



To: Mayor and City Council

From: Dylan Mulfinger

Subject: Rental Inspection

Date: 6/13/2022

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We received zero proposals for rental inspection services. I sent the notice to three firms that perform the service in Iowa, one in Wisconsin, and six area home inspectors. We posted the notice on our website and the League of Cities as we do with most request for proposals.

I am recommending to council that the city hire a building inspector and move forward with in house inspections. This program was working and achieving council's goals. Community Development will then go to full staff and have four full time employees:

- Building Official/Zoning Administrator
- Building Inspector
- Code Enforcement Officer
- Administrative Assistant

Once all positions are filled, this department will be a very young department. Expectations must be set that allow for learning and growing of the department. Patience must be exercised as complaints from homeowners, landlords, and the community will continue to occur. A path will be set to finish out rental inspections and work with council on how the program will look going forward. I look forward to working with council on this area as it is identified in the goals for council.