



**CITY OF OELWEIN  
HOTEL AND MOTEL TAX FUNDING APPLICATION  
(TOURISM)**

**Application Deadlines**

September 1 • December 1 • March 1 • June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

**Organization Name:** Oelwein Area Historical Society, Oelwein Coliseum I

**Contact Name:** Charles Hallberg

**Mailing Address:** PO Box 445

**City, State, Zip:** Oelwein IA 50662

**Phone:** 319-929-6397 **Email Address:** oahs990@gmail.com

**Date of Project:** 5/30/2026

**Total Project Cost:** \$ 1500.00

**Total Requested from Hotel/Motel Tax Funds:** \$ 1500.00

Please indicate which category you are applying for funds:

- Category 1 - Primary
- Category 2 - Community Culture and Education
- Category 3 - Community Recreation and Events
- Category 4 - New and Emerging Organization and Events

**Project Identification**

1. What is the title of your project?

The Hepperly Band

Provide a brief description of your project. Attach additional pages, if needed.

On May 30th, the Hepperly Band will play at the Coliseum Ballroom. They are a Country and Classic Rock Band from the Clear Lake Area. This is their first time playing at the Coliseum. An added feature to this event is Line Dance Lessons provided by The Boogie Bandits.

2. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

The Hepperly Band has a following from their area that will bring visitors to the community as well as visitors that are now coming to events at the Coliseum. The Coliseum's historical presence brings visitors, new and return, as well to experience music performed in the *area*

3. Project Evaluation:

Projected number of adults the project will reach

200

Projected number of youth the project will reach

100

Geographic area of draw

[Empty box for geographic area of draw]

Volunteers:

Number of volunteers

13

Number of volunteer hours

75

Attendance of event previous year(s)

Last band event in April brought in

Day opens to public or performance(s)

*\$ 2,000.00*

Saturday, May 30th from 3:30-9 pm

4. Project Budget:

Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such.

The cost of the band is \$1500.00 which is what we are asking for.

List sources of matching funds obtained below. Funding requests are eligible for up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

Is this application "seed money" for a new project? If yes, please explain.

Is this application for the expansion of an existing project/program? If yes, please explain.

The Coliseum is undergoing some extensive maintenance repairing and adding support beams in the basement to the flooring. The \$1500 for the band allows for \$1500 to be applied to the \$6000+ floor jacking expense.

Have you ever received Hotel/Motel Tax Funding from the City of Oelwein in the past?

Yes:  No:  (check one)

If you answered yes, please answer the following: (attach additional pages, if needed)

Amount of Funding: \$ 1500.00

Date of Funding: 3/2/2026

## **Reporting**

### **Projects or Events Under \$500**

- Funds can be provided up front to the organization
- A short memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

### **Projects or events \$500-\$2000**

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Receipts proving the hotel motel funds were used properly

### **Projects or events over \$2000**

- A budget and event plan must be provided with the application
- Funds can be provided up front to the organization
- A memo to the city at the conclusion of the event describing the impact the event had on the community
- Memo should include why/if the event made a profit and how that profit will be used
- Receipts proving the hotel motel funds were used properly

## **Assurances**

Applicants hereby agree and acknowledge that:

If they are awarded funds, they will conduct their operations in accordance with Title VI and the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, which prohibits discrimination against any employee, applicant for employment, or any person participating in a sponsored program on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and will provide safe and sanitary working conditions;

They will comply with the Americans with Disabilities Act;

They will comply with all other applicable State and federal laws, rules, ordinances, regulations, and orders;

They will expend funds, received as a result of this application, solely on the described project and programs included within the grant application documents within the fiscal year from which the grant is disbursed;

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

- This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.
- Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable;

The facts, figures and information contained in this application including all attachments, are true and

correct;

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant;

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request;

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made;

All grantees acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Oelwein as contemplated by Iowa Code Chapter 422A (2007). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Oelwein that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 422A (2) (4) (2007). The grantee additionally and specifically acknowledges and assures the City of Oelwein that it will not use the grant for any purpose, which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by Iowa Code Section 422A (2)(4)(2007) that it will reimburse, in full, the City of Oelwein the entire amount of the grant;

All grantees acknowledge and assure the City of Oelwein that all grant funds received shall be segregated from other funds maintained by the grantee, until used for the proper purposes as described herein. The sums will be deposited into a segregated, identifiable checking account;

All grantees expressly acknowledge and assure the City of Oelwein that none of the sums received hereunder shall be used for "political purposes" as contemplated by Chapter 56 of the Code of Iowa (2007).

### **Cost Reimbursement**

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap **within 60 days to City Hall.**
- Any funds that are not expended or are found to be outside the scope of the grant made by the Funding Advisory Board must be reimbursed/returned, by the applicant, to the City of Oelwein
- **Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.**

Please sign and date this application. Your signature on the back of this page certifies that you have read and understand all of the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and that if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be **required to reimburse/return** these funds to the City of Oelwein.

Charles Hallberg  
Recipient  
Odessa Area Historical Society Board Member

5/19/26  
Date

\_\_\_\_\_  
Recipient

\_\_\_\_\_  
Date

# THE HEPPERLY BAND CONTRACT

This contract is for the personal services of musicians on the engagement below, made this 9<sup>th</sup> day of April, 26, between the undersigned Purchaser of Music (herein called "Employer" and The Hepperly Band musicians. \*  
(including leader)

The musicians are each bound by the terms and conditions of the contract. The leader represents that the musicians already designated have agreed to be bound by said terms and conditions. Each musician yet to be chosen upon acceptance, shall be bound by said terms and conditions. Each musician may enforce this agreement. The musicians each agree to render services under the undersigned leader.

1. Name and Address of Place of Engagement: Oelwein Ballroom, 101 1st St, SW Oelwein, IA. 50662  
Print Name of Group: The Hepperly Band
2. Date(s), starting and finishing time of engagement: May 30<sup>th</sup>, 2026. 6:00 p.m. to 9:00 p.m.
3. Type of engagement (specify whether dance, stage show, banquet, etc.)  
\_\_\_\_\_

4. Wage Agreed Upon \$ 1,500<sup>00</sup>  
(Terms and Amount)

5. Employer will make payments as follows: total wage agreed upon to be paid by check made out to "The Hepperly Band" & given to the Leader below at time of arrival day of event before show begins or immediately after equipment has been set.

6. The Employer shall have complete supervision and direction over the services of musicians on this engagement and reserve the right to control the manner of the performance of services by the musicians, including the leader.

7. \_\_\_\_\_

8. If the employer breaches this agreement, (other than conditions mentioned in Item 7), he shall pay musicians amount agreed upon plus a reasonable attorney's fee.

9. Both parties (employer and musicians) acknowledge that they are and each has the obligation to be fully acquainted with this agreement.

Oelwein Area Historical Society d/b/a  
Print Employer's Name Oelwein Coliseum

Lynda Payne Treasurer  
Signature of Employer

101 1st St SW  
Street Address

Oelwein IA 50662  
City State Zip

319-929-6925  
Phone #

Jon Hepperly  
Print Leader's Name

Jon Hepperly  
Signature of Leader

1304 4<sup>th</sup> St SE  
Leader's Address

Mason City IA. 50401  
City State Zip

(641) 420-1657  
Phone #

\*This contract does not conclusively determine the person liable to report and pay employment taxes and similar levies under rulings of the U.S. Internal Revenue Service and some of the state agencies.

Lynda Payne / Treasurer  
cell # (319) 929-6925