the overall levy set by Council and the City's budget. The City Administrator recommends setting the public hearing.
9. Consideration of a Motion to set a Public Hearing for the Segment 3 Trail Improvements on March 14, 2022 at 6:00 PM at Oelwein City Hall.
  1. This trail system has been presented to Council and is ready to be built. The City Administrator recommends setting the public hearing.
10. Consideration of a Motion to hold a Public Hearing for the sale of 407 3rd ST SW on March 14, 2022 at 6:00 PM at Oelwein City Hall.
  1. This home was acquired through code enforcement. The City Administrator recommends setting the public hearing.
11. Consideration of a Motion to set a Public Hearing to sell a portion of City owned property #1821261011 on March 14, 2022 at 6:00 PM at Oelwein City Hall.
  1. Council must decide if they truly want to sell this property. PFEED recommended action by Council. The City Administrator recommends not selling or even entertaining a \$1,000 offer.
12. Consideration of a Motion to Solicit Requests for Proposals for a Comprehensive Plan.
  1. PFEED provided direction to the City Administrator to find funding for the Comprehensive plan and move forward with Council when funding was possible. This plan will be updated from 1999. This is needed to put the community on a path that works for the City and can be attainable by Council, staff, and the City. The City will use \$20,000 in local option sales tax reserve and \$20,000 in general fund reserve. The City Administrator recommends moving forward with the request for proposals.
13. Consideration of a Motion to extend the Temporary Building Inspector Position.
  1. Council informally is holding back the Building Inspector position as we work through the privatization plans. Our current part-time Building Official does building inspections and is now doing rental inspections. The City Administrator recommends approving this position until further notice.
14. Consideration of a Motion to have the Mayor sign a contract with Upper Explorerland for administration of CDBG-CV Public Facilities Project.
  1. This contract is for the improvements to Plaza Park and the tear down of the Plaza. The City received \$449,485 in federal funding. The City has



\$200,000 from Northeast Iowa Charitable and committee \$50,000 in City funds. The City Administrator recommend approving the motion.

15. Consideration of a Motion to approve the Junior Husky Basketball Hotel/Motel Tax Application in the amount of \$4,000.

1. The PFEED Committee makes this recommendation to council.