



To: Mayor and City Council
From: Dylan Mulfinger, City Administrator
Subject: Agenda Memo
Date: 9/28/2026

Consent Agenda

1. Consideration of a motion approving the September 14, 2026 minutes.
2. Claims resolution in the amount of \$483,278.16.
3. Consideration of a motion approving an alcohol license ownership amendment for Casey's General Stores, Inc.
4. Consideration of a motion approving a tobacco license ownership amendment for Casey's General Stores, Inc.
5. Consideration of a motion approving a Class "C" Alcohol License for Ampersand.
6. Consideration of a resolution authorizing the temporary closure of public ways or grounds for the Oelwein Chamber and Area Development Olde Tyme Christmas on December 4, 2026.
 1. The Chamber has a good track record of hosting events. The City Administrator recommends approving the resolution.
7. Consideration of a resolution approving Change Order No. 3 in the amount of -(\$7,087.66) to Baker Enterprises, Inc. for the Oelwein Trails Segment 2.
 1. This change order is expenses reduced for the project because less material was needed for parts of the project. Specifically, a decrease in granular stabilization, seeding, silt fence, and rip rap. We also eliminated some items after an inspection was done that is shown on attachment A. The City Administrator recommends approving the resolution.
8. Consideration of a resolution approving Pay Application No. 4 in the amount of \$36,426.42 to Baker Enterprises, Inc. for the Oelwein Trails Segment 2.
 1. All these items are complete and payment is ready to be processed. The City Administrator recommends approving the resolution.

Ordinances

9. Consideration of an ordinance adding Article IV, Section 23-70 amending Chapter 23 of the Code of Ordinances of the City of Oelwein, Iowa establishing a juvenile curfew. - First Reading.
 1. Public safety reviewed this ordinance and discussed that it was ready for a vote from the city council. This ordinance will be a useful tool for the police department. The City Administrator recommends approving the first reading.

Resolutions

10. Consideration of a resolution fixing the amount to be assessed for nuisance abatement, approving the special assessment schedule, and directing the clerk to publish, mail, and file the assessment schedule all in accordance with chapter 384 of the Iowa Code.



1. The city did a clean up and the property owner did not pay. This resolution will allow the city to place the bill on the taxes. The city must approve the assessment schedule to proceed. The City Administrator recommends approving the resolution.
11. Consideration of a resolution accepting the completion of the 10th Street Bridge Project with Taylor Construction.
 1. The bridge project is complete. The city is satisfied with the progress and is thankful for the work being completed on time. The City Administrator recommends approving the resolution.
12. Consideration of a resolution approving Final Pay Application No. 5 in the amount of \$21,188.80 to Baker Enterprises, Inc. for the Oelwein Trails Segment 2.
 1. This final pay app will allow the city to complete this project. The City Administrator recommends approving the resolution.
13. Consideration of a resolution accepting the completion of Oelwein Trails Segment 2 Project with Baker Enterprises, Inc.
 1. The trail project was a success, and the city worked well with Baker. Parts of the trail were taken out after Baker decided they did not meet their specifications. The City Administrator recommends approving the resolution.
14. Consideration of a resolution amending a Development Agreement with Matt Construction for 201 9th Ave SW.
 1. The council can change the development agreement for Matt Construction because of the changes to the middle unit. The City Administrator recommends approving the provided agreement that accepts the middle unit at the full amount of the original \$15,000 incentive. The city wants to maintain a positive working relationship with the contractor and is excited about even more housing in Oelwein.